

**COMMITTEE ON COMMITTEES
ANNUAL REPORT
2011-2012**

The Committee on Committees (COC) respectfully submits its report of activities for the academic year 2011-12. COC met five times during the academic year and, in addition, conducted substantial business via e-mail. COC business included:

I. Committee Interest Survey

COC conducted the annual Committee Interest Survey of the Senate faculty and compiled the results for use in identifying candidates for elected and appointed committees. The survey has been made available on the Senate website for faculty members to indicate their interest in serving on the Senate.

II. Elected Positions

Members recruited candidates that agreed to be nominated for all 8 openings on the 2012-13 election slate. Additionally, COC conducted a special election in May 2012 to fill a new at-large vacancy on the Council on Academic Personnel for the 2012-15 term. The position represents the grouping of the Department of Education, Program in Nursing Science, Department of Pharmaceutical Sciences, and Program in Public Health.

III. Appointed Positions

Members filled 56 out of 58 vacancies on appointed committees for academic year 2012-13.

IV. Current Vacancies

COC filled 9 out of 9 vacancies created when committee members vacated their terms early or went on leave.

V. Revisions of Bylaw 48, Council on Academic Personnel (CAP) and Bylaw 181, Selection of CAP

The proposal was initiated by Dean Chemerinsky, School of Law, to expand CAP membership to include a faculty member from the School of Law. On November 1, 2011, the Senate Cabinet reviewed Dean Chemerinsky's request and concurred with the principle that every tenured ladder rank member of the Senate should be eligible for service on CAP. The following motions were presented and approved at the December 15, 2011 Divisional Senate Assembly:

Proposed Revision of Irvine Bylaw 48: Expand CAP membership to add one member from the School of Law.

Proposed Revision of Irvine Bylaws 48 and 181: In addition to expanding CAP membership to include one member from the School of Law, add an at-large member from the grouping of smaller units – currently these are the Department of Education, Program in Nursing Science, Department of Pharmaceutical Science, and Program in Public Health.

Bylaw 48. Academic Personnel, Council on

(A) Membership

(1) The Council on Academic Personnel shall consist of ~~eleven~~ thirteen elected Division members serving three-year terms.

a. One member shall be elected from each of the following: The Claire Trevor School of the Arts, the School of Biological Sciences, the Henry Samueli School of Engineering, the Paul Merage School of Business, the School of Humanities, the Donald Bren School of Information and Computer Sciences, the School of Law, the School of Physical Sciences, the School of Social Ecology, and the School of Social Sciences. Two members shall be elected from the ~~College of Health Sciences~~ School of Medicine, representing respectively the clinical departments and the basic science departments; to maintain continuity, their terms shall not expire in the same year. To allow all ladder rank faculty the opportunity to serve on CAP, one at-large member (not to be included in a cluster in the following section b.) shall be elected from the smaller, stand-alone programs and departments (Education, Nursing Science, Pharmaceutical Science, and Public Health).

b. The only exceptions to CAP members being elected for three-year terms are when COC must appoint a member to complete the term of a CAP member who ceases their participation as described in bylaw 181 or when the length of the term needs to be shortened to achieve or maintain staggering of new members within clusters. The clusters are defined as follows: Humanities, Arts; ~~Health Sciences~~ Medicine-Basic, ~~Health Sciences~~ Medicine-Clinical, Biological Sciences; Physical Sciences, Engineering, ICS; and Business, Social Sciences, Social Ecology.

(2) Candidates for each of the ~~eleven~~ thirteen seats shall be elected by the members of the Division as a whole to represent the Division at large.

(3) No Dean or Department Chair shall serve on the Council. In addition, no Associate Dean or other administrative officer whose regular duties include participation in the academic personnel review process shall serve on the Council.

(B) Duties

(1) Confer with and make recommendations to the Chancellor and Provost on appointments, advancement, and other personnel matters.

(2) Maintain liaison with the University Committee on Academic Personnel.

Bylaw 181. Selection of the Council on Academic Personnel

(A) The Council on Academic Personnel shall normally be elected on an annual basis in March by the Division from a slate of at least two candidates for each open position nominated by the Committee on Committees. Two exceptions to this process are fully detailed below.

(B)

(1) An unopposed candidate is properly elected if more "yes" votes than "no" votes are received. However, the School will be informed 90 days before election that there is only one person running. Throughout this bylaw, if pertaining to the at-large member, "School" shall refer to the smaller units.

(2) Members of CAP who must cease their participation for any reason shall be replaced. If the remainder of the term is 12 months or less, COC shall appoint a Senate member from that School to complete the term who has previous academic personnel experience, such as a former CAP member, former Dean, former Chair, or a faculty member who has chaired departmental subcommittees on personnel actions. If the vacancy occurs after the normal

March elections for a seat in that school that was to become vacant in September, then the elected representative shall be asked to fill the vacancy and start the normal term earlier. If the new member is unable to begin the term earlier and someone with relevant personnel experience cannot be found, a Senate member from the School shall be appointed by COC. If the remaining term is longer than 12 months, the Senate shall add the seat to the list of vacancies for the March election, if there is time, or hold a special election and COC shall determine two Senate members from that school to run for the remainder of the term. The term length shall retain the appropriate stagger of terms between schools.

(C) The Committee on Committees shall circulate to all members of the Irvine Division its slate of nominees for any vacancy on the Council on Academic Personnel not less than thirty (30) calendar days prior to the scheduled date of the election.

(D) Additional nominations for the Council on Academic Personnel to represent a given Faculty of the Division can be made by a petition signed by at least ten (10) members of that Faculty and submitted to the Committee on Committees within ten (10) days of instruction after the Committee on Committees announces the initial slate of nominees. Any such petition must be accompanied by a certification of acceptance by the person thus nominated.

VI. Reserve Council on Academic Personnel

At the November 16, 2011 meeting, based on the schools of the former CAP members likely to be up for review this academic year, COC members approved 6 faculty for appointment to the Reserve Council on Academic Personnel (RCAP). Since it has been agreed upon that it is appropriate for COC to know only the name of the school of the former CAP member likely up for review, COC leaves it to the CAP Analyst to contact the appropriate approved appointee, and establish availability and avoid any potential conflicts.

VII. Nominations for Review and Search Committees

COC was asked to nominate Academic Senate members for 12 review and search committees:

- A. Advisory Committee, UCSD Chancellor
- B. Search Committee, UC Provost
- C. Search Committee, Dean of the School of Humanities
- D. Advisory Board, UC Student Health Insurance Plan
- E. Administrative Review Committee, Dean of the School of Biological Sciences
- F. Oliver Johnson Award for Distinguished Leadership in the Academic Senate
- G. Performance Review Committee, University Librarian
- H. UC Editorial Committee
- I. UC Search Advisory Committee, UC Berkeley Chancellor
- J. UCLA & UC Santa Cruz Chancellor Stewardship Review Committee
- K. Search Committee, Executive Vice Chancellor and Provost
- L. Student Fee Advisory Committee

Respectfully submitted,



Roger Rangel, Chair
Committee on Committees

2011-12 Members

Roger Rangel, Engineering, Chair and UCOC Representative

Victoria Beard, Social Ecology

Gary Busby, Arts

Vincent Caiozzo, Medicine – Clinical Science

Jennifer Chacon, Law

Gail Hart, Humanities

John Lowengrub, Physical Sciences

Kristen Monroe, Social Sciences

Alex Nicolau, ICS

Oladele Ogunseitan, Health Sciences

Ian Parker, Biological Sciences

Connie Pechmann, Business

Judith Sandholtz, Education

Bert Semler, Medicine – Basic Science

Ex Officio:

Craig Martens, Senate Chair