

**SUBCOMMITTEE ON COURSES AND CONTINUING,
PART-TIME, AND SUMMER SESSION EDUCATION (SCOC)**

ANNUAL REPORT

2013-2014

I. Charge of the Subcommittee on Courses, a subcommittee of the Council on Educational Policy (CEP)

SCOC (Undergraduate Courses and Continuing, Part-Time, and Summer Session Education)

(a) Membership

The subcommittee shall consist of one Division member from each Faculty offering an undergraduate degree to be appointed by the Committee on Committees. The Committee shall also consist of one faculty member from the Council on Educational Policy who serves as the Chair of SCOC and one faculty member from the Council of Educational Policy appointed by the CEP Chair to serve as the Chair-Elect of SCOC. The Chair of SCOC shall be the senate member who previously served as Chair-Elect of the SCOC. Ex Officio members of the Committee shall include the Registrar, the Campus Writing Coordinator, and the Dean of Continuing Education. The Composition Program Director shall be invited to attend as a consultant whenever a writing course is on the agenda.

(b) Duties

(1) Establish appropriate procedures for the approval of courses.

(2) Take final action on the approval, disapproval, modification, withdrawal, conduct, credit valuation and classification of courses. Subcommittee disapproval of a course may be appealed to the Divisional Senate Assembly by the academic unit proposing the course. Decisions should be made consistent with established educational policy. Full consideration should be given to campus diversity issues, to the views of appropriate schools, departments, and other academic units in matters relating to their courses of instruction. Requests for course approval should be promptly acted upon.

II. Committee Work AY2014

The Subcommittee on Courses (SCOC) met nine times during the 2013-2014 academic year. SCOC was chaired by Sean Greenberg (Humanities).

Courses

During the academic year, the subcommittee reviewed 796 undergraduate course proposals. Eight percent of the course proposals were proposals for new courses and 92 percent were requests for modification(s) to existing courses. About half of the proposals for course modifications received by SCOC were requests for *minor* modifications to a course. Minor modifications consist of changes to the course title, description, numbering, offering quarter, prerequisites, co-requisites, and deactivation or deletion of the course. The other half of the proposals for course modification were requests for more significant changes, such as a change to the number of units in the course and requests to add a General Education designation and requests to deliver portions of the course online.

The distribution of course reviews is arranged as follows:

AY 2013-2014

AY 2012-2013

ACADEMIC SCHOOL	NEW	CHANGE	TOTAL

ACADEMIC SCHOOL	NEW	CHANGE	TOTAL

UNIVERSITY OF CALIFORNIA
ACADEMIC SENATE, IRVINE DIVISION
CEP SUBCOMMITTEE ON COURSES

Arts	10	65	75
Biological Sciences	6	53	59
Education	7	7	14
Engineering	11	57	68
Business	0	22	22
Health Sciences*	2	32	34
Humanities	35	165	200
ICS	5	17	22
Physical Sciences	2	88	90
Social Ecology	6	33	39
Social Sciences	10	119	129
DUE	0	44	44
XI (for credit Extension Courses)	0	0	0
Total	94	702	796
Percentages	8%	92%	

Arts	5	47	52
Biological Sciences	10	19	29
Education	2	1	3
Engineering	8	56	64
Business	0	1	1
Health Sciences	9	17	26
Humanities	19	201	220
ICS	1	8	9
Physical Sciences	26	91	117
Social Ecology	4	3	7
Social Sciences	16	129	145
DUE	8	8	16
XI (for credit Extension Courses)	3	0	3
Total	111	581	692
Percentages	16%	84%	

*Health Sciences = Pharmaceutical Sciences, Nursing Science, and Public Health

Program Modifications

SCOC approved the following program modification proposals (new program proposals were reviewed by the Subcommittee on Policy). Once approved by SCOC, the program modification proposals were put on the CEP consent calendar for final approval.

CEP approved 39 modifications to majors and minors in academic programs (44 modifications to programs were approved AY12-13)

ARTS

- BFA in Dance
- BA in Dance
- BFA in Musical Theatre
- BA in Music
- Minor in Digital Arts

BIOLOGICAL SCIENCES

- Minor in Global Sustainability (with Social Ecology and Physical Sciences)
- BS in Genetics
- BS in Human Biology
- BS in Developmental and Cell Biology
- BS in Biology Education
- BS in Biological Sciences
- BS in Neurobiology

ICS

- BS in Statistics
- BS in Computer Science
- BS in Computer Science and Engineering

ENGINEERING

- BS in Civil and Environmental Engineering
- BS in Computer Engineering
- BS in Materials Science Engineering
- BS in Electrical Engineering
- BS in Mechanical and Aerospace Engineering
- BS in Biomedical Engineering
- BS in Chemical Engineering

HEALTH SCIENCES

- BSN (Nursing)
- BS in Pharmaceutical Sciences

HUMANITIES

- BA in History
- BA in Gender and Sexuality
- BA in Philosophy
- BA in English
- BA in English/Literary Journalism
- Minor in English
- Minor in Italian
- Minor in Spanish and Portuguese

PYSICAL SCIENCES

- BS in Chemistry
- BS in Earth System Sciences

SOCIAL ECOLOGY

- School requirements for majors in Social Ecology

SOCIAL SCIENCES

- BA in International Studies
- BA in Political Science
- Minor in International Studies
- Minor in Medical Anthropology

III. AY2013-2014 Issues and Procedures

Teaching Associate Exception Requests *Exception Requests for Graduate Students to be employed as Teaching Associates for Upper Division Courses (Fall, Winter, Spring, 2013-2014)*

The Subcommittee on Courses (SCOC) approved 69 exception requests for graduate students to teach upper-division courses (Teaching Associate/Associate In) during the 2013-14 academic year and Summer Sessions I and II, 2014.

Election of Chair

Tim Bruckner (Health Sciences) was elected Chair of SCOC for the 2013-14 Academic Year.

Carry Forward Issues for AY 2014-2015

- 1) In some cases, voting members of SCOC will be responsible for contacting instructors whose new course proposals were not approved by SCOC. Emails to instructors will provide information about why the course was not approved and how the instructor might revise the course and/or syllabus so that SCOC course/syllabus criteria are met (See Appendices A and B).
- 2) In response to recent mandates Western Association of Schools and Colleges (WASC), SCOC will now require that all courses requesting GE designations to include GE course learning outcomes on the syllabus.

<p>SCOC Members:</p> <p>Sean Greenberg, Chair, Humanities</p> <p>Susana Cohen-Cory, Biological Sciences</p> <p>Roxanne Varzi, Social Sciences</p> <p>Manuel Gamero Castano, Engineering</p> <p>Terry Shevlin Business</p> <p>Donna Schuele, Social Ecology (Fall Q)</p> <p>Ex Officio:.....</p> <p>Gary Matkin, Dean, UNEX</p> <p>Elizabeth Bennett, Registrar</p> <p>Consultants:.....</p> <p>Emilee Mathews, LAUC-I representative</p> <p>Paul Lampano, University Editor</p> <p>Helen Morgan, Counselors' Representative</p> <p>Senate Analyst:.....</p> <p>Michelle AuCoin</p>
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