To the Irvine Divisional Assembly:
The Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) respectfully submits its report of activities for the academic year 2014-15.

I. COUNCIL OPERATIONS
Lorenzo Valdevit, Associate Professor of Mechanical and Aerospace Engineering in The Henry Samueli School of Engineering, chaired the Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) in 2014-15. The Council met three times during the year. The meetings were attended by twelve elected members, the Interim Director of Financial Aid & Scholarships (ex officio), the Vice Provost for Teaching and Learning and Dean, Division of Undergraduate Education (ex officio), the Librarians’ Association of the University of California, Irvine (LAUC-I) Representative, and the Associated Students of University of California, Irvine (ASUCI) Representative, the Associate Director for the Campuswide Honors Program, the Associate Director, Admissions & Relations with Schools, and the Director, Scholarship Opportunities Program. BUSHFA reports to the Council on Student Experience (CSE) and the BUSHFA Chair is an ex-officio member of CSE.

II. DIVISIONAL ISSUES/POLICIES
A. Latin Honors
(Meeting dates: 10/23/14, 05/20/15 – Memo dates: 10/23/14, 5/21/15)
Each school has a maximum award amount of 12% for its graduating class with the following allotments: honors (top 6%), high honors (top 4%), and highest honors (top 2%). The School of Social Ecology exceeded the maximum by 4%. Outside of this variance, members noted no areas of concern within the other academic units and voted to accept all school percentages. The School of Social Ecology has agreed to track their numbers for the coming year and consult BUSHFA regarding variances.

The Board learned that some schools publish cut-offs on their websites for Latin Honors and feel they must honor the numbers published for graduating students. As a result, the Board sent out a blanket notification to all academic units with a reminder that Regulation 415 of the Academic Senate Manual does not require GPA average cut-offs from previous years be used to determine benchmarks for current students and does not require these numbers be published. Units choosing to publish numbers were advised to include language such as “these numbers are subject to change”. Publishing numbers does not preclude the unit from making adjustments as needed throughout the year in order to stay compliant with the Regulation. BUSHFA continues to monitor the honors awarded each year and will address any future issues as they arise.

B. Restricted Scholarships
(Meeting dates: 04/29/15, 05/20/15)
The Office of Financial Aid & Scholarship received approximately 5,014 on-line restricted scholarship applications for 2015-16, a 30.4% increase from the previous year. Financial Aid pre-screened and reduced the applications for final review by the Board. Approximately $71K was awarded to 32 students who applied to the 14 scholarship
categories. Historically, not all of the scholarship review materials have been available online. The Board has been working with Financial Aid each year to convert materials to an electronic format. Effective 2015-16, all review materials will be available electronically.

C. Scholarship Opportunities Program  
(Meeting date: 10/15/14)  
BUSHFA members were solicited for participation in campus endorsement interviews for the Beinecke and Goldwater Scholarships. The Beinecke Scholarship funds up to $34,000 for graduate studies in Arts, Humanities, and Social Sciences and students must demonstrate a financial need. The Goldwater Scholarship funds one to two years of undergraduate study for students in Math, Science and Engineering and requirements include a GPA of 3.7 or higher.

D. Elected Chair  
Louis DeSipio was elected chair for 2015-16.

III. BOARD MEMBERSHIP  
Senate Members (voting)  
Lorenzo Valdevit, Engineering, Chair  
Sven Bernecker, Humanities  
Louis Desipio, Social Sciences  
Daniel Frost, Information and Computer Sciences  
Lucas Hilderbrand, Humanities  
Travis Huxman, Biological Sciences  
Jane Page, Arts  
Keramet Reiter, Social Ecology  
Rossella Santagata, Education  
Tammy Smecker-Hane, Physical Sciences  
Keyue Smedley, Engineering  
Yu Zhang, Business  

Ex-Officio Members (non-voting)  
Michael Dennin, Vice Provost for Teaching and Learning and Dean of Undergraduate Education  
Thomas Parham, Vice Chancellor of Student Affairs  

Consultants (non-voting)  
Christine Cha, Scholarships Coordinator, Financial Aid and Scholarships  
Chau Luu, Assistant Director, Financial Aid and Scholarships  
David Naimie, Associate Director, Admissions and Relations with Schools  
Lisa Roetzel, Associate Director, Campuswide Honors Program  
Chris Shultz, Director, Financial Aid and Scholarships  
Michelle Tsai, Coordinator, Scholarship Opportunities Program  

Representatives (non-voting)  
Cathy Palmer, LAUC-I  
Daniel Ho, ASUCI