To the Irvine Divisional Senate Assembly:
The Council on Planning and Budget (CPB) respectfully submits its report of activities for the 2016-17 academic year.

A. COUNCIL OPERATIONS
The Council confers with and advises the Chancellor, the Provost and Executive Vice Chancellor, and campus administrative units on matters of planning, budget, and resource allocation on both short- and long-term bases. The Council also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports. Its duties and membership are described in Irvine Bylaw 115.

Professor James Steintrager, English, chaired the Council in 2016-17. Professor Michael Franz, Computer Science, served as vice chair. The Council met 16 times this year. Attending regular CPB meetings were 10 appointed members, the Divisional Senate Chair Elect-Secretary (ex officio), the Office of Planning and Budget consultant, the representative for the Librarians Association of the University of California, Irvine (LAUC-I), the representative for the Associated Students of UCI, and the representative for the Associated Graduate Students. The Council appointed several members to serve on various Academic Senate/Administration committees during the year as follows:

- Academic Planning Group: James Steintrager
- Campus Physical and Environmental Committee: Julia Gelfand
- Design Review Team: Steven Gross
- Council on Enrollment and Student Success: James Steintrager
- Small Capital Improvement Program Advisory Committee: Michael Prather
- University Committee on Planning and Budget (UCPB): James Steintrager

B. ACADEMIC PLANNING GROUP (APG)
As CPB Chair, Professor James Steintrager is a member of the APG. Charged with reviewing campus resources, the APG was actively involved in the development of recommendations for the implementation of the UCI Strategic Plan in consultation with the Senate, in enrollment planning, in the review of High Impact Hiring Plan proposals, and in the review of new academic initiatives and funding for existing research initiatives.

C. PROPOSALS FOR DEPARTMENTS/PROGRAMS/SCHOOLS/ORUS
Name Change of Department of Planning, Policy and Design to Department of Urban Planning and Public Policy
(Meeting date: 11/9/16 – Memo date: 11/18/16)
The Council voted to endorse the proposed name change, which is more closely aligned with the academic and scholarly focus of the department.

D. PROPOSALS FOR DEGREE PROGRAMS
1. B.A. in Language Science
(Meeting dates: 4/27/16, 5/11/16, 11/9/16, 12/14/16, 2/22/17, 4/12/17 – Memo dates: 5/16/16, 1/3/17, 3/7/17, 4/19/17)
The Council voted to endorse the proposed degree program from the School of Social Sciences following multiple clarifications of planning and budgetary issues in the context of the “relaunched” Department of Linguistics.
2. **M.A. in European Thought and Culture**  
(Meeting dates: 1/14/15 & 11/9/16 – Memo dates: 1/16/15 & 11/29/16)  
The Council endorsed the proposed degree program from the School of Humanities in 2015 and continued to support the revised proposal, which included an increase in projected student enrollment.

3. **Doctor of Nursing Practice (Self-Supporting Program)**  
(Meeting dates: 12/14/16, 1/25/17, 2/8/17 – Memo dates: 1/6/17, 1/31/17, 2/17/17)  
The Council voted to endorse the proposed degree program from the Program of Nursing Science while voicing disappointment that its concerns have not been fully addressed and that, consequently, its reservations about the eventual financial viability of the program have not been answered.

4. **Master of Software Engineering (Self-Supporting Program)**  
(Meeting dates: 12/14/16, 1/11/17, 2/22/17, 5/10/17, 5/24/17 – Memo dates: 1/20/17, 3/7/17, 5/15/17, 5/25/17)  
The Council voted to endorse the proposed degree program from the Donald Bren School of Information and Computer Sciences following multiple clarifications of planning and budgetary issues including instructional costs, impact on state-supported programs, market analysis, and faculty FTE.

5. **Discontinuance of Master in Biological Sciences and Educational Media Design**  
(Meeting date: 1/25/17 – Memo date: 2/2/17)  
The Council voted to endorse the proposed discontinuance of the Master’s program in the Ayala School of Biological Sciences due to low enrollment. Faculty time and resources will be reallocated to the School’s core activities.

**E. ENDOWED CHAIRS**

1. **Chao Family Prestigious Endowed Chair for Cancer**  
(Meeting date: 10/12/16 – Memo date: 10/24/16)  
The Council voted to endorse the proposed administrative endowed chair in the School of Medicine, which proposal was in conformity with the Academic Personnel Manual and the Administrative Policies and Procedures. The Council also recommended that the chair be renamed “Chao Family Endowed Chair for Cancer Research”

2. **Chao Family Endowed Chair for Cancer Clinical Science**  
(Meeting date: 10/12/16 – Memo date: 10/24/16)  
The Council voted to endorse the proposed administrative endowed chair in the School of Medicine.

3. **Amendment to Shri Parshvanath Presidential Chair in Jain Studies**  
(Meeting date: 10/12/16 – Memo date: 10/26/16)  
The Council voted to endorse the proposed amendment to the presidential chair in the School of Humanities based on reasonable justification regarding the School’s priorities, on the justification of the current positioning of the chair in the Department of Philosophy, and on extensive faculty consultation.
4. **Elahé Omidyar Mir-Djalali Presidential Chair in Art History and Archeology of Ancient Iran**  
   (Meeting dates: 1/25/17, 3/8/17, 5/10/17 – Memo dates: 2/2/17, 3/17/17, 5/15/17)  
   The Council voted to endorse the proposed presidential chair in the School of Humanities following clarifications on the funding mechanism of the FTE, endorsement votes, and classification of the gift.

5. **Microsemi Presidential Chair in Electrical Engineering**  
   (Meeting dates: 5/24/17 & 6/7/17 – Memo date: 6/9/17)  
   The Council voted to endorse the proposed presidential chair in the Henry Samueli School of Engineering contingent on receipt of positive endorsement votes supporting the creation of the chair from the School’s Executive Committee or equivalent body.

6. **Dhan Kaur Sahota Presidential Chair in Sikh Studies**  
   (Meeting dates: 5/24/17 & 6/7/17 – Memo date: 6/9/17)  
   The Council voted to endorse the proposed presidential chair, which has been re-designated from the School of Humanities to the School of Social Sciences. The chair is in alignment with the academic plan of the School of Social Sciences.

**F. DIVISIONAL ISSUES/POLICIES – None**

1. **APP 402-10A.6 Endowed Chairs – Procedures**  
   (Meeting date: 5/10/17 – Email date: 5/25/17)  
   The Council considered the final revisions to the procedures for the campus review of endowed chairs to shift the Senate’s role in such matters from approval to consultation. CPB continues to insist that Senate consultation and endorsement in keeping with the Senate’s internal policies and procedures be required.

2. **UCI Guidelines for Initial Review of Self-Supporting Graduate and Professional Degree Programs (SSGPDPs)**  
   (Meeting dates: 2/8/17 & 3/8/17 – Memo not generated)  
   The proposed guidelines incorporate the initial review of SSGPDPs into the academic review program process. The guidelines propose that the Graduate Council conducts an independent review of SSGPDPs three years after the admission of the program’s first cohorts to establish the continued financial, administrative, and academic viability of the SSGPDPs. A red-lined version was provided by CPB.

3. **UCI Guidelines for Development and Review of New Self-Supporting and Senate-Regulated Graduate Degree Proposals**  
   (Meeting dates: 3/8/17 & 4/12/17 – Memo: 4/19/17)  
   The 2012 UCI Guidelines are being revised to align local policies and procedures with the 2016 systemwide Self-Supporting Graduate Professional Degree Programs Policy. The principal requirement for SSGPDPs has been changed to “must make a compelling academic and budgetary case for the program”. CPB transmitted its proposed revisions to Graduate Council for adaptation.

4. **Actionable Recommendations for Implementation of UCI Strategic Plan**  
   (Meeting dates: Winter 2016 & Spring 2016 – Memo date: 5/11/17)  
   The Council provided recommendations on self-supporting graduate professional degree programs, grants, philanthropy, and non-resident tuition relating to the planning and budget implications of the UCI Strategic Plan.
G. SYSTEMWIDE ISSUES/POLICIES

1. **APM 190, Appendix G, Program Description – Retirement Contributions on Academic Appointee Summer Salary**  
   (Meeting date: 10/12/16 – Memo date: 10/14/16)  
The Council found the technical revisions to be either innocuous adjustments of terminology in relation to the new retirement plan tier or, in the case of summer salary, have no adverse effect on faculty. CPB observed that the curtailed 45-day systemwide review period instead of the full 90-day review period should not set a precedent for future reviews.

2. **2016-21 Five-Year Planning Perspectives**  
   (Meeting date: 10/26/16 – Memo date: 10/27/16)  
The Council noted that the trends outlined are largely descriptive and informative rather than analytical or prescriptive. Remarking the large number of proposed degree programs, schools, and colleges submitted for the 2016-21 cycle and the already exhaustive review at the divisional Senate level, CPB recommended that the review process at the systemwide level be streamlined for efficiency and timeliness where possible.

3. **Bylaw 182: University Committee on International Education**  
   (Meeting date: 10/26/16 – Memo date: 11/8/16)  
Rather than expanding the purview of UCIE and UC Education Abroad Program and creating a permanent advisory committee, the Council deemed more appropriate and more efficient the formation of task forces to address international activities on an ad hoc basis. In addition, rather than a top-down advisory structure, campus-based committees to consult with UCIE about international activities as needed are preferable.

4. **Professional Degree Supplemental Tuition Policy**  
   (Meeting date: 12/14/16 – Memo date: 1/6/17)  
The Council found the proposed revisions to the systemwide policy sensible. The most significant modification proposed is to incorporate Regential approval of multi-year plans for professional degree programs that propose increases in PDST levels.

H. OTHER ISSUES – None

I. CONTINUING BUSINESS – None

   **Bylaw 115 Council on Planning and Budget**  
   (Meeting dates: 4/12/16, 4/26/17, 5/10/17 – Memo not generated)  
The Council proposed revisions to its membership to include representation of the School of Law, and to require and enhance representation of the College of Health Sciences with the inclusion of two members in keeping with the size and diverse nature of Health Sciences. The changes maintain existing broad categories of representation through various groupings and increase the number of members from 10 to 12. The proposed revisions have been endorsed by the Senate Cabinet and will be presented next to the Divisional Assembly for review.

J. GUESTS
   CPB invited Provost Lavernia to address the Council on a quarterly basis at the December 14, 2016 meeting, February 8, 2017 meeting, and May 24, 2017 meeting. Topics of discussion included enrollment/instructional workload growth, the framework for UC’s growth and support, non-resident enrollment caps, graduate enrollment and funding, funding allocations for TAships, and faculty hiring.
CPB invited Meredith Michaels, Vice Chancellor, Planning and Budget, to its October 26, 2016 meeting to provide a budget overview.

CPB invited Meredith Michaels, Vice Chancellor, Planning and Budget; Martha Graciano, Associate Vice Chancellor, Budget; Katherine Gallardo, Director, Strategic Planning; and Free Moini, Director, Budget Operations to its January 11, 2017 meeting to present a new draft policy for endowed chairs.

CPB invited Pramod Khargonekar, Vice Chancellor for Research and Meredith Michaels, Vice Chancellor, Planning and Budget to its January 11, 2017 meeting to present a new distribution model for overhead allocation/indirect cost returns.

CPB invited Meredith Michaels, Vice Chancellor, Planning and Budget and Janet Mason, Assistant Vice Chancellor, Capital Planning to its January 25, 2017 meeting to present on capital projects.

CPB invited Brian Hervey, Vice Chancellor, University Advancement and Lynn Rahn, Associate Vice Chancellor, Finance and Administration to its April 26, 2017 to provide an update on fundraising efforts.

K. COUNCIL ON PLANNING AND BUDGET MEMBERSHIP

Members:
- James Steintrager, Humanities, Chair & UCPB representative
- Bryan Reynolds, Arts
- Steven Gross, Biological Sciences
- Andrew Policano (on leave Winter 2017), Business
- Drew Bailey, Education
- Betty Olson, Engineering
- Michael Franz, ICS, Vice Chair
- Bogi Andersen, Medicine
- Michael Prather (on leave Fall 2016), Physical Sciences
- Donald Senear (Fall 2016 & Winter 2017), Physical Sciences
- Linda Levine, Social Ecology

Ex-Officio:
- Maria Pantelia, Senate Chair Elect-Secretary

Consultant:
- Meredith Michaels, Vice Chancellor, Planning & Budget

Library Representative:
- Julia Gelfand, LAUC-I

Student Representatives:
- Tracy La, ASUCI President
- Bela Abolfathi, AGS Representative

Council Analyst:
- Thao Nguyen