NOTICE OF MEETING

MEMBERS OF THE ACADEMIC SENATE, IRVINE DIVISION

Dear Colleagues:

Please join me and other members of the Senate Cabinet and your school representatives for the first Divisional Senate Assembly meeting of this year, scheduled for:

Thursday, December 15, 2011
3:30 p.m. – 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

I encourage all Assembly representatives to attend this meeting as we have several key items that we would like to consider before the end of the year. Please RSVP that you are able to attend to Charlene Mandau, charlene.m@uci.edu as soon as possible so that we are able to confirm a quorum.

Please note that there is a new item added to the agenda for the meeting which can be found at the Academic Senate Website, Divisional Senate Assembly, Meeting Agendas:


Sincerely,

Craig Martens, Senate Chair

Senate Chair’s Blog:

www.senate.uci.edu
**AGENDA OF THE MEETING**  
DIVISIONAL SENATE ASSEMBLY  
Thursday, December 15, 2011, 3:30 – 5:00 p.m.  
Academic Senate Conference Room  
338 Aldrich Hall  

**ORDER OF BUSINESS**

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<td>APPROVAL</td>
<td>1. Minutes of June 2, 2011</td>
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<td>INFORMATION</td>
<td>2. Announcements by Chair Craig Martens</td>
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<td>3. Announcements by Chancellor Michael V. Drake (unable to attend)</td>
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<td>Meredith Michaels, Vice Chancellor of Planning and Budget</td>
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<td>A. Annual Reports of Standing Committees 2010-11</td>
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<td>May be found with other pertinent documents on the Senate’s website at:</td>
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<td>INFORMATION</td>
<td>6. Reports of Special Committees</td>
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7. Reports of Standing Committees

Proposed establishment of the B.S. in Software Engineering (ICS)

*Presented by:* Michael Dennin, CEP Chair


*Reviewed by:* CEP, Cabinet

*Action Requested:* The Assembly will endorse or reject the proposal.

Proposed Revision of Bylaw 48, Council on Academic Personnel (CAP) and Bylaw 181, Selection of CAP

*Presented by:* Henry Pontell, CAP Chair

*Issue:* The Senate Cabinet and CAP approved the request that CAP membership be expanded to include a faculty member from the School of Law. In addition, to expanding CAP member to include one faculty from Law, it was decided to add an at-large member from the grouping of smaller units. The most important factor in our decision was the principle articulated in previous discussions, that every tenured ladder rank member of the Senate should be eligible for service on CAP.

*Reviewed by:* CAP, Cabinet

*Action Requested:* The Assembly will vote to approve the proposed revisions of Bylaw 48, CAP, and Bylaw 181, Selection of CAP.

Proposal to Establish a Department of European Languages & Studies

*Presented by:* Craig Martens, Senate Chair

*Issue:* The Senate Cabinet, CPB, GC, and CEP reviewed and approved the proposal to establish a department of European Languages and Studies. The proposal includes the following actions: 1) the disestablishment of the Department of French and Italian and the Program in European Studies; 2) the consolidation of the Department of French and Italian and the Program in European Studies with the Department of German to create the Department of European Languages & Studies; 3) the transfer of the French major and minor into the new department and 4) the transfer of the Italian minor into the new department. The complete proposal is posted on the Senate website at: [http://www.senate.uci.edu/ItemsUnderReview/ItemsUnderReview/CompleteELSproposal.pdf](http://www.senate.uci.edu/ItemsUnderReview/ItemsUnderReview/CompleteELSproposal.pdf)

*Reviewed by:* CPB, GC, CEP, Cabinet

*Action Requested:* The Assembly will endorse or reject the proposal.

8. Petitions of Students: TBD

9. Unfinished Business: None
10. University and Faculty Welfare: None

11. New Business:

12. Roll Call: Attendance Sheet

Mary Gilly, Chair Elect – Secretary
Academic Senate Irvine Division

* Agenda items deemed noncontroversial by the Chair of the Divisional Senate Assembly, in consultation with the Senate Cabinet, may be placed on a Consent Calendar under Special Orders. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of any Divisional Assembly member, any Consent Calendar item may be extracted for consideration under “New Business” later in the agenda. [from Bylaw 158(D)]

N.B. All members of the Academic Senate and of the University community shall have the privilege of attendance and the privilege of the floor at meetings of the Divisional Senate Assembly, but only members of the Divisional Senate Assembly may make or second motions or vote. However, the Chair (or designated representative) of a standing or special committee of the Division may move or second action on reports of that committee.

Note: Documents pertinent to the agenda items for the meeting are posted on-line electronically on the Academic Senate’s Home Page on the World Wide Web. The Academic Senate’s Home Page is listed on UC Irvine’s Home Page Directory for “Campus Administration” (URL address: http://www.senate.uci.edu). Individual members of the Senate may receive hard copies of these documents upon request to the Academic Senate Office.
Divisional Senate Assembly
2011-12 Schedule of Meetings

FALL QUARTER 2011

Thursday, December 1, 2011
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

WINTER QUARTER 2012

Thursday, February 9, 2012
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

SPRING QUARTER 2012

Thursday, March 15, 2012
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

Thursday, May 3, 2012
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

Thursday, June 7, 2012
3:30 p.m. - 4:30 p.m.
Academic Senate Conference Room, 338 Aldrich Hall
# Divisional Senate Assembly Membership for 2011-12

## Ex Officio
- University President, Mark Yudof, ’12
- Academic Senate Chair, Craig Martens, ’12
- Academic Senate Chair Elect-Secretary, Mary Gilly, ’12
- Parliamentarian (Non-voting Member), Dan Hirschberg, ’12

## Representatives to the Universitywide Assembly (4 Reps)
- Christopher Leslie, ’13
- Tahseen Mozaffar, ’12
- Carrie Noland, ’13
- Charles Zender, ’12

## Council Chairs (8 Reps)
- Academic Personnel, Henry Pontell, ’12
- Educational Policy, Michael Dennin, ’12
- Faculty Welfare, Gopi Meenakshisundaram, ’12
- Graduate Council, Ruth Mulnard, ’12
- Planning & Budget, William Molzon, ’12
- Research, Computing & Libraries, Hugh Roberts, ’12 (Fall & Spring), James Brody, ’12 (Winter)
- Student Experience, Richard Pattis, ’12
- Undergraduate Admissions & Relations with Schools, Lee Bardwell, ’12

## Representatives from the Claire Trevor School of Arts (3 Reps)
- Monica Majoli – Faculty Chair, ’12
- Haroutune Bedelian, ’13
- Jennifer Fisher, ’12

## Representatives from the School of Biological Sciences (4 Reps)
- Adriana Briscoe – Faculty Chair, ’12
- Norbert Fortin, ’12
- Arthur Lander, ’12
- Markus Ribbe, ’12

## Representatives from the Paul Merage School of Business (2 Reps)
- Vijay Gurbaxani – Faculty Chair, ’12
- Philip Bromiley, ’13

## Representative from the Department of Education (1 Rep)
- Judith Sandholtz – Faculty Chair, ’12

## Representatives from the Henry Samueli School of Engineering (4 Reps)
- Kumar Wickramasinghe – Faculty Chair, ’12
- Zhongping Chen, ’12
- Regina Ragan, ’12
- Lizhi Sun, ’12

## Representatives from the College of Health Sciences (12 Reps)
- John Krolewski – Faculty Chair, ’12
- John Butler, ’12
- Vincent Caizotto, ’12
- Philip Carpenter, ’12
- Michael Demetriou, ’13
- Pietro Galassetti, ’12
- Todd Holmes, ’13
- Mark Langdorff, ’13
- Nick Vaziri, ’12
- Ping Wang, ’13
- Marian Waterman, ’12
- Eric Wilson, ’12

## Representatives from the School of Humanities (7 Reps)
- Nasrin Rahimieh – Faculty Chair, ’12
- Anke Biendarra, ’12
- Kristen Hatch, ’12
- Susan Klein, ’13
- Peter Krapp, ’12
- Laura O’Connor, ’12
- Jacobo Sefami, ’12

## Representatives from the Donald Bren School of Information and Computer Science (2 Reps)
- Scott Jordan – Faculty Chair, ’12
- Gillian Hayes, ’13

## Representative from the School of Law (1 Rep)
- Henry Weinstein, ’12

## Representatives from the School of Physical Sciences (5 Reps)
- Abel Klein – Faculty Chair, ’12
- Zhiqin Lu, ’13
- Vladimir Mandelshtam, ’12
- Adam Martiny, ’12
- Ruqian Wu, ’12

## Representatives from the School of Social Ecology (2 Reps)
- Jodi Quas – Faculty Chair, ’12
- William Thompson, ’12

## Representatives from the School of Social Sciences (5 Reps)
- Cecelia Lynch – Faculty Chair, ’13 (Winter & Spring)
- Barbara Sarnecka – Faculty Chair (Fall)
- William Branch, ’12
- Shawn Rosenberg, ’12
- Ramesh Srinivasan, ’13
- Yang Su, ’13

Term of membership ends on August 31 of the year listed after each name.
If you have questions about your membership, please contact Charlene Mandau at (949) 824-5559 or charlene.m@uci.edu.
1. MEETING:
A regular meeting of the Irvine Divisional Senate Assembly was called to order by Chair Barbour at 3:30 p.m. on Thursday, June 2, 2011, at the Academic Senate Conference Room, 338 Aldrich Hall. Members of the Administrative staff and members of the University community were present.

2. MINUTES:
Chair Barbour noted that any corrections to the minutes may be sent to the Senate office for amendment.
Action: The minutes of May 5 were approved.

3. ANNOUNCEMENTS BY CHAIR ALAN BARBOUR:
- The Ad-Hoc Review Committee of the Chancellorial Stewardship Review is completing its assessment report for the President’s review. Academic Council Chair Simmons and Chair Barbour will be provided with a copy of the report and will be consulted by the President. Upon completion, President Yudof will report the conclusion of the review to the campus community.
- The number of systemwide Assembly representatives for the Irvine Division remains at 4 for 2011-12. There are 40 Assembly seats apportioned among 10 divisions, with a minimum of one seat per division. The apportionment is based on the number of active and emeriti Senate members. There has been an ongoing discussion of possibly excluding faculty of the medical centers from the Senate membership.
- While the Office of the President is leading the rebenching process, some campuses are maneuvering the new budget model to increase their non-resident enrollment. With the non-resident enrollment rate being close to 30% at UC Berkeley and UCLA, the remaining campuses will have to take on additional in-state students to fulfill the systemwide target resident student enrollment. The issue of greater weighting of graduate students over undergraduate students is also being considered.
- There is increasing support among the Regents to consider increases in tuition as state funding declines.

4. ANNOUNCEMENTS BY CHANCELLOR MICHAEL DRAKE:
- Academic Council Chair Simmons presented to the Regents on differential fees and the possible tiering issue of the campuses. As the Regents wish to maintain access and excellence of the UC system, affordability for eligible California students is becoming increasingly difficult to preserve. The decline in state funding inevitably leads to an increase in tuition.
- Students have expressed concerns with academic counseling and found its services to be discouraging and unsupportive.
- The UC Online Education (UCOE) pilot program is expected to offer UC courses taught by UC professors to UC students. The focus will be on large lower-level division courses. The second phase of the program will center on expanding the student pool to include UC eligible and non-resident students who will be allowed to transfer these courses for credit. By offering quality online courses, UCOE program is viewed as a way to address access and manage costs in light of declining state support. It was noted that metrics are being completed to determine course standards. However, the Senate remains to be convinced of the future success of UCOE based on the assessment of the program.
- Irvine online courses are being developed in close collaboration with University Extension and the Council on Educational Policy which has already established online course approval policy and guidelines. In parallel to the systemwide initiative, the campus has over 30 approved online
summer courses enrolled by over 2,000 students, compared to 6,000 students systemwide. Moreover, the process for XI courses that will be transferrable for credit is in progress.
- 3% salary increase for faculty and non-represented staff remains in the current budget plan and is supported by the President and the Regents.
- The 2011 Celebration of Teaching was held on May 26 to honor faculty selected for their excellence in undergraduate instruction.

5. ANNOUNCEMENTS BY OTHER ADMINISTRATIVE OFFICERS - None

6. SPECIAL ORDERS – CONSENT CALENDAR
   Academic Senate’s Distinguished Faculty Awards for 2011-12
   - Distinguished Faculty Award for Research
     Michael Cahalan, Department of Physiology & Biophysics
   - Distinguished Mid-Career Faculty Award for Research
     Natalia Komarova, Department of Mathematics
   - Distinguished Assistant Professor Award for Research
     Susan Huang, Department of Medicine
   - Distinguished Faculty Award for Teaching
     Farghalli Mohamed, Department of Chemical Engineering & Materials Science
   - Distinguished Assistant Professor Award for Teaching
     Christine Suetterlin, Department of Developmental & Cell Biology
   - Daniel G. Aldrich, Jr. Distinguished University Service Award
     Donald Saari, Departments of Economics & Mathematics
   - Distinguished Mid-Career Faculty Award for Service
     Peter Krapp, Department of Film & Media Studies

   The 2011-12 Distinguished Faculty Awards will be held in the fall quarter.

7. REPORTS OF SPECIAL COMMITTEES: None

8. REPORTS OF STANDING COMMITTEES:

   IR 386 – Credit Hour Unit Limit (undergraduate)
   **Issue:** The Council on Educational Policy (CEP) was asked to formulate a policy limiting the number of credit hours UCI undergraduate students are able to take to graduate. CEP reviewed the policies of other UC campuses and concluded that a limit of 216 hours is a reasonable proposal. CEP recommends that the policy be added to the Regulations of the Irvine Division effective Fall 2011.
   **Discussion:** The proposed policy recommends a limit of 216 credit hour units to graduate (180 credit hour units are required for graduation). It includes exceptions for transfer students, double majors, and students in Engineering. It also allows Deans to make exceptions as needed. It was observed that certain majors in Arts tend to require high credit hours. However, the school unit does not find the proposal to be problematic. The Committee on Rules and Jurisdiction (CRJ) reviewed the legislation, and found the proposed revision in compliance with the Senate Code.

   The proposal was discussed at the May 5 Assembly meeting and was updated with minor language changes. CRJ found the revised version of IR 386 to be in compliance with the Senate Code.

   **Action:** The Assembly voted to approve IR 386 – Credit Hour Unit Limit (undergraduate) [21 endorsed, 2 opposed].

9. PETITIONS OF STUDENTS: None
10. UNFINISHED BUSINESS: None

11. REPORTS OR COMMENTS ON UNIVERSITY AND FACULTY WELFARE: None

12. NEW BUSINESS: None

13. ROLL CALL: Attendance Sheet

ADJOURNMENT: The meeting was adjourned at 4:35 p.m. Chair Barbour thanked Assembly representatives for their service in 2010-11.

Thao Nguyen

Academic Senate, Irvine Division
Attest: Craig Martens, Chair-Elect
November 8, 2011

DIVISIONAL SENATE ASSEMBLY

RE: Proposal for a B.S. in Software Engineering (ICS)

At its May 5, 2011 meeting, the Council on Educational Policy endorsed the proposal for a B.S. in Biology/Education with comments provided by the Council on Planning and Budget (May 25, 2011). The proposal was endorsed by the Senate Cabinet at its June 7, 2011 meeting.

The complete proposal is posted on the Senate website:

November 17, 2011

DIVISIONAL SENATE ASSEMBLY

RE: PROPOSED REVISION OF BYLAW 48, COUNCIL ON ACADEMIC PERSONNEL (CAP) AND BYLAW 181, SELECTION OF CAP

On November 1, 2011, the Senate Cabinet reviewed Dean Chemerinsky’s request that CAP membership be expanded to include a faculty member from the School of Law. After weighing the advantages and disadvantages of expanding CAP membership and the various arguments put forward, the Senate Cabinet endorsed the following proposed motions. The most important factor in our decision was the principle articulated in previous discussions, that every tenured ladder rank member of the Senate should be eligible for service on CAP.

The Assembly is asked to vote on the following Motions (2) and (3):

Motion 2 – Proposed Revision of Irvine Bylaw 48: Expand CAP membership to add one member from the School of Law.

Motion 3 – Proposed Revision of Irvine Bylaws 48 and 181: In addition to expanding CAP membership to include one member from the School of Law, add an at-large member from the grouping of smaller units – currently these are the Department of Education, Program in Nursing Science, Department of Pharmaceutical Science, and Program in Public Health.

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The Committee on Rules and Jurisdiction has reviewed and approved the proposed revisions as presented in Motion 2 and Motion 3.
**Proposed Revision to Bylaw 48 (Bylaw 181 does not need revision)**

**Motion 2** - Revision of Irvine Bylaw 48: Expand CAP membership to add one member from the School of Law.

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THE MANUAL OF THE IRVINE DIVISION OF THE ACADEMIC SENATE

PART I - BYLAWS OF THE IRVINE DIVISION

Chapter III: Organization

Section 5: Standing Committees

Bylaw 48. Academic Personnel, Council on

(Am 21 Nov 02) (Am 5 Jun 03) (CC Jun 04) (CC 15 May 06) (24 May 2006) (Am 5 Apr 07) (Am 13 Jan 09)

(A) Membership

(1) The Council on Academic Personnel shall consist of twelve elected Division members serving three-year terms.

    a. One member shall be elected from each of the following: The Claire Trevor School of the Arts, the School of Biological Sciences, the Henry Samueli School of Engineering, the Paul Merage School of Business, the School of Humanities, the Donald Bren School of Information and Computer Sciences, the School of Law, the School of Physical Sciences, the School of Social Ecology, and the School of Social Sciences. Two members shall be elected from the College of Health Sciences, representing respectively the clinical departments and the basic science departments; to maintain continuity, their terms shall not expire in the same year.

    b. The only exceptions to CAP members being elected for three-year terms are when COC must appoint a member to complete the term of a CAP member who ceases their participation as described in bylaw 181 or when the length of the term needs to be shortened to achieve or maintain staggering of new members within clusters. The clusters are defined as follows: Humanities, Arts; Health Sciences-Basic, Health Sciences-Clinical, Biological Sciences; Physical Sciences, Engineering, ICS; and Business, Social Sciences, Social Ecology, Law.

(2) Candidates for each of the twelve seats shall be elected by the members of the Division as a whole to represent the Division at large.

(3) No Dean or Department Chair shall serve on the Council. In addition, no Associate Dean or other administrative officer whose regular duties include participation in the academic personnel review process shall serve on the Council.

(B) Duties

(1) Confer with and make recommendations to the Chancellor and Provost on appointments, advancement, and other personnel matters.

(2) Maintain liaison with the University Committee on Academic Personnel.
Proposed Revision to Bylaws 48 and 181

Motion 3 – Proposed revision of Irvine Bylaws 48 and 181: In addition to expanding CAP membership to include one member from the School of Law, add an at-large member from the grouping of smaller units – currently these are the Department of Education, Program in Nursing Science, Department of Pharmaceutical Science, and Program in Public Health.

THE MANUAL OF THE IRVINE DIVISION OF THE ACADEMIC SENATE
PART I - BYLAWS OF THE IRVINE DIVISION
Chapter III: Organization
Section 5: Standing Committees
Bylaw 48. Academic Personnel, Council on
(Am 21 Nov 02) (Am 5 Jun 03) (CC Jun 04) (CC 15 May 06) (24 May 2006) (Am 5 Apr 07) (Am 13 Jan 09)

(A) Membership

(1) The Council on Academic Personnel shall consist of thirteen elected Division members serving three-year terms.

a. One member shall be elected from each of the following: The Claire Trevor School of the Arts, the School of Biological Sciences, the Henry Samueli School of Engineering, the Paul Merage School of Business, the School of Humanities, the Donald Bren School of Information and Computer Sciences, the School of Law, the School of Physical Sciences, the School of Social Ecology, and the School of Social Sciences. Two members shall be elected from the College of Health Sciences - School of Medicine, representing respectively the clinical departments and the basic science departments; to maintain continuity, their terms shall not expire in the same year. To allow all ladder rank faculty the opportunity to serve on CAP, one at-large member (not to be included in a cluster in the following section b.) shall be elected from the smaller, stand-alone programs and departments (Education, Nursing Science, Pharmaceutical Science, and Public Health).

b. The only exceptions to CAP members being elected for three-year terms are when COC must appoint a member to complete the term of a CAP member who ceases their participation as described in bylaw 181 or when the length of the term needs to be shortened to achieve or maintain staggering of new members within clusters. The clusters are defined as follows: Humanities, Arts; Health Sciences-Medicine-Basic, Health Sciences-Medicine-Clinical, Biological Sciences; Physical Sciences, Engineering, ICS; and Business, Social Sciences, Social Ecology, Law.

(2) Candidates for each of the thirteen seats shall be elected by the members of the Division as a whole to represent the Division at large.

(3) No Dean or Department Chair shall serve on the Council. In addition, no Associate Dean or other administrative officer whose regular duties include participation in the academic personnel review
process shall serve on the Council.

(B) Duties

(1) Confer with and make recommendations to the Chancellor and Provost on appointments, advancement, and other personnel matters.

(2) Maintain liaison with the University Committee on Academic Personnel.

THE MANUAL OF THE IRVINE DIVISION OF THE ACADEMIC SENATE
PART I - BYLAWS OF THE IRVINE DIVISION
Chapter V: Procedures
Section 2: Selection of Divisional Officers and Standing Committees
Bylaw 181: Selection of the Council on Academic Personnel
(En 5 Jun 03) (Am 13 Jan 09)

(A) The Council on Academic Personnel shall normally be elected on an annual basis in March by the Division from a slate of at least two candidates for each open position nominated by the Committee on Committees. Two exceptions to this process are fully detailed below.

(B) An unopposed candidate is properly elected if more "yes" votes than "no" votes are received. However, the School will be informed 90 days before election that there is only one person running. Throughout this bylaw, if pertaining to the at-large member, “School” shall refer to the smaller units.

(2) Members of CAP who must cease their participation for any reason shall be replaced. If the remainder of the term is 12 months or less, COC shall appoint a Senate member from that School to complete the term who has previous academic personnel experience, such as a former CAP member, former Dean, former Chair, or a faculty member who has chaired departmental subcommittees on personnel actions. If the vacancy occurs after the normal March elections for a seat in that School that was to become vacant in September, then the elected representative shall be asked to fill the vacancy and start the normal term earlier. If the new member is unable to begin the term earlier and someone with relevant personnel experience cannot be found, a Senate member from the School shall be appointed by COC. If the remaining term is longer than 12 months, the Senate shall add the seat to the list of vacancies for the March election, if there is time, or hold a special election and COC shall determine two Senate members from that School to run for the remainder of the term. The term length shall retain the appropriate stagger of terms between Schools.

(C) The Committee on Committees shall circulate to all members of the Irvine Division its slate of nominees for any vacancy on the Council on Academic Personnel not less than thirty
(D) Additional nominations for the Council on Academic Personnel to represent a givenFaculty of the Division can be made by a petition signed by at least ten (10) members of thatFaculty and submitted to the Committee on Committees within ten (10) days of instructionafter the Committee on Committees announces the initial slate of nominees. Any such petitionmust be accompanied by a certification of acceptance by the person thus nominated.
December 7, 2011

DIVISIONAL SENATE ASSEMBLY

RE: Proposal to Establish a Department of European Languages & Studies

The Council on Planning and Budget (November 30, 2011), the Graduate Council (November 17, 2011), and the Council on Educational Policy (December 6, 2011) reviewed and approved the proposal to establish a Department of European Languages and Studies. The proposal was endorsed by the Senate Cabinet at its December 6, 2011 meeting.

The complete proposal is posted on the Senate website: