The Committee on Committees respectfully submits its report of activities for the academic year 2009-10. COC met six times during the academic year and, in addition, conducted substantial business via e-mail. COC business included:

I. **Committee Interest Survey**
   COC conducted the annual Committee Interest Survey of the Senate faculty and compiled the results for use in identifying candidates for elected and appointed committees.

II. **Elected Positions**
   Members recruited candidates that agreed to be nominated for all 12 openings on the 2010-11 election slate.

III. **Appointed Positions**
   Members filled 62 out of 73 vacancies on appointed committees for academic year 2009-10.

IV. **Current Vacancies**
   COC filled 7 out of 13 current-year vacancies created when committee members vacated their terms early or went on leave.

V. **Attendance**
   The COC Analyst reviewed the 2009-10 attendance records of for all standing Senate committees and contacted committee members not meeting the minimum attendance requirement (75% for Councils and COC, 50% for all others). This contact served to ascertain a member’s interest in and commitment to continuing with their appointment, and it also served as a formal record in case future action was required.

VI. **Amendments to Academic Senate Bylaw 85, Council on Educational Policy and Bylaw 36, Student Participation on Senate Committees**
   The Council on Educational Policy (CEP) initiated the proposal in April 2010 to include an Assessment Committee to provide general guidance for assessment including policy development, and advice and recommendations to CEP for the assessment of General Education (GE) categories, review of GE courses, and academic program reviews. Members also will be involved in drafting assessment plans and reports and making recommendations for improvement of student learning. The proposed amendments will add the Senate Assessment Committee as a subcommittee of CEP. Bylaw 36, Student Participation on Committees, will be amended to include one undergraduate student on the Senate Assessment Committee.

   Bylaw 85. Educational Policy (Undergraduate), Council on

   (A) Membership

   The Council on Educational Policy (Undergraduate) shall consist of two members from each Faculty offering an undergraduate degree. Ex officio members shall be the Registrar; the Dean of Undergraduate Education; the Campus Writing Coordinator; and the Chairs of the Subcommittee on Courses and Continuing, Part-Time, and Summer Session Education; the Subcommittee on International Education; the Faculty Board for Undecided/Undeclared Students; and the CEP Assessment Committee.
(C) Subcommittees of CEP

(6) CEP Assessment Committee

(a) Membership

The CEP Assessment Committee shall consist of one member from each Faculty offering an undergraduate degree appointed by the Committee on Committees for a three-year term. The Committee shall also consist of two faculty members from the Council on Educational Policy appointed by the Council Chair for a one-year term. The Assessment Committee Chair shall be one of the CEP faculty, with preference given to a member with prior experience conducting student learning assessment. The Director of Assessment and Research Studies shall be an ex officio member.

(b) Duties

1. Provide guidance on all matters related to student learning assessment, including policy development around assessment of student learning at the classroom, course, program, general education, and institutional levels.

2. Provide counsel to departments, schools, and Academic Senate committees on matters relating to student learning assessment. Review program assessment plans and reports and make recommendations to improve student learning. Prepare periodic reports on the status of student learning assessment within academic programs.

3. Make recommendations to CEP regarding the assessment of the general education program, including recommendations based on the review of general education courses and categories.
   a. Develop and maintain guidelines and procedures for both periodic comprehensive assessment and continual ongoing assessment of learning outcomes for each general education category.
   b. Evaluate the results of these assessments and make recommendations to CEP based on these results.

4. Monitor the University’s progress in implementing its assessment plans, including those resulting from regional reaccreditation review, and promote the use of assessment results in planning activities.

The Divisional Senate Assembly on June 3, 2010 approved the amendments to Bylaws 85 and 36.

An interim Assessment Committee was formed in May 2010 and the Assessment Committee will be formally appointed in 2010-11.

VII. Reserve Council on Academic Personnel

At the October 6, 2009 meeting, based on the schools of the former CAP members likely to be up for review this academic year, COC members approved 8 faculty for appointment to the Reserve Council on Academic Personnel (RCAP), with indicated priority. Since it has been agreed upon
that it is appropriate for COC to know only the name of the school of the former CAP member likely up for review, COC leaves it to the CAP Analyst to contact the appropriate approved appointee, and establish availability and avoid any potential conflicts.

VIII. Nominations for Review and Search Committees
COC was asked to nominate Academic Senate members for 13 review and search committees:

A. UCI Planning and Budget Task Forces
B. Advisory Committee, Appointment of Interim University Librarian
C. Ad Hoc Review Committee, Dean Sharon Salinger, Undergraduate Education
D. Task Force, Strategic Planning for the Libraries
E. Advisory Council on Campus Climate, Culture and Inclusion
F. Search Committee, Vice Chancellor for Research
G. Search Committee, Dean of Social Ecology
H. Formal Investigations Committee
I. UC Task Force, UC Washington Center
J. UC Compensation Plan Steering Committee
K. Oliver Johnson Award
L. Chancellors’ Review Committees
M. Task Force, Area ‘b’ (English) Admission Requirements

Respectfully submitted,

Hung Fan, Chair
Committee on Committees

2009-10 Members
Hung Fan, Biological Sciences, Chair, UCOC
Victoria Beard, Social Ecology (Fall and Winter 2010)
Penelope Chiappe, Education
Jerome Christensen, Humanities
Paul Feldstein, Business
Jonathan Feng, Physical Sciences
Donald Forthal, Health Sciences - Clinical Science
Richard Matthew, Social Ecology (Spring 2010)
Eric Mjolsness, ICS
Kristen Monroe, Social Sciences
Lisa Naugle, Arts
Oladele Ogunseitan, Health Sciences
Roger Rangel, Engineering
Suzanne Sandmeyer, Health Sciences – Basic Science

Ex Officio:
Judy Stepan-Norris, Senate Chair