UCI Academic Senate *2016-17 Graduate Council Annual Report*

I. COUNCIL OPERATIONS

The Council met 9 times during the 2016-17 academic year and was led by Chair, Susan Charles from the School of Social Ecology. Mireille Jacobson, from the Paul Merage School of Business, served as the Vice Chair. David Min from the School of Law served as UCI's representative to the University wide Coordinating Committee on Graduate Affairs (CCGA) and attended monthly CCGA meetings until he stepped down from Graduate Council to run for political office in the spring.

II. GRADUATE COUNCIL MEMBERSHIP

Senate Members **(**voting)
Jaymi Lee Smith, Arts
Jennifer Martiny, Biological Sciences
Mireille Jacobson, Business
Carol Booth Olson, Education
Lizhi Sun, Engineering
Lorraine Evangelista, Health Sciences
Bonnie Kent, Humanities
Gillian Hayes, ICS
David Min, Law
Francois Primeau, Physical Sciences
Susan Charles, Social Ecology (*Chair)
Priya Ranjan, Social Sciences

Principal Policy Analyst (non-voting)
Adriana Collins, UC Irvine Academic Senate

Ex-Officio (non-voting)
Frances Leslie, Dean, Graduate Division
Gopi Meenakshisundaram, Chair of the Academic Program Review Board
Frank Wilderson, Chair, Subcommittee on International Education

Associated Graduate Students (AGS) Representatives (non-voting)
Meigan Thompson & Laleh Beni & Nicol Macias

Consultants (non-voting)
Aliya Hassan, University Editor, Registrar
Barbara Richmond, Systems and Communications Analyst
Matthew Roberts, Librarians Association
Susan Coutin, Associate Dean of Academic Affairs, Graduate Division
Ruth Quinnan, Director, Admissions & Enrolled Student Services, Graduate Division
Kate Triglia Brigman, Assistant Director of Academic Affairs, Graduate Division

*Andrea Bannigan, Senior Enrolled Services Analyst, Graduate Division
*Consultant for the Subcommittee for Graduate Courses and Program Modifications

II. PROPOSALS FOR NEW GRADUATE DEGREE PROGRAMS

A. Self-Supporting Graduate Professional Degree Programs (SSGPDP)

1. Master of Software Engineering

Summary: The Master of Software Engineering Program (MSE) will be a highly focused degree program aimed at exposing students of many backgrounds to material that will map directly into processional practice in software engineering. This program will be housed within the Donald Bren School of Information and Computer Sciences and is the final part of the Department of Informatics' restructuring of degree programs. The program consists of four academic-year quarters of courses plus one summer quarter for a mandatory internship, totaling 49 credits. The program consists of will focus on (1) programming breadth; (2) software engineering principles; (3) professional development; and (4) practice. A timeline of its review in the Senate is listed below.

i.	Graduate Council (Initial review):	November 10, 2016
ii.	Council on Planning and Budget (approval):	May 24, 2017
iii.	Graduate Council (approval):	June 8, 2017
iv.	Senate Cabinet (endorsement):	June 20, 2017
v.	Provost (endorsement):	July 7, 2017
vi.	Chancellor (endorsement):	July 10, 2017
vii.	Sent to UC Provost and CCGA for review:	July 21, 2017

B. State-Supported Degree Programs

1. Joint Doctoral degree program in Computational Science with SDSU

Summary: The Joint Doctoral Program in Computational Science with San Diego State University will train professionals capable of developing novel computational approaches to solve complex problems in both fundamental sciences and applied sciences and engineering. The participating units involved are: (1) UCI's School of Information and Computer Sciences, (2) UCI's School of Engineering, (3) SDSU's College of Engineering, and (4) SDSU's College of Science. A timeline of its review in the Senate is listed below.

i.	Graduate Council (Initial review):	April 14, 2016
ii.	Council on Planning and Budget (approval):	May 11, 2016
iii.	Graduate Council (Final review & approval):	October 13, 2016
iv.	Senate Cabinet (endorsement):	December 6, 2016
v.	Provost (endorsement):	January 17, 2017
vi.	Chancellor (endorsement):	January 19, 2017
vii.	Sent to UC Provost and CCGA for review:	January 31, 2017

C. 4+1 Bachelors/Master's Degrees

1. 4+1 BA/MA degree in European Thought and Culture

Summary: The proposed degree will be administered by the Department of European Languages and Studies in the School of Humanities but will draw expertise from faculty in other departments in the Schools of Humanities and Social Sciences in order to take an interdisciplinary approach to this area of study. The degree will provide students with a rigorous course of study in the foundational philosophical texts and cultural products in literature and the arts produced in Europe from the middle ages to the present, locating them in their historical contexts. A timeline of its review in the Senate is listed below.

i.	Graduate Council (Initial review):	November 6, 2014
ii.	Council on Educational Policy (approval):	November 3, 2016
iii.	Council on Planning and Budget (approval):	November 9, 2016
iv.	Graduate Council (Final review & approval):	November 10, 2016
v.	Senate Cabinet (endorsement):	December 6, 2016
vi.	Provost (endorsement):	January 3, 2017
vii.	Chancellor (endorsement):	January 9, 2017
viii.	Sent to UC Provost and CCGA for review:	January 10, 2017

D. A Proposal for a concurrent JD/Master's of Public Health and a JD/Ph.D. in Public Health was submitted and approved at the June 8, 2017 meeting.

E. A proposal for a Ph.D. in Language Science was reviewed at the May 11, 2017 meeting. It is still under review.

III. FEE PROPOSALS

A. The Master of Urban and Regional Planning (MURP degree) submitted a proposal to add professional degree supplemental tuition (PDST) to their state-supported program. The request for an additional $6,000 in PDST is intended to provide funding for student's professional development, training, networking, increasing faculty support through hiring, salary adjustments and providing TA's, as well as expanding core curriculum, providing financial aid, and career counseling. Similar programs at UCLA and UC Berkeley have this supplemental tuition and can better provide these services. The program made the case that this PDST would achieve greater parity and may also help alleviate their recent decline in ranking. The proposal was approved at the divisional level (Graduate Council and the Cabinet) and by the UC Board of Regents.

IV. PROPOSALS FOR NEW DEPARTMENT(S) AND SCHOOL(S)

A. The Department of Planning, Policy and Design in the School of Social Ecology changed their name to Urban Planning and Public Policy. This was approved in the fall.

V. PROPOSALS FOR NEW GRADAUTE EMPHASES OR CONCENTRATIONS

A. School of Social Sciences – Ph.D. in Economics: Concentration in Monetary Policy and Central Banking. Approved in Fall 2016.

VI. PROGRAM MODIFICATION REQUESTS FOR EXISITING GRAD PROGRAMS

1. *Claire Trevor School of the Arts*
   - *a.* MFA in Music – change in course and unit requirements
     - *i.* Approved at March 9, 2017 meeting
   - *b.* MFA in Art – change in course requirements
     - *i.* Approved at March 9, 2017 meeting

2. *School of Biological Sciences*
   - a. Ph.D. in Neurobiology and Behavior – change in program requirements
     - i. Approved at the June 8, 20176 meeting

3. *Paul Merage School of Business*
   - a. Fully-Employed MBA (FEMBA) – change in admission and unit requirements
     - i. Approved at December 8, 2016 meeting
   - b. Master of Finance – change in course & admission requirements
     - i. Approved at March 9, 2017 meeting
     - ii. Approved at April 13, 2017 meeting
   - c. Executive MBA (EMBA) – change in unit requirements
     - i. Approved at March 9, 2017 meeting
   - d. Master of Business Analytics – change in admission requirements
     - i. Approved at April 13, 2017 meeting

4. *School of Education*
   - a. M.A. in Teaching – change in course requirements
     - i. Approved at March 9, 2017 meeting

5. *Henry Samueli School of Engineering*
   - *a.* M.S. & Ph.D. in Electrical and Computer Engineering – change in program requirements
     - *i.* Approved at the February 9, 2017 meeting
   - *b.* M.S. & Ph.D. in Engineering with a concentration in Environmental Engineering – change in program requirements
     - *i.* Approved at the February 9, 2017 meeting
   - *c.* M.S. in Chemical and Biochemical Engineering – change to elective courses
     - *i.* Approved at March 9, 2017 meeting
   - *d.* M.S. in Materials Science and Engineering - change in program requirements
     - *i.* Approved at March 9, 2017 meeting
   - *e.* M.S./Ph.D. in Engineering with a concentration in Materials and Manufacturing Technology – change to program requirements
     - *i.* Approved at May 11, 2017 meeting

6. *School of Humanities*
   a. Art History 4+1 BA/MA degree – change in admission requirements
      i. Approved at November 10, 2016 meeting
   b. Ph.D. in German – change to examination requirements
      i. Approved at December 8, 2016 meeting
   c. Asian American Studies 4+1 BA/MA degree
      i. Change in course requirements - approved at January 12, 2017 meeting
      ii. Change in admission and examination requirements – approved at March 9, 2017 meeting

7. *Donald Bren School of Information and Computer Science*
   a. Master of Science in ICS with a Concentration in Informatics – request to change degree name to Master of Science in Informatics
      i. Approved at December 8, 2016 meeting
   b. Ph.D. in Informatics – change to time-to-degree requirements
      i. Approved at December 8, 2016 meeting

8. *School of Law*
   a. Master of Laws (LL.M.) – change to number of required courses and electives
      i. Approved at April 13, 2017 meeting

9. *School of Social Ecology*
   a. MAS in Criminology, Law and Society – change in program requirements
      i. Approved at the June 8, 2017 meeting
   b. Master's in Public Policy – request to offer part-time option
      i. Approved at the June 8, 2017 meeting

10. *School of Social Sciences*
   a. MA in Social Sciences: Concentration in Medicine, Science, and Technology Studies – change in course requirements
      i. Approved at April 13, 2017 meeting

11. *Health Sciences Graduate Programs*
   a. Master in Nursing Science with a Concentration in Community and Population Health – change in admission requirements
      i. Approved at December 8, 2016 meeting
   b. Ph.D. in Nursing Science – change to course requirements
      i. Approved at April 13, 2017 meeting
   c. M.S. and Ph.D. in Environmental Health Sciences – change in course, admission and program requirements
      i. Approved at May 11, 2017 meeting
   d. MA/Ph.D. in Public Health – change in program requirements
      i. Approved at the June 8, 2017 meeting
   e. MD/MPH dual degree – change in program requirements
   f. Approved at the June 8, 2017 meeting

VII. SUSPENSION OF ADMISSIONS & DISCONTINUANCE OF PROGRAMS

A. The Master's in English, a summer program (effective June 2017)
   i. Graduate Council approved the Department of English's request to suspend admissions for the MA Summer English program. The request was approved with the caveat that the department choose a fee structure for the graduate program that is compliant with current rules and regulations and that this be resolved before admissions re-opens in Fall 2018.

B. The Master's program in Biological Sciences and Educational Media Design (BSEMD) requested discontinuance effective June 30, 2017. The request was approved by Graduate Council at the February 9, 2017 meeting.

C. M.S. Nursing Science, Nursing Practioner degree (effective 10/13/16)
   i. Nursing asked for a suspension of the Nurse Practioner track as a transitory step in pursuing the creation of a Doctor of Nursing Practice (DNP) degree, which was presented to the Graduate Council at the November 2016 meeting. For context, the American Association of Colleges of Nursing (AACN) decided in 2004 to provide an educational (not legal) mandate to move to the DNP as the terminal degree. Graduate Council was assured that the current Nurse Practioner class was informed of this change and made aware of it their orientation. This change will not close off opportunities, as the DNP would be open to them. The proposal was unanimously approved and the unit was instructed to take the Nurse Practioner track off their website so students would not apply to that specific program.

D. Tri-campus Classics Ph.D. program (effective 11/12/2015 - remains suspended)
   i. The program continues to work on changes and submitted the following update to Graduate Council at their June 8th meeting: *The following adjustments have been approved in principle: (1) Change in Program Name, (2) Broaden Program Emphases, (3) Corresponding Changes to Qualifying Exam Structure, (4) Switch to a hybrid seminar/tutorial instructional system, (5) Closer Engagement with SOH entities (Persian Center, Jewish Studies Program) and individual SOH faculty members outside the Classics Department.*

E. Culture and Theory Ph.D. program (June 2015- June 2017)
   i. In January 2017 Graduate Council asked about the progress on the Ph.D. in Culture and Theory since the suspension of admissions back in June of 2015. A response was provided in May and subsequently reviewed at the June 8, 2017 Council meeting. The response gave a summary of plans for the future and program expectations agreed upon by the School of Humanities' Culture and Theory Executive Committee (listed below).

1. The consolidation of a new and committed core faculty
2. The reconceptualization of the three core seminars along a much firmer theoretical foundation and with a much stronger pedagogical rationale
3. The development of three new elective courses by the new Core faculty and the Program Executive Committee
4. Revision of the Program handbook
5. Revision of the advising structure
6. Revision of the Program bylaws
7. The constitution of a viable executive committee through an electoral process

Much progress has been made since the admissions suspension. Specifically, items 1, 2, and 7 have been completed. Additionally, Dean Van Den Abbeele in a letter to the Council said he felt confident the program could work on the additional changes this summer. Therefore, **the Graduate Council voted to re-open admissions for Fall 2018** after the June 8, 2017 meeting. *Items 3, 4, 5 and 6 were asked to be completed and submitted before the first Graduate Council meeting of the Fall 2017 quarter.

F. Teaching Credential program (effective 6/11/2015- remains suspended)
   i. The School of Education asked Graduate Council to temporarily suspend the Teacher Credential program for two years; specifically 2015-16 and 2016-17. In May of 2017 they requested another two year suspension It was approved. However, to better understand the School's future plan for graduate education, the Council asked that more information be provided. Specifically, how do the credential and MAT programs compare and what are the long-term goals? Additionally, how will the School evaluate the success of this suspension and how do they intend to move forward?

VIII. GRADUATE EDUCATION & POLICY UPDATES

A. The Mentoring & Advising Policy for graduate students at UC Irvine was updated and approved at the April 13, 2017 meeting. The document can be found online at: http://senate.uci.edu/committees/councils/graduate-council-gc/policies-and-procedures/
B. The Interdisciplinary Graduate Research and Training Committee, led by Associate Dean of Graduate Division, Susan Coutin, identified best practices for developing and maintaining successful interdisciplinary graduate programs. The full report was compiled in March 2017. A summary list of their proposed solutions are below:
   i. Develop Innovative Structures
   ii. Allocate Resources at the Program Level
   iii. Pursue Interdisciplinary Funding Opportunities
   iv. Award Mini-grants to Incubate Interdisciplinary Initiatives
   v. Incentivize Faculty Participation and Leadership

vi. Facilitate Individualized Student Training
vii. Address Faculty and Student Workload

V. DIVISIONAL & SYSTEMWIDE SENATE ISSUES

A. Divisional

a. Graduate Council reviewed the Systemwide Five-Year Planning Perspectives at its October 13, 2016 meeting. They found the Report accurately captured the activity at UC Irvine with respect to new schools, programs, and Self-Supporting Graduate Professional Degree Programs (SSGPDP). More importantly, the Council noted that the level of activity at Irvine seems to be in line with the level of activity in program generation across the UC system.

b. The Graduate Council had lengthy discussions regarding the review of existing and newly proposed Self-Supporting Graduate Degree Programs. These opinions and discussions were also taken to the Council on Planning and Budget and the Cabinet. The Senate is deciding how to best proceed on divisional processes with the creation of a new systemwide policy.

c. Graduate Division requested that Graduate Council review the graduate student grievance policy for the campus and make recommendations to the Council on Teaching, Learning, and Student Experience (CTLSE). The Council reviewed sample documents from UC Berkeley and UCLA; Berkeley's accessibility was well-liked and UCLA's table layout clarified terminology in a good way. Graduate Council determined they would like to one of their members on the UCI Grievance Panel. Graduate Council discussed the fact that OEOD sends back grievances if they are not in a protected class (e.g. race, gender, religion, etc.). An updated Student Grievance Policy is needed that serves as a middle ground between a strict and formal policy and best practices. It should be accessible and explain how concerns are responded to. A Faculty Code of Conduct exists and should be referred to in the policy; incorporation into merit and promotion files and at the academic unit level is recommended. Graduate Council was concerned about the deadlines being too quick in the current document and wishes to see more flexibility. Graduate Council voted unanimously to send a memo to the Senate Chair and CTLSE these points in order to revise the Student Grievance Policy to better protect graduate students and address grievances.

B. Systemwide - A revised UC Policy on Self-Supporting Graduate Professional Degree Programs (SSGPDP) was released July 12, 2016 by President Napolitano. It can be found online at: http://policy.ucop.edu

IX. GRADAUTE COUNCIL GUEST SPEAKERS

A. Senate Chair, Bill Parker, welcomed the members of the Graduate Council at their first fall meeting and made general comments about the state of graduate education. Over the last decade, the fraction of students enrolled in graduate education has declined to under 20%, and even lower for academic doctorates. He stated that UCI is drifting toward becoming a great undergraduate education institution by enrolling more new undergraduates and not the same influx of graduate students. Parker informed the Council that the Office of the President, in consultation with the faculty, sets enrollment targets and that UCI is the only UC AAU under the 12% academic doctorate mark (12% is the floor, not the goal). Parker stated that there will be a greater emphasis on extramural dollars this academic year and but believed Graduate Council can work to ensure that academic priorities drive the search for resources. Another important ratio Parker wanted the Council to be cognizant of as UCI increases its faculty numbers, is the faculty to doctoral student ratio.

B. Associate Dean of Graduate Studies, James Herbert and Director of Graduate Student Affairs, Amy Fujitani attended the October 2016 Grad Council meeting. Associate Dean Herbert provided the Council with a School of Humanities Report on the projections for graduate education. Herbert addressed his concern about the lack of growth of their graduate programs, decreased doctoral enrollments and subsequent decrease in fellowship block funding. The Council discussed national trends of decreased doctoral enrollments, particularly those in the field of humanities, and whether cohort numbers and silo-ization effect retention at UCI's School of Humanities.

C. Shu Liu, Digital Scholarship Services Librarian, addressed some of the questions and concerns that Graduate Council members raised during the council's discussion of the UCI Libraries' strategic plan related to open access issues, data, etc.

- Handout provided: *UCI ETD OA Launch Talking Points*
- PowerPoint Presentation: *Open Access ETDs*
- Website: *http://etd.lib.uci.edu/*. Graduate Council recommended this link be more prominently available from the UCI Libraries main website. Theses and Dissertations from October 16, 2014 and beyond are online.

VI. GRADUATE COUNCIL SUBCOMMITTEE ACTIVITY

A. Subcommittee for Graduate Courses and Program Modifications (Lizhi Sun, Bonnie Kent & Jennifer Martiny): The Subcommittee reviews all graduate course modifications, new course proposals, and request for graduate degree program modifications.

B. Subcommittee on International Education (Qing Nie): The Subcommittee on International Education consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as one representative from GC and the Council on Educational Policy.

X. ACADEMIC PROGRAM REVIEW BOARD

The Academic Program Review Board is made up of a Chair and two representatives from both Graduate Council and the Council on Educational Policy. This year's board included: Gopi Meenakshisundaram (Chair), Ellen Alison Holman, Priya Ranjan, Pavan Kadandale, and Richard Pattis.

A. School of Physical Sciences (2016-17 Review)
   a. The External Review Committee, consisting of 9 faculty members from other institutions, took part in a three-day review during March 8-10, 2017, of the departments and programs in the School of Physical Sciences at UC Irvine. Self-study reports written by the departments and school were provided in advance to inform the review team. The External Review Committee report consists of four departmental reviews, including all undergraduate and graduate programs, and an overall review of the school.
   b. The report was submitted by the External Review Committee shortly after the review and transmitted to the School of Physical Sciences for review and a formal response to be reviewed by the Senate. Areas highlighted by the external review committee that directly affect graduate students were: the need for more Teaching Assistants, the size of graduate programs, a common concern among graduate students in the School about the lack of advising and mentoring with regard to jobs outside of academia or government labs, gender equality and a lack of diversity efforts for underrepresented minorities.
   c. The External Review Report and the School's response to it will be reviewed by the Graduate Council and the Council on Educational Policy, at the beginning of the 2017-18 academic year. The final packet with all responses will be sent to the Senate Cabinet, EVC & Provost and Deans of the Division of Undergraduate Education.

B. One Year follow up on the School of Engineering (2015-16 External Review)

   At the October 13, 2016 Graduate Council meeting, members reviewed the External Review Committee's Report as well as the School's response to it. Graduate Council found the review overall to be quite positive. There were, however, several issues they raised with the School regarding graduate affairs. Namely, 1) TA distribution, 2) Graduate Student Retention, 3) Career Placement, and 4) the BME Preliminary Examination. The School addressed all four items and the Graduate Council concluded it's one year review with suggestions to better utilize the services the Career Center provides to the School of Engineering and suggested using the Instructional Workload allocation to create new TA lines since TA allocations are based on a formula related to student credit hours and Engineering does not teach a large amount of general education courses.

C. The Four year follow up on the School of Humanities and the Seven year follow up on the School of Social Sciences was reviewed at the June 8, 2017 Graduate Council meeting

D. The 2017-18 Academic Review will be on the School of Biological Sciences
   a. In the Spring quarter the School was notified about their upcoming scheduled review. In June the APRB Chair and Analyst met with the Dean and Associate Deans to give an overview of the process and timeline. Following the meeting, the School provided APRB with a list of suggested external reviewers for each department, dates for the 3 day review and the staff contact person to help coordinate the review. The Dean also notified faculty, students and staff about the upcoming review and encouraged participation in the forthcoming surveys from the Senate. The 3 day external review date has been set for April 9-11, 2018.
   b. Still to come:
      i. This Fall, APRB will begin recruiting the external review committee, the survey reports will be received and the School of Physical Sciences will submit their Self-Study report in December.