ACADEMIC SENATE, IRVINE DIVISION

Re: 2009-10 GRADUATE COUNCIL ANNUAL REPORT

The Graduate Council respectfully submits its report of activities for the academic year 2009-10.

I. COUNCIL OPERATIONS

The Council met 12 times during the year. The Chair, Frederic Wan, served as the UCI representative to the University-wide Coordinating Committee on Graduate Affairs (CCGA) as well as to the Academic Senate Cabinet. Jennifer Skeem served as the Vice Chair. Member Ruth Mulnard was nominated and unanimously supported to serve as Chair in 2010-11, and member Julia Lupton was elected to serve as Vice Chair.

Members were assigned to subcommittees to work on particular issues throughout the year:

- Subcommittee on Graduate Student Housing: F. Wan, N. Dutt, J. Chacon, F. Leslie, R. Quinnan, J. Ossher
- Subcommittee on Graduate Student Support: K. Treseder, F. Wan, R. Kaufman
- Subcommittee on International Education: J. Skeem, B. Reynolds, F. Leslie
- Subcommittee on Interdisciplinary Graduate Programs: F. Wan, R. Kaufman
- Subcommittee on Graduate Program Structure and Student Mentoring: V. Basolo, B. Sanders, R. Kaufman
- Academic Program Review Board: C. Olson, R. Mulnard
- Graduate Division Committee on Diversity: A. Brysk
- Student Mental Health Committee: J. Skeem
- Graduate Resource Center Committee: J. Skeem
- Review of Graduate Course Action Forms: V. Basolo, K. Treseder

II. PROGRAM REVIEWS

A. School of Social Sciences (2009-10): The Academic Program Review Board (APRB), a joint board of GC and the Council on Educational Policy (CEP), administered the review of the School of Social Sciences this academic year. The report from the External Review Committee (ERC) was received in July 2010 and distributed to the School for comment. GC and CEP will review and provide feedback on the ERC report and the School’s response in fall 2010.

B. Follow-up to the 2005-06 Review of the Paul Merage School of Business: GC was impressed with the action that took place since the last review, 12/8/09.

C. Follow-up to the 2005-06 Review of the Claire Trevor School of the Arts: GC remained concerned about the resources for the Production Department, the space utilization of the New Media Arts building, and the potential to develop a digital arts
program. Due to GC members’ remaining concerns, the Council requested that the new Dean respond to their comments by April 30, 2012.

III. NEW AND REVISED DEGREE PROGRAMS

A. Proposals for New Graduate Degree Programs
1. J.D./Ph.D: GC approved the structure for a J.D. and general Ph.D. program, 5/13/10. GC will review the modifications made to the proposal as a result of the unit’s correspondence with the Council on Planning and Budget (CPB) in the fall.
2. Epidemiology M.S. and Ph.D.: GC approved, 11/19/09. The proposal was sent to CCGA, 6/16/10.
3. M.S. in Biomedical & Translation Science (MS-BATS): GC approved, 6/4/10. The Cabinet will review the proposal in the fall.
4. Public Health Ph.D.: GC approved the proposal, December 11, 2009. The proposal was sent to CCGA, 6/16/10.
6. A Proposal for student exchange as an integral part of our existing Master’s program (aka Atlantis): GC sent a memo outlining its concerns, 7/14/10.

B. Proposals for New Concentrations, Emphases, or Gateway Programs

C. Modifications to Graduate Degree Requirements in Existing Programs
1. Claire Trevor School of the Arts
   a. Studio Art, approved, 1/22/10
   b. Dance, approved, 1/19/10.

2. School of Biological Sciences
   a. Split and Name Change in the Ph.D. Program School of Biological Sciences (aka Biomedical Sciences Program (BMS), approved by GC AY 2008-09, sent to CCGA, 3/31/10.
   b. Ecology & Evolutionary Biology, requested revisions, 2/24/10. As of the date of submission of this report, the Council has not received a response.
   c. Admittance of Doctoral and Master’s Students in Biological Sciences, approved, 4/5/10.

3. Paul Merage School of Business
   a. 3-2 Program, approved discontinuation, 5/24/10.
   b. TOEFL requirement, approved, 5/10/10.

4. **Department of Education**
   None.

5. **Henry Samueli School of Engineering**
   a. Chemical Engineering and Materials Science, approved, 1/19/10.
   b. Mechanical and Aerospace Engineering, approved, 1/19/10.
   c. Engineering Concentration in Materials and Manufacturing Technology, approved, 2/24/10.
   d. Engineering Concentration in Environmental Engineering, approved, 2/10/10.
   e. Environmental Engineering, approved, 7/6/10.

6. **College of Health Sciences**
   a. Master of Public Health, approved with one amendment, 9/18/09.
   c. Epidemiology, approved with amendment, 3/8/10.
   e. Environmental Toxicology, approved, 6/4/10.
   f. Pharmacology, approved, 7/6/10.

7. **School of Humanities**
   a. French and Italian, approved, 10/6/09.
   c. French & Italian, approved, 12/2/09.
   d. Women’s Studies, approved, 11/23/09.
   e. Spanish, approved, 1/19/10.
   f. English, approved, 5/10/10.

8. **Donald Bren School of Information and Computer Science**
   a. ICS Concentration in Critical Practices in Art, Science and Technology (CPAST), disestablished, 1/19/10.
   b. Informatics, approved, 1/19/10.
   c. M.S. in ICS (Embedded Systems)/ ICS-Italy Program, requested supporting documentation, 1/8/10. As of the date of submission of this report, the Council has not received a response.

9. **School of Law**
   a. Law, approved, 11/9/09.

10. **School of Physical Sciences**
    a. ChaMP- Physics, approved, 4/5/10.

11. **School of Social Ecology**
    a. Criminology, Law and Society, approved, 1/19/10.
    b. Master’s in Urban and Regional Planning (MURP), approved, 5/10/10.

12. **School of Social Sciences**
    a. Psychology Program in Department of Cognitive Sciences, approved, 1/19/10.
IV. GRADUATE EDUCATION POLICY ISSUES

A. Graduate Sunset Courses: In Fall 2009, the Council asked that all academic units review lists of graduate courses not taught in three or more years, and take action to either delete or deactivate those courses, or justify why they should remain active. GC approved all requests to keep courses active.

B. Proposal to Modify Graduate Council Membership Bylaws: Approved modifying bylaws to include Law School representation, 11/6/09.

C. Proposal to Revise the Manual of the Irvine Division of the Academic Senate- Chapter IV: Doctor of Philosophy Degree Requirements Regulation 920, Doctoral Committee, Regulation 830, Master’s Committee, and Regulation 918, Candidacy Committee: Modified policy to clarify the definition of “or equivalent” and “non-voting Senate member” in selecting members for candidacy, Master’s, and dissertation committees, 12/7/09 and 2/5/10.

D. Catalogue Rights for Graduate Students: Changed policy so that the University’s contract with the student applies to the catalogue that is in effect for the quarter the student is registering for, 12/8/09.

E. Proposal Review Process, Requisite Steps and Checklist: Endorsed to make the review process standardized and more efficient, 1/19/10.

F. A Proposal for Individual Development Plans (IDP) for UCI Graduate Students: GC approved the proposal for the IDP. The purpose of the IDP is to serve as the foundation for mentoring conversations, career planning, and progress evaluations, 4/1/10.

G. Proposed Revisions to Irvine Regulation A345: Conditionally approved proposal to allow incomplete grades to lapse into Fs, 4/5/10.

H. Revisions to “Establishing Interdisciplinary Graduate Programs at UCI”: GC approved a modification to allow the graduate dean to oversee IGPs, 5/27/10 and inserted text to make it clear that concurrent degrees must be awarded concurrently, 7/1/10.

I. Affordability of Graduate Student Housing: See section VI.A. below.

V. DIVISIONAL & SYSTEMWIDE SENATE/CAMPUS ISSUES

A. Institutional Proposal for Reaffirmation of Accreditation Submitted to the Western Association of Schools and Colleges (WASC): GC advised that the charts be updated and commented that the section on graduate education is minimal, 10/6/09.

B. Low Response Rate on Teaching Evaluations: The Council was most enthusiastic about implementing an incentive model whereby instructors offer points to students who complete the teaching evaluation form prior to final examination. Of the suggestions offered by the Council on Academic Personnel, GC strongly supported the idea of exploring how this issue is dealt with at other universities. Some GC members also encouraged instructors to designate time during class to fill out the evaluations for students with laptops, 10/7/09.

C. Report of the LAUNCH Ad Hoc Committee: Review of UCI Undergraduate Preparation for Graduate and Professional Programs: It was the sense of the Council that the LAUNCH Report should not be taken as the final work on preparation for graduate education for undergraduates at UC Irvine. GC should have an oversight role for the preparation of undergraduate students for graduate education (not necessarily the sole oversight role). GC strongly believed that academic programs such as LAUNCH should be administered and staffed by administrative units dedicated to academic programs, issues and activities, 11/10/09.
D. **Review of the 2008-09 Joint Administrative-Senate Task Force on the Education Abroad Program:** Members were seriously concerned that the proposed direction of the Program decreases the University of California’s global reach which has become ever more important to the UC System and that this is working against the graduate education mission of the University, 11/23/09.

E. **UCEP Request for Comment on Course Approvals for Online Education Pilot Program:** GC provided responses to UCEP’s proposed questions, 12/7/09.

F. **Systemwide Review of the Report of the Senate Special Committee on Online and Remote Instruction and Residency:** Members were concerned that graduate students were not mentioned in the report as instructors, that such methods would not be cost effective, the trend would result in a smaller professoriate, and that autodidactic online education is far from ideal, 12/7/09.

G. **Special Committee on Graduate Student Housing:** GC voted to disestablish the special committee and establish an informal subcommittee within the Council, 12/7/09.

H. **Charge for GC Subcommittee on Graduate Student Housing:** approved charge, 1/20/10.

I. **Proposed Revision to the Professional Degree Fee Policy:** GC endorsed the revision to make the average total charges at public comparison institutions a factor to be considered when programs develop their multi-year plans, but not a ceiling, 2/18/10.

J. **UCPB Paper on Differential Fees and Non-Resident Tuition:** The Council did not support differential fees by major or campus for state supported academic programs at the undergraduate and graduate level, professional schools notwithstanding. GC found the information regarding Non-Resident Tuition (NRT) to be vague and was unclear what the implications are for graduate and professional degrees, 4/5/10.

K. **UC Commission on the Future Working Groups Recommendations:** GC provided comments to the first and second rounds of recommendations, 7/16/10.

L. **Systemwide Review of the Final Report of the Compendium Review Task Force:** GC found the updated version of the manual to be effective in more clearly defining concepts, but wondered whether the changes may lengthen review processes, 5/17/10.

M. **Systemwide Review of the UCPB Choices’ Report:** GC did not have any major concerns with the report and applauded the clear and candid language, 6/7/10.

**VI. GRADUATE COUNCIL INITIATIVES AND SUBCOMMITTEE ACTIVITY**

A. **Graduate Student Housing:** The Special Committee on Graduate Student Housing (SCGSH) was disestablished. Members agreed that the Special Committee on Graduate Student Housing was ineffective and that the issue of graduate student housing would be better served by a standing Senate committee with continuous membership. Members considered the issue of housing to be tied with recruiting and the welfare of graduate students to be an important issue. The Council voted to establish an informal subcommittee on graduate student housing that would discuss and address these issues, 12/7/09. GC also approved a charge for this subcommittee, 1/20/10. GC members discussed the affordability of graduate student housing in response to numerous letters the Council received from the Associate Deans regarding this issue. The placement of students in the expensive American Campus Community (ACC) units, particularly the new unit Puerta del Sol, greatly alarmed the academic units. GC submitted a memo to the Senate Chair outlining its recommendations for short and long term solutions for affordable housing, 5/27/10 and 6/14/10. GC will continue to discuss this issue in the fall.
B. Academic Program Review Board (APRB): The APRB, which consists of two members from Graduate Council and two members from the Council on Educational Policy, recruited an external review committee and hosted campus visits for the School of Social Sciences (April 19-21 and May 3-5). The APRB also reviewed the charge to external reviewers for the departmental/program and School reviews, before transmitting them to CEP and Graduate Council for approval.

C. Subcommittee on International Education (SCIE): SCIE consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as two representatives from GC and the Council on Educational Policy. For more details on the activities of SCIE, please refer to its annual report.

VII. CARRY-FORWARD ISSUES TO 2010-11
A. Proposal to Establish a J.D./Ph.D., GC approved the structure for a J.D. and general Ph.D., 5/13/10. GC will review the modifications made to the proposal as a result of the unit’s correspondence with CPB.
B. A Proposal for student exchange as an integral part of our existing Master’s program (aka Atlantis): GC sent a memo outlining its concerns, 7/14/10. It will consider the unit’s response once received.
C. Proposal for M.S. and Ph.D. Degrees in Software Engineering- GC sent a memo outlining its concerns, 7/14/10. It will consider the unit’s response once received.
D. M.S. Degree with a Concentration in Engineering Management (MSEM)- Pre-review comments sent, 6/29/10. GC will consider the unit’s final proposal once received.
E. M.S. Degree in Biotechnology Management (MSBTM)- Pre-review comments sent, 6/29/10. GC will consider the unit’s final proposal once received.
F. Solutions for Affordable Graduate Student Housing- GC will continue to discuss possible solutions for affordable graduate student housing in the fall.
G. Discussion of the Implementation of the Graduate Student Mentoring Policy- GC will discuss how to implement and improve the current graduate student mentoring policy in the fall.

VIII. GRADUATE COUNCIL MEMBERSHIP
Voting Members
Bryan Reynolds, Arts
Kathleen Treseder, Biological Sciences
Jone Pearce, Business
Carol Booth Olson, Education
Brett Sanders, Engineering
Ruth Mulnard, Health Sciences
Julia Lupton, Humanities
Nikil Dutt, ICS
Jennifer Chacon, Law
Frederic Wan, Physical Sciences
Victoria Basolo, Social Ecology
Jennifer Skeem, Social Ecology
Alison Brysk, Social Sciences

Non-Voting Student Members
Matt Hunt, Social Ecology
Kim Icreverzi, Humanities
Joel Ossher, ICS

Non-Voting
Frances Leslie, Dean, Graduate Division
Susan Bible Coutin, Associate Dean, Graduate Division
Court Crowther, Assistant Dean, Graduate Division
Ruth Quinnan, Director, Admissions & Enrolled Student Services, Graduate Division
Rachel Kauffman, Graduate Academic Affairs Analyst, Graduate Division
Oana Abrudan, Graduate Academic Affairs Manager, Graduate Division
Lorelei Tanji, Library

On behalf of the GC members, the GC Chair acknowledges appreciatively the invaluable staff work of Council Analyst, Jill Kato, without whose many contributions the Council could not have functioned as effectively as we did.