

**COUNCIL ON PLANNING AND BUDGET
ANNUAL REPORT
2013-2014**

To the Irvine Divisional Senate Assembly:

The Council on Planning and Budget (CPB) respectfully submits its report of activities for the 2013-14 academic year.

A. COUNCIL OPERATIONS

The Council confers with and advises the Chancellor, the Provost, and campus administrative units on matters of planning, budget, and resource allocation on both short and long-term bases. The Council also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports. Its duties and membership are described in Irvine Bylaw 115.

Professor Abel Klein, Mathematics, chaired the Council in 2013-14. The Council met 11 times this year. Attending regular CPB meetings were 10 appointed members, the Divisional Senate Chair Elect-Secretary (ex officio), the Office of Planning and Budget consultant, the representative for the Librarians Association of the University of California, Irvine (LAUC-I), the representative for the Associated Students of UCI, and the representative for the Associated Graduate Students. The Council appointed several members to serve on various Academic Senate/Administration committees during the year as follows:

Academic Planning Group: Abel Klein
Budget Work Group: Abel Klein
Campus Physical and Environmental Committee: Cynthia Johnson
Design Review Team: Steven Gross
Enrollment Council: Abel Klein
Negotiated Salary Trial Program: Gopi Meenakshisundaram
New Classroom Space Ad Hoc Group: Charis Kubrin
Small Capital Improvement Program Advisory Committee: Stephen White
Space Planning Team: Charis Kubrin
Task Force on International Student Recruitment and Retention: Abel Klein
University Committee on Planning and Budget (UCPB): Abel Klein

B. ACADEMIC PLANNING GROUP (APG)

As CPB Chair, Chair Klein is a member of the APG. Charged with reviewing campus resources, the APG was actively involved with the review of the Interschool Initiative and High Impact Hiring Plan Initiative established by Provost Gillman.

C. PROPOSALS FOR DEPARTMENTS/PROGRAMS/SCHOOLS/ORUS

1. Department of Women's Studies

(Meeting date: 10/9/13 – Memo date: 10/11/13)

The Council did not identify any budgetary issues related to the proposed name change from the Department of Women's Studies to the Department of Gender and Sexuality in the School of Humanities.

2. Department of Plastic Surgery

(Meeting date: 2/12/14 – Memo date: 2/14/14)

The Council did not identify any budgetary issues related to the establishment of the Department of Plastic Surgery in the School of Medicine and voted unanimously to endorse the proposal.

D. PROPOSALS FOR DEGREE PROGRAMS

1. B.A. in Education Sciences

(Meeting date: 10/23/13 – Memo date: 11/4/13)

The proposed degree program in the School of Education did not raise any budgetary concerns with CPB.

2. M.A. in Philosophy, Political Science and Economics

(Meeting date: 11/13/13 – Memo date: 11/14/13)

The Council reviewed the original proposed degree program from the School of Social Sciences in January 2012 and reviewed the updated proposal in November 2013. CPB determined that its previous concerns have been addressed with appropriate changes and information and voted to endorse the proposed M.A.

3. M.A./Ph.D. in Integrated Composition, Improvisation and Technology

(Meeting date: 1/22/14 – Memo date: 1/30/14)

The Council voted to endorse the proposed degree program from the Claire Trevor School of the Arts with comments relating to faculty resources and workload, student funding, and additional staff support.

4. Program of Graduate Studies in Mathematical, Computational, and System Biology

(Meeting date: 2/12/14 – Memo date: 2/25/14)

The proposed degree program that would be housed in the Graduate Division raised concerns with respect to its budgetary expenditures and reporting structure.

5. Multicampus Collaborative Doctor of Nursing Practice

(Meeting date: 5/14/14 – Memo date: 5/21/14)

The proposed degree program to be jointly offered by UC Davis, UC Irvine, UCLA, and UC San Francisco raised concerns with regard to the lack of a budget narrative, number of required academic credits, number of designated UCI faculty, and projected 2015-16 enrollment date.

E. ENDOWED CHAIRS

1. Endowed Chair in Urologic Oncology

(Meeting date: 11/13/13 – Memo date: 11/14/13)

The proposed endowed chair in the School of Medicine raised concerns with regard to its funding and recruitment process.

2. Robert and Barbara Kleist Endowed Chair in Informatics

(Meeting date: 1/22/14 – Memo date: 1/30/14)

The proposed endowed chair in the Donald Bren School of Information and Computer Sciences was considered to be satisfactory. However, the Council was concerned with the vague language regarding the selection of the Chair.

F. DIVISIONAL ISSUES/POLICIES

Administrative Plan for a Teaching and Learning Center

(Meeting date: 4/9/14 – Memo date: 4/16/14)

The proposed Administrative Plan for a Teaching and Learning Center that would report to the Provost was returned by CPB based on lack of sufficient detail to make concrete and informed recommendations. The Council questioned the cost savings of the proposal, the potentially inefficient EEE instructional support, the TA training/classroom support and Unit 18 Lecturer professional development, the role of the proposed research center and faculty advisory board.

G. SYSTEMWIDE ISSUES/POLICIES

1. Self-Supporting Graduate Professional Degree Program Policy
(Meeting dates: 1/8/14 & 5/28/14 – Memo dates: 1/17/14 & 5/29/14)
The Council reviewed the first revisions to the Policy in January 2014 and considered the proposed Policy not to be unduly imposing on campus policy. The Policy was subsequently revised in response to comments received. The Council reviewed the second revisions in May 2014 and found that its previous concerns have been adequately addressed.
2. APM-025 Conflict of Commitment and Outside Activities of Faculty Members
APM-670 Health Sciences Compensation Plan
APM-671 Conflict of Commitment and Outside Professional Activities of Health Sciences Compensation Plan Participants
(Meeting date: 1/22/14 – Memo date: 1/30/14)
The proposed revisions to APM-025, APM-670, and APM-671 were found to be appropriate as the new guidelines reduce emphasis on compensation as a determining factor and increase emphasis on the likely level of interference with University duties.
3. Professional Degree Supplemental Tuition and Presidential Policy Implementation Protocols
(Meeting date: 2/12/14 – Memo date: 2/13/14)
The Council recommended that the data requirements of the protocols be streamlined.
4. Compendium: University Review Processes for Academic Programs, Academic Units and Research Units
(Meeting date: 5/14/14 – Memo date: 5/21/14)
The Council did not identify any issues that would require a recommendation to alter or change any of the proposed language.

H. OTHER ISSUES

1. Budget Model Review
(Meeting date: 1/8/14 – Memo date: 2/12/14)
Representatives from the Budget Model Review Committee were invited to present the recommendations of the Committee on a new budget model for the campus. The Council encourages the Committee to explore the areas identified as further areas of inquiry by the Committee.
2. Initial Request for Approval to Establish an Endowed Chair
(Meeting dates: 1/8/14 & 2/12/14 – Memo dates: 1/28/14 & 2/20/14)
To facilitate future reviews of endowed chairs, the Council recommends that the Initial Request for Approval to Establish an Endowed Chair be amended to include the corresponding signed gift agreement and a description of the procedure by which the Chair is to be chosen.

I. CONTINUING BUSINESS

- CPB Review of Future Proposals
(Meeting dates: 5/14/14 & 5/28/14)
To facilitate future proposal reviews of undergraduate and graduate academic programs, the Council is considering developing a standardized form to ensure that the resource requirements specified by the Coordinating Committee on Graduate Affairs, Council on Educational Policy, and CPB are adequately addressed.

J. GUESTS

CPB invited the following guests to present recommendations of the Budget Model Review Committee at its January 8, 2014 meeting:

- Rich Lynch, Associate Vice Chancellor, Planning & Budget
- Norma Price, Director, Academic Budget
- Ryan Cherland, Assistant Vice Chancellor, Institutional Research

CPB invited Director Richard Orr, Campus Asset Management, to its June 25, 2014 meeting to provide an update on the feasibility study of building a hotel on the campus.

K. COUNCIL ON PLANNING AND BUDGET MEMBERSHIP

Members:

Abel Klein, Phy. Sci., Chair & UCPB rep.
Donald Hill (Fall 2013 & Spring 2014), Arts
Joel Veenstra (Winter 2014), Arts
Steven Gross, Biological Sciences
Lyman Porter, Business, Vice Chair
George Farkas, Education
Stephen Ritchie, Engineering
Stephen White, Health Sciences
James Steintrager, Humanities
Gopi Meenakshisundatam, ICS
Charis Kubrin, Social Ecology

Ex-Officio:

William Molzon,
Divisional Senate Chair Elect-Secretary

Consultant:

Richard Lynch,
Associate Vice Chancellor, Planning & Budget

Library Representative:

Cynthia Johnson, LAUC-I

Student Representatives:

Traci Ishigo, ASUCI President
Justin Chung, AGS President

Council Analyst:

Thao Nguyen