To the Irvine Divisional Assembly:
The Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) respectfully submits its report of activities for the academic year 2016-17.

I. Council Operations
Travis Huxman, Professor of Ecology and Evolutionary Biology, Ayala School of Biological Sciences, chaired the Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) in 2016-17. The Council met four times during the year. The meetings were attended by ten elected members, the Director of Financial Aid & Scholarships (ex officio), the Vice Provost for Teaching and Learning and Dean, Division of Undergraduate Education (ex officio), the Librarians’ Association of the University of California, Irvine (LAUC-I) Representative, and the Associated Students of University of California, Irvine (ASUCI) Representative, the Associate Director for the Campuswide Honors Program, the Associate Director, Admissions & Relations with Schools, and the Director, Scholarship Opportunities Program. BUSHFA reports to the Council on Teaching, Learning, and Student Experience (CTLSE) and the BUSHFA Chair is an ex- officio member of CTLSE.

II. Divisional Issues/Policies
A. Latin Honors / Regulation 415
(Meeting dates: 10/26/16, 1/25/17; Memo: 1/27/17)
Board members reviewed the 2015-16 Latin Honors percentages submitted by each school and noted how these numbers compared to previous reviews. According to Regulation 415, the maximum award amount for each school is 12% broken down into three categories: honors – cum laude (top 5 - 12%), high honors– magna cum laude (top 2 - 4%), and highest honors – summa cum laude (top 1%). No more than 12% of a school’s graduating class can be awarded honors.

Members noted that certain academic units, such as the Program in Public Health and the School of Social Ecology exceeded the 12% maximum in Latin Honors; other Schools had exceeded the target in previous years. Following last year’s decision to monitor the awarding of Latin Honors by the School of Social Ecology because they exceeded the 12% maximum, the Board noted that the while the School did decrease their numbers in comparison to the previous year, the Board will continue to monitor the School of Social Ecology. Memos were sent to Public Health and Social Ecology on 6/14/17. In contrast, the Donald Bren School of Information and Computer Sciences percentage was far below the recommended threshold. A memo was sent to ICS on 8/11/17 with a response expected. The deviation from the expected percentage was significant and Board members were concerned of inequity among years for students.

Last year, the Registrar suggested that the Board consider increasing the Latin Honors average, or clarifying the language in Regulation 415 to encourage future school compliance with the 12% maximum. BUSHFA discussed possibly amending Regulation 415 to better suit the UC Irvine campus.
The Board proposed modifications increase the overall threshold to 16%, with no more than 2% awarded *summa cum laude*, no more than 4% *magna cum laude*, and no more than 10% for *cum laude*. The UCI Divisional Senate Assembly approved the modifications to Regulation 415 on 6/1/17.

The Board began a communication with the schools for the implementation of this rule and will continue its annual review of Latin Honors to address issues as they arise. The Board will also attempt to provide a standard or equitable process for review of Latin Honors across Schools and majors.

**B. Scholarship Opportunities Program**  
*Meeting dates: 10/26/16*

BUSHFA members were solicited to participate in campus endorsement interviews for the Beinecke and Goldwater Scholarships. The Beinecke Scholarship funds up to $34,000 for graduate studies in Arts, Humanities, and Social Sciences and students must demonstrate a financial need. The Goldwater Scholarship funds one to two years of undergraduate study for students in Math, Science and Engineering and requirements include a GPA of 3.7 or higher.

**C. UCI Medal**  
*Meeting dates: none*

BUSHFA requested a presentation detailing an overview of what has historically happened with scholarship funds raised from the UCI Medal, which were originally designated for student support. In May 2016, the analyst was informed that the Medal is being revamped and Advancement had no updates to share at that time. The Board would still like to have Advancement attend to discuss past funds raised.

**D. Online Restricted Scholarships**  
*Meeting dates: 1/25/17, 4/26/17*

Board members were divided into 14 subcommittees to review and select recipients through the Office of Financial Aid and Scholarships. The process ran from April 28th to May 26th. There was an unforeseen technological issue that left the application process open when the Financial Aid and Scholarships Office did not wish to do so. All applications submitted after May 1st were to be disregarded by the Board. The Office is integrating new software to be implemented in 2019-20. The Board will discuss the process again beginning Fall 2017.

**F. Continuing Business**

The Board will consider the following issues for 217-18:  
Standard for review process for Latin Honors  
Online Restricted Scholarships  
UCI Medal

**IV. BOARD MEMBERSHIP**

**Faculty Members**
Travis Huxman, Chair, Biological Sciences  
Sven Bernecker, Humanities  
Ellen Druffel, Physical Sciences  
Kristen Hatch, Humanities
Wayne Hayes, ICS
Jane Page, Arts
Jenny Rinehart, Social Ecology
Frank Shi, Engineering
Rossella Santagata, Education
Tammy Smecker-Hane, Physical Sciences
Dominik Wodarz, Biological Sciences

Ex-Officio
Michael Dennin, Vice Provost for Teaching and Learning and Dean of Undergraduate Education
Thomas Parham, Vice Chancellor of Student Affairs

Consultants
Emily Yoshihara, Scholarships Coordinator, Financial Aid and Scholarships
Zelotes Smith, Assistant Director, Financial Aid and Scholarships
David Naimie, Associate Director, Admissions and Relations with Schools
Lisa Roetzel, Director, Administration, Campuswide Honors Program
Rebecca Sanchez, Director, Financial Aid and Scholarships
Michelle Tsai, Coordinator, Scholarship Opportunities Program

Representatives
John Sisson, LAUC-I
Angeline Phan, ASUCI