

GUIDELINES

Units proposing to have major-change criteria beyond the existing Academic Senate guidelines regarding normal progress (defined in Irvine Regulation A385 and 390) must submit their proposed criteria to the CEP Policy Subcommittee.

- I. Proposed criteria to govern major changes based on predictors of success must include relevant data and the justification for these criteria. Examples might include graduation rates, and information on probation and disqualification for similarly situated students.
- II. Proposed criteria to govern major changes based on enrollment issues should address the following issues:
 - a) What are the proposed criteria to govern major changes based on enrollment issues?
 - b) What are the current factors limiting enrollment of new majors? (Please specify: instructional resources, classroom space, lab space, advising resources, etc.). Given these limits, provide target enrollment numbers or ratios and indicate how they were arrived at/created.
 - c) How will the major-change criteria you are proposing enable you to meet these target numbers/ratios?
 - d) Under what enrollment and/or resource conditions should CEP remove the criteria outlined in a) above?

DUE Change of Major site http://www.due.uci.edu/Change_of_Major.html