ACADEMIC SENATE, IRVINE DIVISION

Re: 2011-12 GRADUATE COUNCIL ANNUAL REPORT

The Graduate Council respectfully submits its report of activities for the academic year 2011-12.

I. COUNCIL OPERATIONS

The Council met 11 times during the year. The Chair, Ruth Mulnard, served as the UCI representative to the Universitywide Coordinating Committee on Graduate Affairs (CCGA) as well as to the Academic Senate Cabinet. Julia Lupton served as the Vice Chair and filled in for the Chair when the CCGA meetings and Academic Senate Cabinet meetings conflicted. The Chair also represented the Council on the Academic Planning Council, in the Budget Workgroup, and on the WASC Steering Committee.

Members volunteered for subcommittees to work on particular issues throughout the year:

- Subcommittee on Graduate Student Hosing: D. Smith
- Subcommittee on Graduate Student Support: V. Basolo, C. Terng
- Subcommittee on International Education: T. Ritz, K. Katrak
- Subcommittee on Graduate Program Structure and Student Mentoring: V. Basolo, J. Lupton, R. Mulnard
- Academic Program Review Board: C. Olson, J. Lupton, K. Katrak
- Graduate Division Committee on Diversity: C. Terng
- Review of Graduate Course Action Forms: C. Whytock, N. Dutt

II. PROGRAM REVIEWS

A. Donald Bren School of Information and Computer Sciences (2011-12): The Academic Program Review Board (APRB), a joint board of GC and the Council on Educational Policy (CEP), administered the review of the Donald Bren School of Information & Computer Sciences this academic year. The report from the External Review Committee (ERC) was received in April 2012 and distributed to the School for comment. GC and CEP will review and provide feedback on the ERC report and the School’s response in fall 2012.

B. School of Social Ecology (2010-11): APRB received the School’s response to the ERC report in November 2012. GC and CEP reviewed and provided feedback on the ERC report and the School’s response. GC members were impressed with the positive review and appreciated the thorough response provided by the school and the departments. The Council provided comments and requested follow-up information. The final review product was sent to the Executive Vice Chancellor & Provost in February.

C. Follow-up to the School of Biological Sciences and the Medicine (5 basic science departments): At the April 5, 2012 meeting of the Graduate Council (GC), members reviewed the Follow-up Report. Members were concerned about the elimination of the
teaching requirement and sought the program’s assessment of how modifications to the curriculum have affected the quality of the graduate program.

III. NEW AND REVISED DEGREE PROGRAMS
A. Proposals for New Graduate Degree Programs
   1. PhD in Public Health: GC approved the original proposal on 12/11/09. CCGA returned the proposal to the campus 4/05/11. A revised proposal is currently under review by GC.
   2. MA in Accounting: GC approved a MA in Accounting, 5/4/12. CCGA approved the proposal with a change in the degree designation (Master’s of Professional Accountancy (MPAc), 7/19/12.
   3. MA in Philosophy, Political Science and Economics (PPE), 4+1: GC requested additional information, 12/12/11.

B. Proposals for New Departments, Concentrations, Emphases, or Gateway Programs
   1. Establishment of a Department in European Studies and Languages: GC sent comments, 6/2/11. A revised proposal was submitted and GC sent comments, 12/5/11.
   2. School of Education: GC endorsed, 2/3/12.

C. Modifications to Graduate Degree Requirements in Existing Programs
   1. Claire Trevor School of the Arts
      a. Drama- MFA- Acting, approved, 1/17/12.
      b. Drama- MFA- Design, approved, 1/22/12
      c. Drama- MFA- Stage Direction, approved, 1/18/12.
      d. Studio Art, approved, 2/3/12.
      e. Critical and Curatorial Concentration in Studio Art, approved, 6/15/12.
   2. School of Biological Sciences
      a. Ecology and Evolutionary Biology, approved, 12/5/11.
      b. Biomedical Engineering, approved, 1/17/12.
      c. Chemical and Biochemical Engineering, approved, 1/17/12.
   3. Paul Merage School of Business
      a. Request to Modify MBA Program Admissions Procedures, GC requested additional information, 3/13/12. The proposers retracted the request.
   4. Department of Education
      a. Education- MAT, approved, 2/3/12.
      b. Education PhD, approved, 6/14/12.
   5. Henry Samueli School of Engineering
      a. Electrical Engineering and Computer Science, approved, 1/17/12.
b. MSEM Catalogue Copy, approved, 2/3/12.
c. Biomedical Engineering, approved, 2/3/12.
d. Chemical & Biochemical Engineering, approved, 2/3/12.
e. Civil Engineering, approved, 2/3/12.
f. Electrical & Computer Engineering, approved, 2/3/12.
g. Concentration in Environmental Engineering, approved, 2/3/12.
h. Concentration in Materials & Manufacturing Technology, approved, 2/3/12.
i. Materials Science & Engineering, approved, 2/3/12.
j. Request for a Waiver of the 1/5 Rule for Mechanical & Aerospace Engineering, denied, 2/16/12.
k. Add Biomedical Engineering (BME) to the JD/PhD and MS TTD, approved, 6/14/12.

6. College of Health Sciences
   a. Program in Pharmacology & Toxicology, GC approved, 1/12/11.
   b. School of Medicine Direct Admits, GC approved, 12/11/11.
   c. Environmental Toxicology, approved, 9/27/11.
   d. School of Medicine Catalogue Copy (Epidemiology, MS-BATS), approved, 2/6/11.
   e. Nursing Science, approved, 12/6/11.

7. School of Humanities
   a. Critical Theory Emphasis, approved, 10/31/11.
   b. PhD with Interdisciplinary Emphasis in Humanities, approved, 12/6/12.
   c. Spanish, approved, 12/6/11.
   d. Philosophy, approved, 1/17/12
   e. Culture and Theory PhD, approved, 6/14/12.

8. Donald Bren School of Information and Computer Science
   b. Informatics, approved, 12/6/11.
   c. Computer Science, approved, 1/17/12.

9. School of Law
   a. Request to Add Anthropology, Economics, Logic and Philosophy of Science, Political Science, and Sociology to the Program in Law and Graduate Studies, approved, 12/6/11.
   b. Request to Add Psychology & Social Behavior to the Program in Law & Graduate Studies, approved, 1/17/12.
   c. Add Biomedical Engineering (BME) to the JD/PhD, approved, 6/14/12.

10. School of Physical Sciences
    a. Chemistry, approved, 1/17/12.
    b. Mathematics, approved, 2/3/12.

11. School of Social Ecology
    b. Request to Add Psychology & Social Behavior to the Program in Law & Graduate Studies, approved, 1/17/12.
    c. MAS in Criminology, Law & Society- Waiver of GRE requirement, approved, 4/11/12.
d. Master of Urban & Regional Planning (MURP), approved, 8/6/12.

12. School of Social Sciences
   d. Chicano/Latino Studies, approved, 9/27/11.
e. Request to Add Anthropology, Economics, Logic and Philosophy of Science, Political Science, and Sociology to the Program in Law and Graduate Studies, approved, 12/6/11.

IV. GRADUATE EDUCATION POLICY ISSUES
   A. Graduate Sunset Courses: In Fall 2011, the Council asked that all academic units review lists of graduate courses not taught in three or more years, and take action to either delete or deactivate those courses, or justify why they should remain active. GC approved all requests to keep courses active.
   B. Graduate Program Learning Outcomes (PLOs) - Accountability of graduate education learning outcomes has become an accreditation standard of the Western Association of Schools and Colleges (WASC). In AY 2010-11, a subcommittee was formed to develop a framework for full Council consideration. In AY 2011-12, a pilot program was established to incentivize the tracking of learning outcomes. Graduate Division administered the pilot program. GC reviewed the program learning outcomes models and best practices from the five departments participating in the program. The purpose of the pilot program was to document an outcomes process for doctoral programs with the aim of sharing these models with the rest of the campus. All Schools are required to send their respective implementation plan for development of PLOs and assessment for each graduate program to Graduate Council by Friday, October 12. The PLOs and implementation plans from the five participating departments have been included in the request as samples.
   C. Review Process for Online Courses - The Council on Educational Policy (CEP) approved a process for reviewing proposals for online courses. GC does not have a process in place and used CEP’s guidelines as a base. After several iterations, GC approved a process for online graduate courses, 2/16/12.
   D. Review Process for the Establishment of Concentrations, Emphases, and Specializations - The GC Analyst and Graduate Academic Program Director drafted a review process for guidelines for establishing concentrations and emphases for Council consideration. The undergraduate definitions of concentrations, emphases and specializations were different from the graduate definitions, but members agreed that if the difference in definitions had not been a problem, they were not inclined to change them in case there were infrastructure implications, 2/16/12.
   E. Self-Supporting Program Guidelines - GC was asked to consider the UCI Academic Senate process for the review of Self-Supporting Programs by the Senate Chair. UCLA’s SSP guidelines were submitted as an example. The GC Chair and CPB Chair discussed this issue with Vice Provost Clark, Dean Leslie, and Vice Chancellor Michaels. GC approved a final draft at its 7/31/12 meeting.
      1. Since other UC campuses pay external reviewers $800 to $1000 to review SSP proposals, GC voted to pay external reviewers $1000, 6/14/12. Proposers want a quick review and this cannot happen if reviewers can’t be recruited. The proposers are responsible for the cost of the external reviews.
   F. Admission Transcript Requirement - GC voted in favor of requiring only 1 official transcript for admissions, 2/16/12.
   G. Policy Regarding the Conversion of Block Fellowship Funds for TA Support - In the block allocations for FY 2012-2013, some flexibility was indicated in the use of block fellowship funds,
specifically the possibility of converting block fellowship funds to TA support. It was necessary for the Graduate Council to develop criteria to apply in order to prevent conversion on a scale that would be harmful and to assure that any such conversion is truly an exceptional circumstance and not likely to become a standard practice. GC agreed that an appropriate exception would be a TA for a grad course. Graduate tuition should never be used to support TAs for undergraduate courses. The revised policy was approved, 3/8/12.

H. New Graduate Admissions System- GC unanimously endorsed the development of a new and comprehensive online Graduate Admissions system for the campus, 2/16/12. The system should include the graduate application, an online paperless application review system for campus faculty, and an improved admissions database with enhanced, more automated functionality. A memo requesting that this system be given priority was sent to EVC&P Gottfredson, AVC Roode, and VC Michaels, 3/9/12.

I. Proposal to Publish UCI’s ETDs in e-Scholarship- The Council agreed to endorse the proposal as long as the Library ensures there are mechanisms in place to notify faculty of this change, making the embargo option explicitly clear, 7/31/12. The proposal was sent to the Council on Research, Computing, and Library Resources for review.

V. DIVISIONAL & SYSTEMWIDE SENATE/CAMPUS ISSUES
A. Systemwide Review of Proposed Amendments to SR 610 (Residency)- endorsed, 10/27/12.
B. Review of the UC Observatories- GC remained very supportive of the UC Observatories as an invaluable resource for graduate education. Members believe students’ ability to access these telescopes gives the University of California an enormous advantage over comparable institutions, 2/16/12.

VI. GRADUATE COUNCIL INITIATIVES AND SUBCOMMITTEE ACTIVITY
A. Academic Program Review Board (APRB): The APRB, which consists of two members from Graduate Council and two members from the Council on Educational Policy, recruited an external review committee and hosted campus visits for the Donald Bren School of Information and Computer Sciences (March 7-9). The APRB also drafted the charge to external reviewers for the departmental/ program and School reviews, before transmitting them to CEP and Graduate Council for approval.
B. Course Action Forms (CAFs): The Subcommittee consists of one member from the sciences and one member from the arts/humanities/social sciences. They reviewed the over 200 graduate CAFs received. This year it was agreed that the Subcommittee would also review requests for XI courses.
C. Subcommittee on International Education (SCIE): SCIE consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as two representatives from GC and the Council on Educational Policy. For more details on the activities of SCIE, please refer to its annual report.

VII. CARRY-FORWARD ISSUES TO 2012-13
A. Proposal to Publish UCI’s ETDs in e-Scholarship - See above.
B. Self-Supporting Program Guidelines- See above. The final draft will be reviewed by other councils and the Cabinet.

VIII. GRADUATE COUNCIL MEMBERSHIP
   Senate Members (voting)
   Ketu Katrak, Arts
Dana Aswad, Biological Sciences
Phil Bromiley, Business
Carol Booth Olson, Education
Hamid Jafarkhani, Engineering
Ruth Mulnard, Health Sciences
Julia Lupton, Humanities
Nikil Dutt, ICS
Christopher Whytock, Law
Chuu-Lian Terng, Physical Sciences
Victoria Basolo, Social Ecology
Carol Seron, Social Ecology
David Smith, Social Sciences

Ex-Officio (non-voting)
Frances Leslie, Dean, Graduate Division
Edward Dimendberg, Chair, Subcommittee on International Education

Associated Graduate Students (AGS) Representatives (non-voting)
Christopher Heselton, History
Graham Rowlands, Physics and Astronomy
Eric Tollerud, Physics and Astronomy

Librarians Association (non-voting)
Lorelei Tanji, Interim University Librarian

Consultants (non-Voting)
Susan Bible Coutin, Associate Dean, Graduate Division
Court Crowther, Assistant Dean, Graduate Division
Ruth Quinnan, Director, Admissions & Enrolled Student Services, Graduate Division
Oana Abrudan, Graduate Academic Program Director, Graduate Division