ACADEMIC SENATE, IRVINE DIVISION

Re: 2010-11 GRADUATE COUNCIL ANNUAL REPORT

The Graduate Council respectfully submits its report of activities for the academic year 2010-11.

I. COUNCIL OPERATIONS

The Council met 14 times during the year. The Chair, Ruth Mulnard, served as the UCI representative to the Universitywide Coordinating Committee on Graduate Affairs (CCGA) as well as to the Academic Senate Cabinet. Julia Lupton served as the Vice Chair and filled in for the Chair when the CCGA meetings and Academic Senate Cabinet meetings conflicted. Ruth Mulnard was nominated and unanimously supported to serve as Chair again in 2011-12 and Julia Lupton agreed to continue to serve as Vice Chair.

Members volunteered for subcommittees to work on particular issues throughout the year:

- Subcommittee on Graduate Student Housing: D. Smith
- Subcommittee on Graduate Student Support: V. Basolo, C. Terng
- Subcommittee on International Education: D. Fruman, B. Reynolds
- Subcommittee on Graduate Program Structure and Student Mentoring: V. Basolo, J. Lupton, R. Mulnard
- Academic Program Review Board: C. Olson, J. Lupton
- Graduate Division Committee on Diversity: C. Terng
- Review of Graduate Course Action Forms: J. Skeem, C. Whytock, N. Dutt, C. Terng

II. PROGRAM REVIEWS

A. School of Social Ecology (2010-11): The Academic Program Review Board (APRB), a joint board of GC and the Council on Educational Policy (CEP), administered the review of the School of Social Ecology this academic year. The report from the External Review Committee (ERC) was received in May 2011 and distributed to the School for comment. GC and CEP will review and provide feedback on the ERC report and the School’s response in fall 2011.

B. School of Social Sciences (2009-10): The report from the External Review Committee (ERC) was received in July 2010 and distributed to the School for comment. APRB received the School’s response to the ERC report in November 2010. GC and CEP reviewed and provided feedback on the ERC report and the School’s response. After reviewing the External Review Committee report and the School’s response, the Council had a number of remaining questions. The School responded to GC’s concerns in July 2011 and the Council will continue its review in the fall.
C. Follow-up to the 2006-07 Review of the School of Physical Science: GC was impressed with the action that took place since the last review, but remained concerned about the attrition rate in the Department of Physics and Astronomy. The Council requests that the Department of Physics and Astronomy provide a plan to address this issue.

III. NEW AND REVISED DEGREE PROGRAMS

A. Proposals for New Graduate Degree Programs
1. Program in Law and Graduate Studies: GC approved the structure for a J.D. and general Ph.D. program, 5/13/10. GC approved the modifications made to the proposal as a result of the unit’s correspondence with the Council on Planning and Budget (CPB), 9/16/10. CCGA approved, 2/16/11.
4. Public Health Ph.D.: GC approved, December 11, 2009. The proposal was returned to the campus from CCGA on 4/05/11.
6. A Proposal for student exchange as an integral part of our existing Master’s program (aka Atlantis): GC did not endorse the proposal, 7/7/11.
9. M.S. Degree in Biotechnology Management (MSBTM): GC approved, 4/7/11. Sent to CCGA, 5/2/11, currently under review.

B. Proposals for New Departments, Concentrations, Emphases, or Gateway Programs
1. Establishment of a Department in French, German, and European Studies: GC sent comments, 6/2/11.

C. Modifications to Graduate Degree Requirements in Existing Programs
1. Claire Trevor School of the Arts
   a. Studio Art, approved, 10/7/10.
   b. Music, approved, 1/13/11.
   c. Music, approved, 1/13/11.

2. School of Biological Sciences
   a. Ecology & Evolutionary Biology, approved, 10/7/10.

3. Paul Merage School of Business
   b. Add Business to the Program in Law and Graduate Studies, 5/5/11.

4. Department of Education
   a. Disestablishment of Master’s in Educational Technology Leadership, 4/7/11.
5. **Henry Samueli School of Engineering**  
b. Materials and Manufacturing Technology Concentration, 9/16/10.  
d. Biomedical Engineering, reviewed 1/13/11, response from unit not received.  
e. Mechanical & Aerospace Engineering, approved, 1/13/11.  
f. Electrical Engineering & Computer Science, 1/13/11.  

6. **College of Health Sciences**  
a. Public Health, approved with amendment, 4/7/11.  
b. Proposal for Professional Degree Fees in Genetic Counseling, 2/18/11.  

7. **School of Humanities**  
b. Resume admissions of Culture and Theory, approved, 9/16/10.  
c. History, approved, 9/16/10.  
d. Spanish and Portuguese, approved, 1/13/11.  
e. Comparative Literature, approved, 1/13/11.  
f. Philosophy, approved, 1/13/11.  
g. Visual Studies, approved, 1/13/11.  
h. Women’s Studies, approved, 1/13/11.  
i. Visual Studies, approved, 5/5/11.  
j. English, approved, 6/2/11.  
k. Visual Studies, approved, 7/7/11.  
l. Request to Add Philosophy to the Program in Law and Graduate Studies, approved, 7/7/11.  

8. **Donald Bren School of Information and Computer Science**  
a. Computer Science, approved, 1/13/11.  
b. Statistics, approved, 1/13/11.  
c. Informatics, approved, 1/13/11.  

9. **School of Law**  
a. Law, approved, 11/9/09.  

10. **School of Physical Sciences**  
a. Earth System Science, approved, 1/13/11.  
b. ChaMP- Physics, approved, 1/13/11.  
c. Physics & Astronomy, approved, 1/13/11.  
d. Chemistry, approved, 5/5/11.  

11. **School of Social Ecology**  
b. Master of Public Policy Catalogue copy, approved, 1/13/11.  
c. Master’s in Urban & Regional Planning (MURP), approved, 4/7/11.  
d. Request to Add Criminology, Law & Society to the Program in Law and Graduate Studies, approved, 7/7/11.  

12. **School of Social Sciences**  
a. Economics, approved, 2/17/11.
b. Political Science, approved, 7/7/11.

13. Interdisciplinary Programs
   a. Request to Add Participating Department to INP, 9/16/11.

IV. GRADUATE EDUCATION POLICY ISSUES
   A. Graduate Sunset Courses: In Fall 2010, the Council asked that all academic units review lists of graduate courses not taught in three or more years, and take action to either delete or deactivate those courses, or justify why they should remain active. GC approved all requests to keep courses active.
   B. Progress of Students in Gateway Programs: The Graduate Division brought the issue of students not being prepared to transfer out of gateway programs after their first year to the GC’s attention. Since each of these programs was approved by the GC as a one year program, GC agreed that there should be formal mechanisms in place for dealing with students who are not meeting this requirement. GC sent memos to the Directors of the gateway programs requesting information about what mechanisms are in place for dealing with students who are not making adequate progress and reminded them of the exception process, 10/7/10, 2/9/11.
   C. Graduate Programs with Low and/or Declining Enrollments - GC inquired about the status of programs with low and/or declining enrollments (10/14/10) and requested that the associate deans submit requests to close inactive programs, 2/9/11.
   D. Policy on Self-Supporting Graduate Degree Programs - While members did not have any objections to the modifications overall, they did suggest more specific financial requirements and other minor modifications, 11/18/10.
   E. Approval of XI Courses - GC agreed that XI courses would be reviewed by a subcommittee.
   F. Framework for Graduate Student Learning Outcomes - The University will have to start tracking graduate student learning outcomes to receive accreditation from the Western Association of Schools and Colleges (WASC). A subcommittee was formed and developed a framework for full Council consideration. Members discussed implementing a pilot program to incentivize the tracking of learning outcomes. Graduate Division offered to implement the pilot program, 5/19/11.
   G. Graduate Mentoring, Advising and Monitoring of Academic Progress Policy – GC passed the Mentoring and Unsatisfactory Progress Policy in 2005, but without implementation procedures. The Graduate Dean requested that GC review the existing policy and its implementation, as well as reconsider the title. At the May 19, 2011 meeting, the Council approved some modifications to the mentoring policy and agreed to direct this issue back to the Subcommittee for further development. The document will be revised to include suggested revisions and reviewed by GC in the fall. Grad Division will request that legal counsel review the policy.
   H. Academic Disqualification Progress - According to the Graduate Student Advisor’s Handbook, the Graduate Dean is both the person with the authority to disqualify students and the person who hears appeals. The Graduate Dean suggested and GC agreed that this process be amended. Grad Division will revise the document and send an updated copy to the Council Analyst for formal Council approval in the fall.

V. DIVISIONAL & SYSTEMWIDE SENATE/CAMPUS ISSUES
   A. Proposal to Rename Fees as Tuition – endorsed, 10/14/10.
B. Commission on the Future- comments provided, 10/21/10  
C. Systemwide Review of Funding Streams Proposal- comments provided, 2/3/11  
D. Library Planning Task Force Report- comments provided, 6/8/11  
E. Academic Council Special Committee on a Plan for the University of California Final Report and Recommendations (aka Powell Report)- comments provided, 6/8/11

VI. GRADUATE COUNCIL INITIATIVES AND SUBCOMMITTEE ACTIVITY

A. Academic Program Review Board (APRB): The APRB, which consists of two members from Graduate Council and two members from the Council on Educational Policy, recruited an external review committee and hosted campus visits for the School of Social Ecology (March 7-9). The APRB also drafted the charge to external reviewers for the departmental/program and School reviews, before transmitting them to CEP and Graduate Council for approval.

B. Subcommittee on Mentoring and Program Structure: GC passed the Mentoring and Unsatisfactory Progress Policy in 2005, but without implementation procedures. The Graduate Dean requested that GC review the existing policy and its implementation, as well as reconsider the title. At the May 19, 2011 meeting, the Council approved some modifications to the mentoring policy and agreed to direct this issue back to the Subcommittee for further development. The document will be revised to include suggested revisions and reviewed by GC in the fall. Grad Division will request that legal counsel review the policy.

C. Course Action Forms (CAFs): The Subcommittee consists of one member from the sciences and one member from the arts/humanities/social sciences. They reviewed the over 200 graduate CAFs received. This year it was agreed that the Subcommittee would review requests for XI courses.

D. Subcommittee on International Education (SCIE): SCIE consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as two representatives from GC and the Council on Educational Policy. For more details on the activities of SCIE, please refer to its annual report.

VII. CARRY-FORWARD ISSUES TO 2011-12

A. School of Medicine Direct Admits. The School of Medicine has requested authority for five departments to directly admit Master’s and doctoral degree students into its programs instead of having to admit all students through the gateway programs. Members had concerns about the necessity of directly admitting first year students and requested additional information before making a final decision.

B. Discussion of the Implementation of the Graduate Student Mentoring Policy- GC will discuss how to implement and improve the current graduate student mentoring policy in the fall.

C. Graduate Mentoring, Advising and Monitoring of Academic Progress Policy- See above.

D. Academic Disqualification Process- See above.

E. Framework for Graduate Student Learning Outcomes- See above.

VIII. GRADUATE COUNCIL MEMBERSHIP

Voting Members
Bryan Reynolds, Arts  
David Fruman, Biological Sciences
Phil Bromiley, Business  
Carol Booth Olson, Education  
Faryar Jabbari, Engineering  
Ruth Mulnard, Health Sciences  
Julia Lupton, Humanities  
Nikil Dutt, ICS  
Christopher Whytock, Law  
Chuu-Lian Terng, Physical Sciences  
Victoria Basolo, Social Ecology  
Carol Seron, Social Ecology  
David Smith, Social Sciences  

Non-Voting Student Members  
Joel Ossher, Informatics  
Graham Rowlands, Physics and Astronomy  
Eric Tollerud, Physics and Astronomy  

Non-Voting  
Frances Leslie, Dean, Graduate Division  
Susan Bible Coutin, Associate Dean, Graduate Division  
Court Crowther, Assistant Dean, Graduate Division  
Ruth Quinnan, Director, Admissions & Enrolled Student Services, Graduate Division  
Oana Abrudan, Graduate Academic Program Director, Graduate Division  
Lorelei Tanji, Library