COMMITTEE ON COMMITTEES
ANNUAL REPORT
2008-2009

The Committee on Committees respectfully submits its report of activities for the academic year 2008-09. COC met seven times during the academic year and, in addition, conducted substantial business via e-mail. COC business included:

I. Committee Interest Survey
   COC conducted the annual Committee Interest Survey of the Senate faculty and compiled the results for use in identifying candidates for elected and appointed committees.

II. Elected Positions
   Members recruited candidates that agreed to be nominated for all 9 openings on the 2009 election slate. Members also recruited 2 candidates that agreed to be nominated and run unopposed in a Special Election for two CAP vacancies.

III. Appointed Positions
   Members filled 54 out of 58 vacancies on appointed committees for academic year 2009-10.

IV. Current Vacancies
   COC filled all 7 current-year vacancies created when committee members vacated their terms early or went on leave.

V. Attendance
   The COC Analyst reviewed the 2008-09 attendance records of for all standing Senate committees and contacted committee members not meeting the minimum attendance requirement (75% for Councils and COC, 50% for all others). This contact served to ascertain a member’s interest in and commitment to continuing with their appointment, and it also served as a formal record in case future action was required.

VI. Amendments to Academic Senate Bylaw 48, Academic Personnel, Academic Senate Bylaw 60, Committee on Committees and Bylaw 181, Selection of the Council on Academic Personnel
   The Committee on Committees initiated the proposal in 07/08 in response to concerns regarding filing vacancies for resigned positions on the Council on Academic Personnel. Currently, CoC is authorized to fill by appointment any permanent vacancy that may occur in a Senate office or committee for the balance of the vacated term, no matter if the resigned position was an elected or an appointed position. Therefore, in order to maintain the intent of elected positions, CoC proposed an amendment to the Bylaws, during 07-08 academic year.

   The Council on Academic Personnel (CAP) initially opposed any changes to the Academic Senate Bylaws that might affect CAP membership unless all Bylaws pertaining to CAP were reviewed in their entirety. CAP was concerned that selective changes to the Bylaws may cause unintended consequences, such as high membership turnover, which would destabilize CAP’s ability to maintain consistency in evaluating academic personnel files across all schools over time.
• The proposed revisions to Bylaw 48 were proposed to clarify and establish the selection of CAP members and to define the clusters:

b. The only exceptions to CAP members being elected for three-year terms are when COC must appoint a member to complete the term of a CAP member who ceases their participation as described in bylaw 181 or when the length of the term needs to be shortened to achieve or maintain staggering of new members within clusters. The clusters are defined as follows:

Humanities, Arts; Health Sciences-Basic, Health Sciences-Clinical, Biological Sciences;
Physical Sciences, Engineering, ICS; and Business, Social Sciences, Social Ecology.

• The proposed revisions to Bylaw 60 were proposed to update the language to correspond to the changes in the CAP Bylaws:

(3) Fill by appointment any permanent vacancy that may occur in a Senate office or committee, except for the Council on Academic Personnel, for the balance of the vacated term. Temporary vacancies should be filled by appointment until the occupant of that position is again available for service. Such a temporary appointment ordinarily will have a term of one or more complete academic quarters. Vacancies for the Council on Academic Personnel shall be conducted in

• The proposed revision to Bylaw 181 recommended by the Academic Senate Cabinet would significantly revise CAP election procedures by penalizing those schools that do not have 2 nominees for election with non-representation on CAP. An alternative to part (B)(1) of the proposal was submitted by CAP.

(B)

(1) An unopposed candidate is properly elected if more “yes” votes than “no” votes are received. However, the School will be informed 90 days before election that there is only one person running.

(2) Members of CAP who must cease their participation for any reason shall be replaced. If the remainder of the term is 12 months or less, COC shall appoint a Senate member from that School to complete the term who has previous academic personnel experience, such as a former CAP member, former Dean, former Chair, or a faculty member who has chaired departmental subcommittees on personnel actions. If the vacancy occurs after the normal March elections for a seat in that school that was to become vacant in September, then the elected representative shall be asked to fill the vacancy and start the normal term earlier. If the new member is unable to begin the term earlier and someone with relevant personnel experience cannot be found, a Senate member from the School shall be appointed by COC. If the remaining term is longer than 12 months, the Senate shall add the seat to the list of vacancies for the March election, if there is time, or hold a special election and COC shall determine two Senate members from that school to run for the remainder of the term. The term length shall retain the appropriate stagger of terms between schools.

The Divisional Senate Assembly on January 15, 2009 approved the amendment to the Bylaw 181 (B)(1) and approved the revised Bylaws 48, 60, 181.

VII. Reserve Council on Academic Personnel
At the December 5, 2008 meeting of the Committee on Committees, based on the schools of the former CAP members likely to be up for review this academic year, members
approved 14 faculty for appointment to the Reserve Council on Academic Personnel (RCAP), with indicated priority. Since it has been agreed upon that it is appropriate for COC to know only the name of the school of the former CAP member likely up for review, COC leaves it to the CAP Analyst to contact the appropriate approved appointee, and establish availability and avoid any potential conflicts.

VIII. Nominations for Review and Search Committees
COC was asked to nominate Academic Senate members for 7 review and search committees:

A. Search Committee, Dean of the Claire Trevor School of the Arts
B. Administration Review, Dean Delegated Appointment (DDA) Pilot
C. AdHoc Review Committee, Dean Andrew Policano
D. Review Committee, UC Multicampus Research Programs and Initiatives (MRPI)
E. Search Committee, Dean of Donald Bren School of ICS
F. Search Committee, Dean of Graduate Division
G. Search Committee, Dean of Medicine

IX. Council on Academic Personnel member from SOM
It has come to the Committees on Committees attention that Professor Stephen Bondy who was elected to serve on Council on Academic Personnel for 2009-2012 as the representative to the School of Medicine, Basic Science, is no longer in a Basic Science department. At the time of the senate election COC believed Stephen Bondy, Environmental & Community Medicine represented a Basic Science department. It appears this department was disestablished months before the election and its faculty were moved into a Clinical Science department with the possibility of being moved to Public Health in the College of Health Sciences outside of the School of Medicine. A memo was sent to Committee on Rules and Jurisdiction and the Executive Committee of SOM and to CoC’s knowledge, neither CRJ nor the School of Medicine Executive Committee has any concern regarding this somewhat unusual situation.

Respectfully submitted,

[Signature]
Faryar Jabbari, Chair
Committee on Committees
2008-09 Members
Paul Feldstein, Business
Penelope Collins, Education
Johnathan Feng, Physical Sciences
Chuansheng Chen, Social Ecology
Donald Forthal, Health Sciences - Clinical Sciences
Eric Mjolsness, ICS
Suzanne Sandmeyer, Health Sciences – Basic Science
Jerome Christensen, Humanities
Faryar Jabbari, Engineering, Chair, UCOC
Karen Leonard, Social Sciences
Lisa Naugle, Arts
Hung Fan, Biological Sciences

Ex Officio:
Jutta Heckhausen, Senate Chair