To the Irvine Divisional Senate Assembly:
The Council on Planning and Budget (CPB) respectfully submits its report of activities for the academic year 2006-07:

A. Council Operations
The Council met 28 times this year, with thirteen meetings devoted exclusively to CPB business and fifteen for Academic Planning Group (APG) business. Attending regular CPB meetings were ten appointed members, the Divisional Senate Chair Elect-Secretary (ex officio), the Librarians Association of the University of California, Irvine (LAUC-I) representative, the Budget Office Consultant, the Undergraduate student representative, and the Graduate student representative.

The Council appointed several members to serve on various committees during the year:

- University Committee on Planning and Budget (UCPB): Abel Klein
- Campus Physical and Environmental Committee (CPEC): Abel Klein
- Design Review Team: Abel Klein
- Senate Committee on Graduate Student Housing: Dana Aswad
- Senate Committee on Diversity: Alexander Gelley
- Small Capital Improvement Program Advisory Committee: Kerry Vandell
- Space Planning Team: Peter Krapp

The Council experienced one change in membership. G.P. Li resigned after being named Director of the California Institute for Telecommunications and Information Technology (Calit2). Senate Chair Martha Mecartney also regularly attended CPB meetings.

B. Academic Planning Group (APG)
The APG is a joint Administrative/Senate committee chaired by Vice Provost for Academic Planning Michael Clark. Its membership includes all voting members of the CPB, the CPB Library Representative, and the following administrative members: the Executive Vice Chancellor and Provost, Assistant Executive Vice Chancellor, Vice Provost for Academic Personnel, Graduate Dean, Division of Undergraduate Education Dean, Vice Chancellor for Research, Director of the ADVANCE Program, Director of Academic Budget, Director of Institutional Research, and Vice Chancellor for Planning & Budget.
The APG meetings were devoted to the review of academic and administrative unit strategic plans and the allocation of FTEs to 1) Deans based on strategic plans, 2) groups submitting proposals for Excellence and Interdisciplinary Programs, and 3) groups submitting proposals for Diversity in Research.

C. Proposals for Departments
   1. Department of Women’s Studies. Opposed 1/10/07
      Despite meeting with Humanities Dean Lawrence, Assistant Dean Haines, and Program Director Terry, the Council remains concerned about the disadvantage of small departments and whether it is strategically wise to increase the number of small, specialized departments such as Women’s Studies. Members felt that as a matter of academic planning, the campus might prefer fewer small groups. Perhaps some disciplines could be grouped into departments or divisions, and for some disciplines the appropriate structure may simply be to remain interdisciplinary programs.
   2. Department of Epidemiology. Endorsed 2/7/07
      The Council’s initial concerns about the administrative structure within the College of Health Sciences were addressed during the discussion with Executive Vice Chancellor & Provost Gottfredson, Chief of Epidemiology Anton-Culver, and Senior Associate Dean Meyskens.
   3. Department of Pharmaceutical Sciences. Endorsed 5/23/07
      The Council endorsed the proposal but several members noted the lack of contiguous space provided to the new department.

D. Proposals for Degree Programs
   1. B.A. in Business Administration. Endorsed 2/21/07
   2. B.S. in Business Information Management. Endorsed 2/21/07
   3. Master in Public Health (MPH). Endorsed 5/2/07

E. Proposals for Programs or Schools; None

F. Endowed Chairs
   1. Jack H. Skirball Chair in Ophthalmology Research at the School of Medicine. Endorsed 11/29/06
   2. Stanley van den Noort Endowed Chair in Medicine. Endorsed 4/25/07
   3. Endowed Chair Procedures. Endorsed 5/2/07
      The Council reviewed the final recommendation from the joint Senate-Administration Ad Hoc Committee on Endowed Chair Procedures in conjunction with Chair Mecartney’s request that CPB revisit the Endowed Chair Process. The Council is in agreement with the conclusions reached by the Ad Hoc committee and believes that it has addressed previous concerns that the Senate’s involvement occurred too late in the process.
G. Divisional Issues/Policies

1. Proposal for a Campus Parking Oversight Committee.

2. Request to Revise Bylaw 115 to Clarify Intent Regarding Eligibility.
   The Council responded to the Committee on Rules and Jurisdiction (CRJ) ruling that Bylaw 115 be revised to clarify specific intent about membership. At the January 16 Cabinet meeting, the bylaw was revised and approved as amended:
   
   **No Dean, Associate Dean, or Department Chair, Department Vice Chair, Director shall serve on the Council. In addition, no Vice Chair, Director, Associate Director or other administrative officer whose regular duties include the initiation of resource plans or budgets shall serve on the Council.**

3. Request for Bylaw Changes to Incorporate Diversity Issues.
   The Council responded to Senate Chair Mecartney’s request to develop bylaw amendments to include oversight of diversity. The following revision was endorsed by the Council:
   
   (B) Duties
   
   (8) Serves as the Senate resource for administrative consultation on matters of: a) policy decisions relating to the solicitation, administrative, and expenditure of non-federal extramural funds, and b) the setting of priorities in broad UCI fund-raising efforts, and c) planning, budgeting, and allocating resources for promoting diversity among the faculty and other campus constituencies.

4. Initiating Discussions for an Eco-Friendly Campus. Comments sent to Chair Mecartney.

5. Summer Session. The Council raised concerns about the integration of summer session, namely the affect that it would have on professional and university service, funding for departments, and curricular issues regarding growth in summer session courses. Members were in agreement that summer instruction should be of the same high quality as during the academic year.

H. Systemwide Issues/Policies

1. Recommendations of the Joint Academic Senate/UCOP Workgroup on Recycling Multi-Campus Research Units (MRUs) Funds: Overall, the Council found the proposal to be well written, but suggested an increase in the minimum number of participating campuses to three; that MRUs be supported by the campus and extramural funding (in addition to funding from the UC Office of Research); and that a 5% cut would be more beneficial that 2.5%. Comments were sent to Chair Mecartney.

2. Guiding Principles for Professional School Fees: The Council’s comments were sent to Chair Mecartney.

3. Proposed Policy on Stewardship of Electronic Information: The Council recommended the deletion of Section 4B, “removal of unnecessary services.” A memo with the Council’s recommendation and comments were sent to Chair Mecartney.
4. **California Institute for Telecommunications and Information Technology (Calit2) Five Year Review:** The Council’s comments were sent to Chair Mecartney.

5. **Proposed Amendments to Senate Bylaw 181, Information Technology and Telecommunication Policy (ITTP):** The Council did not opine on this issue.

6. **Proposed Amendments to APM 620, Policy on Off-Scale Salaries:** The Council recommends that a reform of APM 620 should also include mechanisms in APM 610 that alleviate the salary lag between long-serving UC faculty and newer hires. UCI recently revised its salary scale in such a way that the salary at each step was raised to the average salary that faculty at that step actually receive (including off-step).

I. **Other Issues**

1. **2006-07 Work-Study Surcharge:** The Council received a request from a faculty member to gather information on the history and decision-making process behind the work-study surcharge. Director of Financial Aid, Brent Yunek, and CPB’s budget analyst Sandra Campbell responded to the inquiry and provided the Council background information on how the surcharge is assessed.

2. **Five Year Perspective for Systemwide Planning:** Comments were sent to Chair Mecartney.

3. **Transparent Budget:** The Council received an updated “Unit Profile” from CPB’s Budget Consultant Campbell which was posted on the Senate web site at: [http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=82](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=82).

4. **Campus Design Framework and Architectural Standards:** Vice Chancellor Wendell Brase and Campus Architect Rebekah Gladson provided the Council with an overview of the campus’ design and architectural standards.

5. **Campus Planning Update:** Vice Chancellor Wendell Brase and Director of Campus and Environmental Planning Richard Demerjian updated the Council on the LRDP, Bikeway Planning, and Campus Sustainability.

6. **Campus Parking:** Parking Director Stacey Murren and Vice Chancellor Wendell Brase updated members on the status of campus parking and proposed initiatives.

J. **Carry-Forward Items for 2007-08**

1. **M.S. in Nursing Science:** The Council will review this issue at its first meeting in the fall.

K. **Guests**

CPB invited ten guests to discuss various topics at CPB meetings:

   Hoda Anton-Culver, Professor & Chief of Epidemiology
   Wendell Brase, Vice Chancellor for Administrative and Business Services
   Richard Demerjian, Campus and Environmental Planning Director
   Rebekah Gladson, Campus Architect
   Michael Gottfredson, Executive Vice Chancellor & Provost
   Kathy Haines, Humanities Assistant Dean
Karen Lawrence, Humanities Dean
Frank Meyskens, CoHS Senior Associate Dean
Stacey Murren, Parking Director
Jennifer Terry, Women’s Studies Program Director

L. Council on Planning and Budget Membership
Abel Klein, Chair and UCPB Representative
Dana Aswad
Vincent Caiozzo
Martha Feldman
Alexander Gelley
Alfred Kobsa
Peter Krapp
G.P. Li (through March 07)
J. Jay Gargus
Kerry Vandell (beginning November 06)
Timothy Bradley, Divisional Senate Chair Elect-Secretary (ex officio)
Julia Gelfand, LAUC-I
Sandra Campbell, Budget Office Consultant
Twyla Forcadela, Council Analyst