NOTICE OF MEETING

MEMBERS OF THE ACADEMIC SENATE, IRVINE DIVISION

Dear Colleagues:

Please join me and other members of the Senate Cabinet and your school representatives for the Divisional Senate Assembly meeting scheduled for:

    Thursday, May 29, 2014
    3:30 p.m. – 5:00 p.m.
    Academic Senate Conference Room, 338 Aldrich Hall

I encourage all Assembly representatives to attend this meeting, and to hear interesting updates on Senate business. I hope to see you on May 29th. Please RSVP that you are able to attend to senate@uci.edu so that we are able to confirm a quorum.

Please note that the agenda for the meeting can be found at the Academic Senate Website, Divisional Senate Assembly, under Meeting Agendas:

Sincerely,

Peter Krapp, Chair
Academic Senate

Senate Chair’s Blog:
www.senate.uci.edu
AGENDA OF THE MEETING
DIVISIONAL SENATE ASSEMBLY
Thursday, May 29, 2014, 3:30 – 5:00 p.m.
Academic Senate Conference Room
338 Aldrich Hall

ORDER OF BUSINESS

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<td>1. Minutes of February 27, 2014</td>
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<td>INFORMATION</td>
<td>2. Announcements by Chair Peter Krapp</td>
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<td>APPROVAL</td>
<td>Proposed Modification to IR 440. Adding and Dropping</td>
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<td>DISCUSSION</td>
<td>Planning for 2014-15: Issues and Carry Forward Items</td>
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<td>Issue: The Senate has reviewed and endorsed the proposed</td>
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<td>modification of IR 440 as presented by the Council on</td>
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<td>Educational Policy (CEP). The proposal which was</td>
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<td>prepared by UCI Associate Deans will modify the</td>
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<td>standard add/drop deadline from three to two weeks.</td>
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<td>Action Requested: The Assembly will endorse or reject</td>
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<td>the proposal.</td>
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<td>DISCUSSION</td>
<td>Planning for 2014-15: Issues and Carry Forward Items</td>
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<td>Issue: The Senate Councils will present a brief</td>
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<td>overview of the major issues considered during</td>
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<td>2014-15 and the carry over issues that will be</td>
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<td>discussed in Fall 2014.</td>
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<td>Action Requested: Discussion only.</td>
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<td>8.</td>
<td>Unfinished Business: None</td>
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<td>9.</td>
<td>University and Faculty Welfare: None</td>
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<td>10.</td>
<td>New Business: None</td>
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<td>11.</td>
<td>Roll Call: Attendance Sheet</td>
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Bill Molzon, Chair Elect – Secretary
Academic Senate Irvine Division

* Agenda items deemed noncontroversial by the Chair of the Divisional Senate Assembly, in consultation with the Senate Cabinet, may be placed on a Consent Calendar under Special Orders. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of any Divisional Assembly member, any Consent Calendar item may be extracted for consideration under “New Business” later in the agenda. [from Bylaw 158(D)]
N.B. All members of the Academic Senate and of the University community shall have the privilege of attendance and
the privilege of the floor at meetings of the Divisional Senate Assembly, but only members of the Divisional Senate
Assembly may make or second motions or vote. However, the Chair (or designated representative) of a standing or
special committee of the Division may move or second action on reports of that committee.

Note: Documents pertinent to the agenda items for the meeting are posted on-line electronically on the Academic
Senate’s Home Page on the World Wide Web. The Academic Senate’s Home Page is listed on UC Irvine’s Home Page
Directory for “Campus Administration” (URL address: http://www.senate.uci.edu). Individual members of the Senate
may receive hard copies of these documents upon request to the Academic Senate Office.
DIVISIONAL SENATE ASSEMBLY
Minutes of the Meeting
Thursday, February 27, 2014, 3:30 p.m. – 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

1. MEETING:
A regular meeting of the Irvine Divisional Senate Assembly was called to order by Division Chair Peter Krapp at 3:30 p.m. on Thursday, February 27, 2014, at the Academic Senate Conference Room, 338 Aldrich Hall. Members of the Administrative staff and members of the University community were present.

2. MINUTES:
Chair Krapp noted that any corrections to the minutes may be sent to the Senate office for amendment.
Action: The minutes of January 30 were approved with amendment.

3. ANNOUNCEMENTS BY CHAIR PETER KRAPP:
50th Anniversary: UCI will celebrate its 50th anniversary with a year-long celebration, set to kick-off with the 2014 commencement - with special keynote speaker, President Obama. The ceremony will comprise undergraduate, graduate, and professional students in a unified celebration to be held at Angel Stadium, Saturday June 14, 2014.

Chancellor Advisory Search: President Napolitano has selected the search committee and plans to present the new Chancellor at the September Regents Meeting.

Campus Climate Survey: The results of the survey will be posted publicly after the March Regents meeting. The Senate had expected to receive about 300 pages of data before it is posted, and to be part of the campus response, but that did not happen, although Provost Aimee Dorr had indicated that each Divisional Senate should assist their respective Chancellor’s office in framing a response.

Composite Benefit Rates: The first phase of the Composite Benefit Rates will be implemented on January 1, 2015, despite the fact that there are still complications. UCI will be in the third phase.

Metrics: The Governor and the Regents are pressuring the campuses to develop performance metrics by which UCs, CSUs, and community colleges would be evaluated.

Transfer Admissions: President Napolitano plans to increase our transfer applications as the systemwide amount of applications has not increased this year. UC transfer students tend to come from less than a third of the 120+ community colleges. This may be related to misinformation, and poor counseling at the community colleges.

Retirement Fund: Currently, the UC pension plan is only 75% funded, and the $11.7B liability continues to increase as we contribute at the rate of 14% from the employer and 8% from the employee. The actuarial projection would look far better at 18% employer and 8% employee contributions, but the Council of EVCs are opposed to an above 14% employer contribution as it would reduce their operating funds. The Systemwide Taskforce on Investment and Retirement (TFIR) presented a plan of borrowing cheaply now to put $2 billion into the UCRS. Even if the employer contribution rate increased to 16% by 2041 there would still be a sizeable deficit.

Budget: LAO released its Analysis of the Higher Education Budget report earlier this month. Their plan called for $44 million increase over the Governor’s plan for the UC. The plan also called for tuition increases to cover the rising costs of university expenses.
UCI Foundation: Provost Gillman and the Advancement Office are transforming the philanthropic efforts of the campus into a more decentralized structure, and adding up to 18 new employees, at an up front cost of about $5 million.

4. ANNOUNCEMENTS BY CHANCELLOR MICHAEL DRAKE:

Budget: The Governor continues to support the University. He attends the Regents meetings actively. He proposed to increase the UC budget by 5%, and by another 5% next year, if UC does not raise tuition.

Admissions: This year UCI saw another marked increase in applications to over 80,000, and continues to become more selective, admitting about 30%. UCI also saw the largest percentage increase of African American and Latino applicants in the system. The higher quality and quantity of the application pool are great indicators of how UCI is continuing to increase its quality.

Academic Analytics: UCI tied for 8th place in the amount of quality publications produced out of 62 AAU universities. UCI’s citation index is improving, and the campus is increasing its ratings internationally.

High Impact Hiring: More than 35 inter-school excellence and high impact hiring proposals were submitted. The Academic Planning Group is currently reviewing those proposals.

Dean Searches: The Medical School Dean search has been accelerated. The Business school search is going very well with a large applicant pool containing dozens of viable candidates. Hopefully the position will be filled by the end of the summer, but more details will be known in April.

Chancellor Search: Interviews will take place in August, with an announcement at the September Regents meeting. Everything has lined up to have the search done quickly and efficiently to ease the transition.

Commencement: Last spring President Obama was invited to be a guest speaker for the 2014 commencement on Saturday June 14. Campus considered building structures on campus, but it was soon apparent that the budget would not allow for funding of necessary infrastructure modifications. Renting Angel Stadium was decided as a better solution as it already has the infrastructure and security, so it would prove to be a much less expensive endeavor. Along with President Obama, Governor Brown and UCOP President Napolitano were invited. The school-based events will be held on Sunday June 15 and Monday June 16 on campus. As always the events will be free. Please check the commencement website for more details: http://www.commencement.uci.edu/

5. ANNOUNCEMENTS BY OTHER ADMINISTRATIVE OFFICERS: None

6. SPECIAL ORDERS – CONSENT CALENDAR
Councils:
Council on Academic Personnel
Council on Educational Policy
Council on Faculty Welfare
Graduate Council
Council on Planning and Budget
Council on Research, Computing and Libraries
Council on Student Experience
Council on Undergraduate Admissions and Relations with Schools
Committees, Subcommittees & Boards:
CEP Assessment Committee
Committee on Committees
Committee on Rules and Jurisdiction
Committee on Scholarly Honors and Awards
Programs and Policy Subcommittee
Subcommittee on Courses and Continuing, Part-Time & Summer Session Education
Subcommittee on International Education

The consent calendar was accepted.

7. REPORTS OF SPECIAL COMMITTEES: None

8. REPORTS OF STANDING COMMITTEES:

Establishment of the Department of Plastic Surgery
Issue: The Senate has completed its review of the proposal to establish a Department of Plastic Surgery in the School of Medicine. The Council on Academic Personnel (CAP) and the Council on Planning & Budget (CPB) provided comments on the proposal.

Discussion: The Assembly did not present additional questions related to the proposal.

Action: The Assembly voted to approve the proposal to establish a B.S. in Exercise Science. [25 in favor, 3 opposed, 4 abstain]

9. PETITIONS OF STUDENTS: None

10 UNFINISHED BUSINESS: None

11. REPORTS OR COMMENTS ON UNIVERSITY AND FACULTY WELFARE: None

12. NEW BUSINESS:

13. ROLL CALL: Attendance Sheet

14. ADJOURNMENT: The meeting was adjourned at 4:28 p.m.

Shira Long
Academic Senate, Irvine Division
Attest: Peter Krapp, Chair
DIVISIONAL SENATE ASSEMBLY

RE: Proposed Revision of IR 440, Add and Drop Courses Deadline

The Irvine Divisional Assembly will review the proposed modification of IR 440 as presented by the Council on Educational Policy (CEP). The proposal which was prepared by UCI Associate Deans will modify the standard add/drop deadline from three to two weeks.

COUNCIL ON EDUCATIONAL POLICY: May 1, 2014
COMMITTEE ON RULES & JURISDICTION: May 16, 2014
SENATE CABINET: May 20, 2014

The complete proposal is posted on the Senate website:

Peter Krapp, Chair
May 5, 2014

JAMES STEINTRAGER
CHAIR, COMMITTEE ON RULES AND JURISDICTION

Re: MODIFICATIONS TO IR REGULATION 440. ADDING AND DROPPING COURSES

At its May 1, 2014 meeting, the Council on Educational Policy (CEP) reviewed and approved a proposal to modify the standard add deadline. Attached is a draft of the proposal which was prepared by UCI Associate Deans James Meeker (Social Ecology), Mark Petracca (Social Sciences), Rudi Berkelhamer (DUE), Michael Leon (Biological Sciences), Tony Givargis (ICS), John LaRue (Engineering), Stephen Barker (Arts), and Jim Rutledge (Physical Sciences) as well as Dean Georges Van Den Abbeele (Humanities).

CEP respectfully requests that the Committee on Rules and Jurisdiction review the following language changes to Irvine Regulation 440 in order to verify and to ensure the conforming of the proposed language with the format and content of the Code of the Academic Senate. Please make any necessary editorial and conforming non-substantive changes to the proposed language.

CEP would like to thank CRJ in advance for reviewing the proposed language changes to IR 440. Please do not hesitate to call upon us should you have any questions or comment.

Sincerely,

Tony Smith, Chair,

Committee on Educational Policy
University of California, Irvine

c. Rudi Berkelhamer, DUE
   Wendy Chamorro, CRJ
   Peter Krapp, Senate
   Luisa Crespo, Senate
Dear Tony,

The Associate Deans in consultation with the campus Registrar submit the attached change to the add/drop policy.

We are hoping that it can be added to next week’s policy agenda so that it might complete the approval process this academic year.

Thank you
Sharon

Sharon V. Salinger
Dean, Undergraduate Education
UC Irvine
Dear colleagues,

Attached is a draft of a proposal to modify the standard add deadline for courses. This deadline is included in local regulation 440 and will require Senate approval prior to implementation.

The proposed changes will require that existing sections (A) and (B) be combined and a new section for adding from third to sixth week be added.

(A) **Adding, Dropping, and Changing Grading Options Through the Second Week of Instruction**

During the first two weeks of instruction, students may add or drop courses or change the grading option provided the limitations of IR 445 and IR A350 are satisfied. Instructors may choose to utilize administrative mechanisms to control adds, drops, and changes during this period. (Am 9 June 95) (EC 4 February 05) (Am 18 March 2010)

(B) **Adding From the Third Through the Sixth Week**

During the period from the third week through the sixth week of instruction, students may add courses with the permission of the instructor of the course, as well as the dean or equivalent of the school or academic unit offering the course and the dean or equivalent of the student’s major

Some background information:

- **Under the existing regulation, “standard” adds occur through the end of the first three weeks.** The campus is finding that students enrolling during third week are not necessarily prepared for the class or able to catch up with course assignments. According, we propose a return to the previous deadline of two weeks for standard adds. Student will continue to drop courses through the second week, as currently allowed.

- **Students may petition to add a course after second week using the Enrollment Exception tool,** as they do all other activities. Individual faculty will be consulted and make the final determination on student preparation, per local regulation 315 Regulation and Systemwide regulation 540.

No student may enter upon any organized instructional activity until the student has registered and enrollment has been approved by the appropriate study list authority. No student may begin or continue in a course if the officer of instruction in charge considers the student unqualified by lack of preparation. Late registration may not be used to justify inadequate performance in a course.
The language regarding authorization codes has been modified to reflect the more general category of “administrative mechanisms.”

- As always, students in circumstances beyond their control may have some special actions taken on their behalf by deans.
(A) Adding During the First Three Weeks

During the first three weeks of instruction, students may add courses subject to the limitations of IR 445. Instructors may utilize authorization codes to control adds during this period. (Am 9 June 95) (EC 4 February 05) (Am 18 March 2010)

(B) Dropping and Changing Grading Options During the First Two Weeks

During the first two weeks of instruction, students may drop courses or change the grading option provided the limitations of IR 445 and IR A350 are satisfied. Instructors may utilize authorization codes to control drops and changes during this period. (Am 9 June 95) (EC 4 February 05) (Am 18 March 2010)

(C) Dropping From the Third Through the Sixth Week

During the period from the third week through the sixth week of instruction, students may drop courses with the permission of the dean or equivalent of the school or academic unit offering the course as well as the dean or equivalent of the student’s major. (CC 11 October 06) (Am 18 March 2010)

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(D) Withdrawing After the Sixth Week

After the sixth week of instruction, students may withdraw from a course only with the permission of the dean or equivalent of the school or academic unit offering the course as well as the dean or equivalent of the student’s major. (See (E) below.) (Am 18 March 2010)

(E) The W Transcript Notation

The Registrar will record on a student's transcript a W notation for each course from which the student withdraws. Courses in which a W has been entered on the student's transcript will be disregarded in determining a student's grade point average and will not be considered as courses attempted in assessing the student's satisfaction of SR 634 for graduation. (Am 4 Jun 81) (Am 18 March 2010)

(F) Changing Grading Basis from the Third Through the Sixth Week

Students may change the grading basis of a course through the sixth week of instruction with the permission of the dean or equivalent of the student’s major. (Am 18 March 2010)

(G) Changing Unit Value from the Third through the Sixth Week

Students may change the unit value of a course through the sixth week of instruction with the permission of the dean or equivalent of the student’s major. (Am 18 March 2010)
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(H) Unique Add/Drop Deadlines

Courses may occasionally have unique Add/Drop deadlines due to course impaction or instructional needs. Such courses require the review of the appropriate department dean or designate. Unique Add/Drop deadlines must be clearly specified in the published Schedule of Classes as well as the course syllabus. (Am 18 March 2010)
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### EX OFFICIO
- University President, Janet Napolitano
- Academic Senate Chair, Peter Krapp, ‘14
- Academic Senate Chair Elect-Secretary, William Molzon, ‘14
- Parliamentarian (Non-voting Member), Dan Hirschberg, ‘14

### Representatives to the Universitywide Assembly (4 Reps)
- Olivier Civelli, ‘15
- John Lowengrub, ‘15
- Darryl Taylor, ‘15
- Craig Walsh, ‘14

### Council Chairs (8 Reps)
- Academic Personnel, David Brownstone, ‘14
- Educational Policy, Tony Smith, ‘14
- Faculty Welfare, Jean Daniel Saphores, ‘14
- Graduate Council, Jutta Heckhausen, ‘14
- Planning & Budget, Abel Klein, ‘14
- Student Experience, Amihai Glazer, ‘14
- Undergraduate Admissions & Relations with Schools, Lee Bardwell, ‘14

### Representatives from the Claire Trevor School of Arts (3 Reps)
- Joseph Huszti – Faculty Chair, ‘14
- Anthony Kubiak, ‘15 (on leave ‘13-14)
- Lonnie Alcaraz (‘13-‘14)
- Jenifer Fisher, ‘14

### Representatives from the School of Biological Sciences (4 Reps)
- Ron Frostig – Faculty Chair, ‘14
- Tom Schilling, ‘14
- Steve Allison, ‘14
- Melanie Cocco, ‘14

### Representatives from the Paul Merage School of Business (2 Reps)
- Mort Pincus – Faculty Chair, ‘14
- Vijay Gurbaxani, ‘15

### Representatives from the Department of Education (1 Rep)
- Penelope Collins (on leave) – Faculty Chair, ‘14
- Stephanie Reich

### Representatives from the Henry Samueli School of Engineering (4 Reps)
- Vasan Venugopalan – Faculty Chair, ‘14
- Frithjof Kruggel, ‘15
- Athina Markopoulou, ‘15
- Jasper Vrugt ‘14

### Representatives from the College of Health Sciences (12 Reps)
- Michael Demetriou – Faculty Chair, ‘14
- Bogi Anderson, ‘14
- Alan Barbour, ‘14
- Anjan Batra, ‘15
- Hoda Anton Culver, ‘14
- Gregory Evans, ‘14
- John Jay Gargus, ‘14
- David Imagawa, ‘15
- Timothy Morgan, ‘15
- Steven Schreiber, ‘15
- Hamid Said, ‘15
- Kyoko Yokomori, ‘14

### Representatives from the School of Humanities (7 Reps)
- Anne Walthall – Faculty Chair, ‘14
- Anke Biendarra, ‘14
- Dorothy Fujita-Rony, ‘14
- Zina Giannopoulou, ‘14
- Lucas Hilderbrand, ‘14
- Tiffany Willoughby-Herard, ‘15
- Ann Van Sant ‘14

### Representatives from the Donald Bren School of Information and Computer Science (2 Reps)
- Don Patterson – Faculty Chair, ‘14
- Jim A. Jones, ‘15

### Representative from the School of Law (1 Rep)
- Shauhin Talesh – Faculty Chair, ‘14

### Representatives from the School of Physical Sciences (5 Reps)
- Claudia I. Czimczik – Faculty Chair, ‘15
- Anton Gorodetski ‘15
- Elizabeth Jarvo, ‘14
- Natalia Komarova, ‘14
- Anyes C. Taffard, ‘14

### Representatives from the School of Social Ecology (2 Reps)
- Elliott Currie – Faculty Chair, ‘14
- Luis Suarez-Villa, ‘14

### Representatives from the School of Social Sciences (5 Reps)
- Linda Cohen – Faculty Chair, ‘15
- Dan Bogart, ‘14
- Julia Elyachar, ‘14
- Leo Chavez, ‘15
- Ted Wright, ‘15

Term of membership ends on August 31 of the year listed after each name.

If you have questions about your membership, please contact Shira Long at (949) 824-8340 or slong@uci.edu.

DSA, May 29, 2014