# Agenda of the Meeting
## Divisional Senate Assembly
Thursday, February 7, 2013, 3:30 – 5:00 p.m.
Academic Senate Conference Room
338 Aldrich Hall

## Order of Business

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<tr>
<th>Status</th>
<th>Item</th>
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<tr>
<td>Approval</td>
<td>1. Minutes of June 7, 2012</td>
<td>1 (pp. 4-6)</td>
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<td>Information</td>
<td>2. Announcements by Chair Mary Gilly</td>
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<td>3. Announcements by Chancellor Michael V. Drake</td>
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<td>5. Special Orders – Consent Calendar</td>
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<td>Annual Reports of Standing Committees 2011-12</td>
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<td>May be found with other pertinent documents on the Senate’s website at:</td>
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<td><a href="http://www.senate.uci.edu/Publications/AnnualReports/AnnualReport_Index.asp">http://www.senate.uci.edu/Publications/AnnualReports/AnnualReport_Index.asp</a></td>
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<td>Committees, Subcommittees &amp; Boards:</td>
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<td>6. Reports of Special Committees</td>
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<td>Approval</td>
<td>7. Reports of Standing Committees</td>
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<td>UC Irvine Mission Statement</td>
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<td>Presented by: Mary Gilly, Senate Chair</td>
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<td>Issue: Mission Statement: WASC reviewed UCI 10 years ago and noted that although UC has a mission statement, the UCI campus does not. WASC requested that this be addressed before the new review scheduled in October 2012. The Cabinet approved the new statement at its meeting of June 19, 2012</td>
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Reviewed by: Cabinet

APPROVAL

Discontinuation of Humanities/Arts Undergraduate major 3 (pp. 8-11)

Action Requested: The Senate has received for its review the proposal to disestablish the undergraduate major in Arts/Humanities. As part of the review process, CEP consulted with the Council on Planning and Budget regarding any budgetary issues related to the disestablishment.

Reviewed by: CEP+, CPB

Action Requested: The Assembly will endorse or reject the proposal.

8. Petitions of Students: None

9. Unfinished Business: None

10. University and Faculty Welfare: None

11. New Business:

Presented by: Scott Jordan, Assembly Member

Issue: The Academic Senate reviewed a proposal from Professor Scott Jordan to modify Irvine Bylaws 35 and 158. The proposal was originally presented at the June 7, 2012 Assembly meeting, but was deferred. If adopted, the proposal would modify legislation that determines how information is delivered for discussions at Assembly meetings. The Cabinet unanimously rejected the proposal as the current Systemwide and Divisional Bylaws adequately address the concerns raised. Moreover, CRJ found the rationale for the proposal had some inconsistencies, and that it failed to provide adequate reason to modify the current legislation. Professor Jordan requested the proposal be presented to the Assembly.

Reviewed by: Cabinet, CRJ

Action Requested: The Assembly will endorse or reject the proposal

12. Roll Call: Attendance Sheet

Peter Krapp, Chair Elect – Secretary
Academic Senate Irvine Division

* Agenda items deemed noncontroversial by the Chair of the Divisional Senate Assembly, in consultation with the Senate Cabinet, may be placed on a Consent Calendar under Special Orders. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of any Divisional Assembly member, any Consent Calendar item may be extracted for consideration under “New Business” later in the agenda. [from Bylaw 158(D)]

N.B. All members of the Academic Senate and of the University community shall have the privilege of attendance and the privilege of the floor at meetings of the Divisional Senate Assembly, but only members of the Divisional Senate Assembly may make or second motions or vote. However, the Chair (or designated representative) of a standing or special committee of the Division may move or second action on reports of that committee.

Note: Documents pertinent to the agenda items for the meeting are posted on-line electronically on the Academic Senate’s Home Page on the World Wide Web. The Academic Senate’s Home Page is listed on UC Irvine’s Home Page
Directory for “Campus Administration” (URL address: http://www.senate.uci.edu). Individual members of the Senate may receive hard copies of these documents upon request to the Academic Senate Office.
DIVISIONAL SENATE ASSEMBLY
Minutes of the Meeting
Thursday, June 7, 2012, 3:30 p.m. – 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

1. MEETING:
A regular meeting of the Irvine Divisional Senate Assembly was called to order by Chair Martens at 3:30 p.m. on Thursday, June 7, 2012, at the Academic Senate Conference Room, 338 Aldrich Hall. Members of the Administrative staff and members of the University community were present.

2. MINUTES:
Chair Martens noted that any corrections to the minutes may be sent to the Senate office for amendment.
Action: The minutes of March 15 were approved.

3. ANNOUNCEMENTS BY CHAIR CRAIG MARTENS: None

4. ANNOUNCEMENTS BY CHANCELLOR MICHAEL V. DRAKE:

Times Higher Education World Rankings, Top 100 Universities Under 50

Times Higher Education is a British publication that looked at 400 universities around the world and ranked the top 100 universities less than 50 years old. The primary factor used for weighting the schools was the impact that the institution and its faculty have had on education and the world in which they live. This includes publications, citations, election to national academies, and graduate degrees. The University of California, Irvine ranked 4th in the world and 1st in the U.S.

Budget
The state legislature must prepare the budget by June 15 and ratify the budget by June 30. A proposal for a $125 million fee buyout to postpone additional fee increases is being considered. The Regents will determine by November’s provisional budget if a 6% fee increase to cover the shortfall will be needed. If the legislature approves the buyout it would increase UC Irvine funding by $125 million, effectively making the fee increase $0. This was done many times in the early part of the last decade.

If the governor’s education initiative fails, there will be a $250 million trigger cut and the fee buyout will not take place. This would mean a $40 million cut for UC Irvine (nearly $400 systemwide). There will be a concerted effort over the next few weeks to have the legislative language include a guarantee that the approved initiatives would earmark all monies for UC and the fee buyout.

Campus Updates
In 2012-13, UCI had a record year with nearly 70,000 applications for enrollment. It was also a record high in selectivity with approximately 20,000 offers made to freshman. The average GPA for incoming freshman is 4.05, up from the 3.99 of the previous year. The number of African American applicants increased from 93 two years ago to 187. Non-resident students have increased from 186 in 2010 to 812 in 2012.

The average debt of students has decreased. In 2002 the number of students with no debt was 40%. In 2010 it was 53%. Systemwide, the average debt for students is about $10,000 below the national median.

The UC Irvine men’s volleyball team won the NCAA championship. Women’s water polo won its fourth straight conference championship. Both men and women soccer teams were highly ranked at year’s end. Charles Jock, our 800M runner, was the leading runner in the U.S. two weeks ago and is favored to win the NCAA 800M championship.

Foundation
The UC Irvine Foundation is made up of 45 trustees that are all volunteers who elect their own leadership. Collectively they have given the campus $170 million since 2005. Dr. Hazem Chehabi
was elected as chair last summer. He also served as the Syrian Consul General for 18 years. This role involved acting as a conduit between Syria and the Syrian American community dealing with things such as marriage licenses and visas. Due to the current situation in Syria, Dr. Chehabi resigned from his position as Consul General essentially breaking ties with his home country and making it impossible for him and his family to return in the foreseeable future. His powerful statement can be found online in interviews he conducted for NPR and BBC.

5. ANNOUNCEMENTS BY OTHER ADMINISTRATIVE OFFICERS: None

6. SPECIAL ORDERS – CONSENT CALENDAR
   In Memoriam
   Stanley van den Noort (1930-2009)
   Alice Laborde (1922-2010)
   Don R. Miller (1925-2010)
   James Richard Arvo (1956-2011)
   Walter Monroe Fitch (1929-2011)
   Thomas Sizgorich (1970-2011)
   Julius Margolis (1920-2012)
   Frank Sherwood Rowland (1927-2012)
   Jerome S. Tobis, M.D. (1915-2012)

   The consent calendar was accepted.

7. REPORTS OF SPECIAL COMMITTEES: None

8. REPORTS OF STANDING COMMITTEES:

   Proposed Revisions of Irvine Bylaw 85 and 35

   Issue: The Academic Senate has reviewed a proposal from the Council on Educational Policy to change its Bylaws governing the subcommittees of CEP. The changes relate to the implementation of a new subcommittee of CEP (the Assessment Committee), a review of the General Education and CEP procedures for its three subcommittees, and conforming changes to address problems of inconsistency. The revisions will address issues of voting assigned to subcommittee chairs, and the division of labor between subcommittees.

   Discussion:
   The Council on Educational Policy (CEP) has three major subcommittees: Policy, Committee of Courses, and the Assessment Committee. The committees are structured differently from how they are written in the bylaws. CEP recommends the proposed changes to Bylaw 85 giving all committees a chair and a vice chair to ensure continuity within the committee and that each of these positions be a voting member of CEP so that there is active communication between each subcommittee and CEP.

   The proposed changes to Bylaw 35 are to make the bylaw more in line with other UC campuses and to have all duties regarding changes to programs and courses handled by one committee, the Committee on Courses.

   Assembly members were in favor of the proposed changes. One suggestion was made for Bylaw 85, that the word “of” be added in Section A under Membership to the following sentence:

   ... the Chairs and Chairs-Elect of the SCOC (Undergraduate Subcommittee on Courses and Continuing, Part-Time, and Summer Session Education), and of the CEP Assessment Committee.
Action: The Assembly voted to approve the proposed revisions as amended [23 endorsed, 1 opposed, 0 abstention].

9. PETITIONS OF STUDENTS: None

10 UNFINISHED BUSINESS: None

11. REPORTS OR COMMENTS ON UNIVERSITY AND FACULTY WELFARE: None

12. NEW BUSINESS:

Proposed Revisions of Irvine Bylaw 35 and 158

Issue: The Academic Senate has reviewed a proposal from Professor Scott Jordan to modify Irvine Bylaws 35 and 158. If adopted, the legislation would modify legislation that determines how information is delivered for discussions at Assembly meetings. The Cabinet unanimously rejected the proposal as the current Systemwide and Divisional Bylaws adequately address the concerns raised. Moreover, CRJ found the rationale for the proposal had some inconsistencies, and that it failed to provide adequate reason to modify the current legislation. Professor Jordan requested the proposal be presented to the Assembly.

Discussion:
A assembly member Scott Jordan proposed changes to Irvine Bylaws 35 and 158. His rationale for the legislation change was his concern regarding transparency within the Senate and the committee reporting process. A assembly Member Jordan would like to see a more detailed reporting process inclusive of committee votes, minority opinions, analysis and appraisal, and minutes.

The Council on Rules and Jurisdiction found that the proposed legislative changes would not be inconsistent with other rules of the Senate but found some inconsistency among the statements made in the rationale for the proposal.

The Senate Cabinet discussed the legislation but did not agree with the proposed changes as all committee reports are posted before a meeting, the committee reports are always shared upon request, and approved committee minutes are currently posted online unless considered confidential. The Cabinet also noted that the proposed change in the reporting process might be considered as a procedural option that does not require legislation.

One Assembly member noted that a potential benefit to adopting the proposed changes was that detailed reports would be accessible and all information would be readily available to assembly members. Several Assembly members felt that the proposed legislation would require additional reports from committees and would increase the workload of committees that are already overburdened. Also, mandated detailed reports might inhibit faculty from expressing their opinions thereby censoring faculty discussion that would be a disadvantage to the process.

Action: The Assembly did not vote due to loss of quorum.

13. ROLL CALL: Attendance Sheet

14. ADJOURNMENT: The meeting was adjourned at 5:11 p.m.

Charlene Mandau
Academic Senate, Irvine Division
Attest: Mary Gilly, Chair-Elect
The University of California, Irvine’s mission is to discover and disseminate knowledge through research, teaching and creative expression in acclaimed academic programs. Our system of governance shared between the Board of Regents, the administration, and the faculty Senate guides the development of our campus and the realization of these goals.
DIVISIONAL SENATE ASSEMBLY

RE: Proposal to Disestablish the Undergraduate Major Arts/Humanities

At its meeting of January 22, 2013, the Senate Cabinet endorsed the proposal to disestablish the undergraduate major in Arts/Humanities following the review by the Council on Educational Policy and Council on Planning and Budget.

COUNCIL ON PLANNING AND BUDGET: January 9, 2013
COUNCIL ON EDUCATIONAL POLICY: January 17, 2013
SENATE CABINET: January 22, 2013

As part of the review process, the proposal is submitted to the Divisional Assembly for approval.

Mary Gilly, Chair
Academic Senate
28 November, 2012

MARY GILLY, SENATE CHAIR
ACADEMIC SENATE, IRVINE DIVISION

DEAN JOSEPH LEWIS, III
CLAIRE TREVOR SCHOOL OF THE ARTS

INTERIM DEAN JAMES STEINTRAGER
SCHOOL OF HUMANITIES

RE: DISCONTINUATION OF UNDERGRADUATE MAJOR ART/HUMANITIES // HUMANITIES/ARTS (AHHA)

Thank you for your letter of 22 October requesting further information regarding discontinuation of the arts/Humanities // Humanities/Arts undergraduate degree. It is with reluctance that we determined that the time had come to make this decision; unfortunately, in its short history the program did not achieve a critical mass.

Attached is our coordinated response to your request for further information in support of discontinuation.

Thank you for your attention to this matter.

Sharon Block, Associate Dean
School of Humanities

Stephen Barker, Associate Dean
Claire Trevor School of the Arts
Rationale for Discontinuation: B.A. in Art/Humanities/Humanities/Arts

What were the annual enrollment numbers for this major from the time the major began until present?
The program was inaugurated in fall 2002:

Humanities/Arts:

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Arts/Humanities

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Did faculty in charge of this major change in number or level of participation since the major was established? If so, please explain the circumstances.
Involved faculty participated in the program on overload (teaching) or as service (committee meetings, student advising), and increased teaching responsibilities resulted in less faculty participation. Given that the target student cohort was always seen as being small and self-selecting, recruitment was a challenge from the outset. The Humanities and Arts co-directors have come from various departments within both Schools, each for a term of approximately 3 years. A group of 10 faculty in Humanities and 4 in the Arts currently constitute the Core Faculty; other faculty members expressed willingness to participate in the program, though virtually none became directly involved.
After a relatively robust initial period, student interest in the program had waned by 2006. This was the result of a lack of expansion of faculty interest and participation and a decline in the ability to recruit new students into the program.

**In the Schools' opinion what could have been done differently to make this major work?**
While we see the value of trying such programs (particularly in more forgiving budget times), majors offered outside of departmental structures have repeatedly proven difficult to administer and maintain. A program director and faculty can recruit students, but workload commitments in home departments intervene, and in general there is little reward for concentrating on a small major. It has also been very difficult for AHHA majors to negotiate (particularly upper division) course availability, which are often major-restricted: efforts to allow AHHA majors to share major status with department majors has proven unsuccessful for a variety of reasons. Thus, for optimal success and effective administration, it seems that majors function most efficiently when housed within a department.

**How was this major affected by budget constraints at UCI? Was this major disproportionately impacted?**
The program has been seen to be budget neutral. The School of Humanities has provided a nominal amount of research funding to the director and provided $500 for supplies and expenses; in the School of the Arts participation has been entirely voluntary. However, the major has likely been indirectly impacted by budget constraints since as faculty numbers shrank and encountered added responsibilities within their home departments, it has become increasingly difficult to marshal faculty support and willingness to work in an interdisciplinary program such as AHHA.

**Is the failure of this major the result of unintended consequences of policies implemented by other units (admissions policy, transfer policy, changes in other school's major requirements)?**
Arts courses are often restricted to majors only; thus Humanities and Arts students have frequently not been able to enroll in desired Arts courses. While the Arts co-director has consistently advocated on behalf of Humanities students, it has been difficult for students to plan a program, not knowing if they would be able to enroll in Arts courses. For instance, students wishing to focus on Dance or Music, since both departments require auditions for enrollment in upper-division courses, were particularly impacted. Additionally, as discussed below, students could not become AHHA majors at admission, which likely decreased overall numbers of students.

**Please state the number of students in each program and conditions for students to graduate within a specified period.**
The one current HumArts major will graduate Fall 2012, so we do not expect any impact on that student. The three remaining ArtsHum majors in the Arts will finish this academic year, working with their Arts advisor.

**Faculty votes by the two faculty groups (e.g., Humanities Exec. Committee)**
The School of Humanities Executive Committee has unanimously approved the request to discontinue the major. The current Humanities co-director of the major, Frank Wilderson (who is also a Drama faculty member), was also involved in the discussion to discontinue the major.
The Core Faculty of ArtsHum has voted unanimously to discontinue the major.

**Effective date of action that ensures all students have graduated**
Fall 2013

**5-Year Perspective notification**
The discontinuation of ArtsHum/HumArts has been added to the Schools of Humanities and the Arts’ 5 year perspective.

The establishment of this major took a great deal of effort on the part of the Schools’ faculty and the Senate, and it would be helpful to understand the reasons why the major was unsuccessful. There may be many reasons why the major was not successful, and the below reasons may have contributed, in differing degrees:

- Although the major offered a unique opportunity for students, it required students to essentially build their own major and course plan with support of faculty. Students were required to submit an application and proposal. This process was labor-intensive for both students and faculty.
- Students could not typically complete the major unless their plan was approved early in the junior year. The major was thus not a viable option for transfer students, who make up a significant percentage of Arts and Humanities students.
- Course requirements were high compared to other majors. Beyond the Schools’ requirements, the major required 40 units of upper-division work and 18 units of lower-division work.
- While the major designation was attractive to some students, it was less attractive once it became apparent that the major required a very directed student with strong faculty support.
- Both Arts and Humanities have seen an overall decline in numbers, and this probably did not positively impact the AHHA major.
- It might also be noted that interest in this kind of “build your own major” may be declining overall: the School of Humanities Interdisciplinary major, which had a similar “build your own major” format, was discontinued in Fall 2010 due to a lack of interest; the School of the Arts’ interdisciplinary major has also been discontinued.
- Students originally interested in AHHA seemed satisfied, or sometimes to prefer, to double major in the two schools.
- By design, this major has not been an option on the UC Admission Application. Prospective students have had to apply to the major from within Arts or Humanities, and then change to the AHHA major once their application/program was approved by the program co-directors and advisors.
Rationale for proposed changes to bylaws:

The Divisional Assembly is asked to vote on various issues. The basis for their vote is commonly the original proposal, requests for additional information by Committees and the corresponding responses, and an oral report of the lead committee given at the Divisional Assembly meeting. Although some committees also explain their analysis, appraisal, evaluation, and any minority opinions in a memo to the Cabinet, these memos are often not shared with the Divisional Assembly. In order to be more informed voters, it would be beneficial for the Divisional Assembly to also have access to written reports of all special and standing committees that have reviewed the agenda items. More generally, it would better inform the members of the Division if reports were generally available, with an exception when there is a need for confidentiality.

The UC Academic Senate Bylaws mandate that all standing and special committees of the Division report to the Division, with an exception when reporting would violate confidence:

“Authority of Committees

A. Any agency or committee listed in Bylaw 20 or 25 may report to any agency or committee therein listed, and may be asked by the Assembly, a Division, or a Faculty to describe its procedures and policies.

B. Any committee may submit reports and recommendations to the Assembly on appropriate matters. Divisional committees, including Faculties, are responsible to and normally shall report to their respective Divisions. Universitywide Committees of the Senate shall report in writing to the Assembly, and not less than annually.

C. Each committee is responsible to the agency establishing it and must report its actions to that agency. When a committee makes recommendations or renders advice to the President or to a Chancellor, as provided in these Bylaws or relevant Divisional Bylaws, it shall report its recommendations to the establishing agency when this action is consistent with its charge and does not violate confidence. When a Special or Standing Committee of the Assembly formally advises the President it shall convey its advice through the Academic Council.” – UC Academic Senate bylaw 40

This mandate is further explained in a ruling by the University Committee on Rules and Jurisdiction:

“Under SBL 40.C each committee of the Academic Senate, including Divisional committees, is responsible to the agency establishing it. Such responsibility is normally construed as meaning that the committee must fulfill its charge as contained in the bylaws or other action by which the committee was established and must reports its actions to the establishing agency, as provided in SBL 40.B. The establishing agency retains the right to supersede, amend, or set aside the actions or recommendations of any of its committees. Exceptions to this rule are provided explicitly in SBL 70 for findings on the merits of an individual case by a Committee on Privilege and Tenure and implicitly in SBL 40.C for recommendations in a specific case by a Committee on Academic Personnel or its equivalent. These exceptions aside, SBL 65 and 75 provide procedures for superseding the actions of universitywide committees either by appeal to the Academic
Council and the Assembly or by referendum through the vehicle of a mail ballot. Similar provisions and procedures are to be found in most Divisional bylaws.

Under SBL 40, 65, and 75, the authority of the establishing agency over its committees is limited to stating the charge to the committee in the bylaws or other action establishing the committee, to receiving reports from the committee, and to accepting, rejecting, or modifying the committee's actions and recommendations. The establishing agency may not set the agenda or direct the deliberations and actions of any committee except through the bylaw or other action by which the committee has been established. When the Assembly, a Division, or the legislative agency of a Division refers a matter to a standing committee, the committee has an obligation to place the matter on its agenda and give it due consideration. The committee is entitled, however, to conclude that the matter under referral cannot successfully be pursued within the committee and so report to the referring agency.” — UC Legislative Ruling 8.95B

All other UC campuses have bylaws that address reporting of committees primarily to the Division, not just to the Cabinet:

“Each Committee is responsible to the Division and has the obligation to report its actions to the Division, but has the right to report concurrently to the Assembly of the Academic Senate. When committees make recommendations and render advice to the President, Chancellor, other administrative officers, departments, or individual members of the Division, they are to report their recommendations to the Division when such report is in the best interest of the University.” — UCB bylaw 12(B)

“All committees of the Davis Division shall report to the Representative Assembly of the Division and are subject to its jurisdiction on all matters of policy. All committees shall implement, within the limits of Senate authority, any policy or direction adopted by a majority vote of the Representative Assembly or the Division by ballot.” — UCD bylaw 28(B)

“Committee Responsibility and Authority to Report. Each committee is responsible to the agency establishing it and is obligated to report its actions to that agency. Except as provided in Divisional Bylaw 65.2(B) (Duties of the Graduate Council), Standing Committees of the Division normally report to the Division, but they may report concurrently to the Administration, any other Divisional or University Committee, and, in accordance with Senate Bylaw 115, to the Assembly of the Academic Senate. Special Committees, the Executive Board, and committees concerned with faculty governance report directly to the Division. Recommendations made to an officer of the Administration are reported to the Division when consonant with the original charge to a committee, unless the nature of the recommendation is for good cause held confidential. Procedures for standing committees shall be in accordance with Appendix XV of this Manual.” — UCLA bylaw 45(B)

“Each Committee is responsible to the Division and is obligated to report its actions to the Division, but it also has the right to report concurrently to the Assembly of the Academic Senate. Committees may make recommendations and render service to the President, the Chancellor,
other administrative officers, and individual members of the Division, reporting their recommendations to the Division when such reporting is consistent with the original charge to the committee and is in the best interest of the University.” – UCM bylaw 2(b)(2,3)

“Divisional committees, including faculties, normally report to the Division but have the right to report concurrently to the Assembly whenever the University Committee on Rules and Jurisdiction determines that the Assembly is the more appropriate agency to receive the report. If additional duties are imposed on any committee by order of the Regents, the president, or the Chancellor at Riverside, the committee, in the exercise of such additional duties, is answerable only to the authority imposing such duties. But if the committee desires the approval of its action in any such additional functions, or advice in executing them, it is proper for it to communicate thereon to the Division.” – UCR bylaw 8.2.1

“Responsibility to Parent Agency. Each council/committee is responsible to the agency establishing it and is obligated to report its actions to that agency. Chairs of Executive Committees of Faculties (See Divisional Legislative Ruling D1.93.A, Appendix II; Appendix I, Bylaws of Faculties of the Santa Barbara Division: Bylaws of the Faculty of the College of Creative Studies, section 2(4); Bylaws of the Faculty of the College of Engineering, section 2(5); Bylaws of the College of Letters and Science, section 2(4); Bylaws of the Graduate School of Education, section 2(4); and Bylaws of the Donald Bren School of Environmental Science and Management, section 2(5)) and the chairs of other Divisional committees are instructed to provide the Executive Office with copies of current agenda, minutes, and reports pertaining to the work of their committees. When a committee makes recommendations and gives advice to the President, the Chancellor, or other administrative officer, it shall report its recommendations to the establishing agency where such report is consistent with the original charge to the committee and serves the best interests of the University and the Santa Barbara campus. If a committee desires advice or approval of an action, it may consult the agency that established it. Authority to Report. Councils and committees of the Division normally report to the Faculty Legislature, but they may report concurrently to the Senate Assembly. A Divisional council or committee may report to any other Divisional or Senate council or committee. Each such council/committee shall explain its procedures and policies at the request of the Division, its Faculty Legislature, or the Senate Assembly.” – UCSB bylaw 35(B,C)

“Responsibility. Each committee is responsible to the agency establishing it and is obligated to report its actions to that agency. Committees may report concurrently to other Divisional committees, the Assembly of the Academic Senate, or committees of the Academic Senate. Committees may make recommendations and render service to the President, the Chancellor, other administrative officers, and individual members of the Division, reporting their recommendations to the Division when such reporting is consistent with the original charge to the committee and is in the best interest of the University.” – UCSC bylaw 13.2

“Committee Reports and Recommendations. A Divisional committee shall normally report to the Representative Assembly or the Division, but shall have the right to report concurrently to
the Assembly of the Senate. When a committee makes recommendations and renders advice to the Chancellor or other administrative officers, it shall report its recommendations to the Representative Assembly or the Division where such report is consistent with the original charge to the committee except advice concerning individual persons which is normally treated as confidential. If a committee desires advice concerning its action, or approval of it, the committee may consult the Division, the Representative Assembly, or the Senate Council.” – UCSD bylaw 135.

**Proposed modification to IBL 35:**

Bylaw 35. Committees

(Am 4 Jun 81) (Am 7 May 98) (Am 5 Jun 03) (CC 9 Feb 04) (Am 3 Jun 04) (Am 7 Jun 07)

(A) Definition of Committees

The standing committees of the Academic Senate of the Irvine Division shall consist of the Senate Cabinet, the Councils and other Committees, the Divisional Delegates to the Assembly of the Academic Senate, and Special Committees. The Special Committees are Senate Ad-Hoc Committees, and Joint Senate/Administration Task Forces.

(B) Composition of Committees

Committees may be constituted of any combination of elected, appointed, or ex officio members. Each elected or appointed member of a council or committee of the Division must be a member of the Division. Other persons who are not members of the Academic Senate may be invited to sit with standing committees as non-voting representatives. Student representatives may be nominated by the Associated Students and Associated Graduate Students, as indicated in Bylaw 36.

(C) Voting and Other Rights

The Vice Chair, if any, shall perform the duties of the Chair in case of temporary absence or disability of the Chair, and such other duties as the committee concerned may determine.

Unless otherwise specified, ex officio members may not vote, but may have their opinions recorded separately in the record of the meetings.

On all formal votes in committees attended by student members, the student opinions may be recorded separately and so reported whenever the recommendation of the committee is presented to the Division, to other Academic Senate bodies and to administrative officers advised by such committees.

(D) Terms of Office of Members of Standing Committees

The terms of office of standing committee members shall be three years unless otherwise specified. Committee members shall serve from the first day of September. Upon first establishment, the full
Membership of committees shall be appointed or elected, as stated in the Bylaws. However, in order to insure continuity of membership while allowing annual elections or appointments to committees, the expiration dates of the terms of office of members of newly established committees shall be suitably staggered. In the case of elected committees, shortened terms of committee members shall be determined by lot. In the case of appointed committees, shortened terms shall be determined by the Committee on Committees.

(E) Appointment of Committee Members

All members of standing committees shall be appointed by the Committee on Committees, unless otherwise specified in a committee's bylaw. Members of systemwide committees are normally members of the corresponding divisional committees. Any member of a systemwide committee who is not shall automatically be appointed as an ex officio member of the divisional committee.

(F) Responsibilities of Committee Members

Although members shall come from the several Faculties specified in IBL40, each shall represent the Division at large.

(G) Selection of Committee Chair

Each elected or appointed committee shall select its own chair from among the regularly elected or appointed voting members of the committee. No ex officio member of the committee shall serve as chair or vice chair. If a chair is vacant for more than forty-five (45) days, the Committee on Committees may designate a chair to complete the term.

(H) Uncompleted Terms of Office

If an officer of the Division or a committee member is unable to complete a term, the Committee on Committees shall appoint a replacement effective upon the date of appointment and serving for the balance of the vacated term.

(I) Limitation of Service on Committees

No person may serve more than two consecutive full terms on any given committee. Eligibility may be reestablished after a lapse of one full term.

(J) Delegation of Responsibilities

A standing committee or faculty is authorized to redelegate responsibility to a subcommittee or any other agency only as specified in the legislation by which it is established.

(K) Legislative Action

All proposed legislation and resolutions shall be directed to the Divisional Senate Assembly for action.

(L) Annual Reports
Recommendations of each committee to the Division, to other Academic Senate bodies, and to administrative officers shall be presented in a committee report, which shall contain a summary of the committee’s analysis, appraisal, and evaluation, and a record of their vote. After approval of each committee report, it shall be made available promptly to the Division by posting on the website of the Division, when such report is consistent with the original charge to the committee except advice concerning individual persons which is normally treated as confidential.

Annual reports shall be submitted by each committee at the first regularly scheduled Divisional Senate Assembly meeting of each academic year.

**Proposed modification to IBL 158:**

Bylaw 158. Call for a Meeting

(Am 20 Apr 95) (Am 7 Oct 99) (Am 5 Jun 03)

(A) Distribution

At least five days of instruction before each regular or special meeting, the Chair Elect-Secretary shall notify every member of the Division. Additionally, all pertinent documents shall be mailed to all members of the Divisional Senate Assembly of the Irvine Division, to the offices of the other Divisions, to the Secretary of the Academic Senate, and to the members of the University Committee on Rules and Jurisdiction. Documents pertinent to the agenda items for that meeting, including the reports of all special and standing committees that have reviewed the agenda items, shall be posted on-line electronically. The electronic availability of these documents shall be advertised on the call. Hard copies of these documents shall be made available through the Senate Office upon request.

(B) Order of Business

The order of business for regular meetings of the Divisional Senate Assembly shall be:

(1) Roll Call

(2) Minutes

(3) Announcements by the President and the Chancellor

(4) Announcements by other Administrative Officers

(5) Announcements by the Chair

(6) Special Orders

(7) Reports of Special Committees

(8) Reports of Standing Committees
(9) Petitions of Students

(10) Unfinished Business

(11) University and Faculty Welfare

(12) New Business

(13) Roll Call

(C) Items Not on the Call

No action may be taken on an item that is not on the call to the meeting without the prior consent of four-fifths of the Divisional Senate Assembly members present. In connection with an action for which prior consent has been obtained, a motion to reconsider and have entered on the minutes may be made by any member, does not require a second, and such reconsideration may not take place during the same calendar day.

(D) Consent Calendar

Agenda items deemed noncontroversial by the Chair of the Divisional Assembly, in consultation with the Senate Cabinet, may be placed on a Consent Calendar under Special Orders. Approval of all business on the Consent Calendar requires a single unanimous vote. At the request of any Divisional Assembly member, any Consent Calendar item may be extracted for consideration under "New Business" later in the agenda.
DIVISIONAL SENATE ASSEMBLY
MEMBERSHIP FOR 2012-13

EX OFFICIO
University President, Mark Yudof, ‘13
Academic Senate Chair, Mary Gill, ‘13
Academic Senate Chair Elect-Secretary, Peter Krapp, ‘13
Parliamentarian (Non-voting Member), Dan Hirschberg, ‘13

Representatives to the Universitywide Assembly (4 Reps)
Elliott Currie, ‘14
Christopher Leslie, ‘13
Carrie Noland, ‘13
Craig Walsh, ‘14

Council Chairs (8 Reps)
Academic Personnel, Alan Terricciano, ‘13
Educational Policy, Tony Smith, ‘13
Faculty Welfare, Gopi Meenakshisundaram, ‘13
Graduate Council, Jutta Heckhausen, ‘13
Planning & Budget, Stephen Ritchie, ‘13
Student Experience, Arvind Rajaraman, ‘13
Undergraduate Admissions & Relations with Schools, Lee Bardwell, ‘13

Representatives from the Claire Trevor School of Arts
(3 Reps)
David Trend – Faculty Chair, ‘14
Haroutune Bedelian, ‘13
TBA

Representatives from the School of Biological Sciences
(4 Reps)
Dana Aswad – Faculty Chair, ‘14
Donovan German, ‘14
John Guzowski, ‘14
Christine Suetterlin, ‘14

Representatives from the Paul Merage School of Business
(2 Reps)
Philip Bromiley – Faculty Chair, ‘13
Mort Pincus, ‘14

Representative from the Department of Education (1 Rep)
Penelope Collins – Faculty Chair, ‘14

Representatives from the Henry Samueli School of Engineering (4 Reps)
Dimitri Papamoschou – Faculty Chair, ‘14
Jasper Vrugt ‘14
James Earthman , ‘13
Yun Wang, ‘13

Representatives from the College of Health Sciences (12 Reps)
Samuel Eric Wilson – Faculty Chair, ‘13
Bogi Anderson, ‘14
Alan Barbour, ‘14
Philip Carpenter, ‘13
Hoda Anton Culver, ‘14
Michael Demetriou, ‘13
Gregory Evans, ‘14
John Jay Gargus, ‘14
Todd Holmes, ‘13
Mark Langdorff, ‘13
Ping Wang, ‘13
Kyoko Yokomori, ‘14

Representatives from the School of Humanities (7 Reps)
Anne Walthall – Faculty Chair, ‘14
Anke Biendarra, ‘14
Dorothy Fujita-Rony, ‘14
Zina Giannopoulou, ‘14
Lucas Hilderbrand, ‘14
Susan Klein, ‘13
Ann Van Sant ‘14

Representatives from the Donald Bren School of Information and Computer Science (2 Reps)
Dan Gillen – Faculty Chair, ‘14
Gillian Hayes, ‘13

Representative from the School of Law (1 Rep)
Shauhin Talesh – Faculty Chair, ‘14

Representatives from the School of Physical Sciences (5 Reps)
Zhiqin Lu – Faculty Chair, ‘13
Claudia I. Green ’14
Elizabeth Jarvo, ‘14
Agnes C. Taffard, ‘14
Janai Hendra, ‘14

Representatives from the School of Social Ecology (2 Reps)
Jodi Quas – Faculty Chair, ‘14
Elliot Currie, ‘14

Representatives from the School of Social Sciences (5 Reps)
Cecelia Lynch – Faculty Chair, ‘13 (Winter & Spring)
Barbara Sarnecka – Faculty Chair (Fall)
Dan Bogart, ‘14
Julia Elyachar, ‘14
Ramesh Srinivasan, ‘13
Yang Su, ‘13

Term of membership ends on August 31 of the year listed after each name.
If you have questions about your membership, please contact Shira Long at (949) 824-8340 or slong@uci.edu.
Divisional Senate Assembly
2012-13 Schedule of Meetings

FALL QUARTER 2012
Thursday, December 13, 2012 (cancelled)
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

WINTER QUARTER 2013
Thursday, February 7, 2013
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

SPRING QUARTER 2013
Thursday, March 14, 2013
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

Thursday, May 9, 2013*
3:30 p.m. - 5:00 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

Thursday, June 6, 2013
3:30 p.m. - 4:30 p.m.
Academic Senate Conference Room, 338 Aldrich Hall

*rescheduled from May 2, 2013