

**COUNCIL ON PLANNING AND BUDGET
ANNUAL REPORT
2018-19**

To the Irvine Divisional Senate Assembly:

The Council on Planning and Budget (CPB) respectfully submits its report of activities for the 2018-19 academic year.

A. COUNCIL OPERATIONS

The Council confers with and advises the Chancellor, the Provost and Executive Vice Chancellor, and campus administrative units on matters of planning, budget, and resource allocation on both short and long-term bases. The Council also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports. Its duties and membership are described in Irvine Bylaw 115.

Professor Steven Gross, Biology, chaired the Council in 2018-19. The Council met 12 times this year. Attending regular CPB meetings were 10 appointed members, the Divisional Senate Chair Elect-Secretary (ex officio), the Office of Planning and Budget consultant, the representative for the Librarians Association of the University of California, Irvine (LAUC-I), the representative for the Associated Students of UCI, and the representative for the Associated Graduate Students. The Council appointed several members to serve on various Academic Senate/Administration committees during the year as follows:

Academic Planning Group: Steven Gross

Campus Physical and Environmental Committee: Horacio Legras

Design Review Team: Steven Gross

Small Capital Improvement Program Advisory Committee: Ed Coulson

University Committee on Planning and Budget (UCPB): Steven Gross

B. ACADEMIC PLANNING GROUP (APG)

As CPB Chair, Professor Steven Gross was a member of the APG. Charged with reviewing campus resources, the APG was actively involved in the development of recommendations for the implementation of the UCI Strategic Plan in consultation with the Senate, enrollment planning, review of High Impact Hiring Plan proposals, and review of new academic initiatives and funding for existing research initiatives.

C. PROPOSALS FOR DEPARTMENTS/PROGRAMS/SCHOOLS/ORUS

1. Pre-Proposal for the School of Pharmacy & Pharmaceutical Sciences

(Meeting date: 2/24/19, 5/8/19 – Memo date: 5/20/19)

The Council voted to endorse the consolidation of the Department of Pharmaceutical Sciences and the Department of Pharmacology and establish a Department of Clinical Pharmacy on the condition that the proposed compensation plan be further developed with considerations towards the source of funds for the proposed transition from 9-month to 11-month FTEs and the swap of School of Medicine FTEs to non-SOM FTEs.

D. PROPOSALS FOR DEGREE PROGRAMS

1. Master of Data Science (Self-Supporting Program)

(Meeting dates: 10/24/18, 1/9/19 – Memo dates: 10/26/18, 1/31/19)

The Council voted to endorse the proposed degree program from the Donald Bren School of Information and Computer Sciences. The Council raised concerns about appropriate considerations for support for a majority international student body and lack of funds designated for external review.

2. Online B.A. in Business Administration
(Meeting dates: 10/24/18, 5/8/19 – Memo dates: 2/15/19, 5/17/19)
The Council expressed concerns about the target enrollment population, impacts to existing students, adequate support for career services, and the mechanisms by which students can take on-campus courses or switch majors. Following a response by the School of Business, the Council encouraged more thoughtful and substantive deliberation for future review.
3. Ph.D. in Global Studies
(Meeting dates: 1/23/19, 2/27/19 – Memo dates: 1/31/19, 3/8/19)
The Council initially raised concerns regarding whether adequate resources were committed for graduate student support and future placement. Following the proposer's response, the Council voted to endorse the proposed degree program.
4. Master of English (Self-Supporting Program)
(Meeting date: 2/27/19 – Memo date: 3/4/19)
The Council voted to approve the proposed conversion of the Master of English to a self-supporting graduate professional degree program.
5. Master of Software Engineering - Part-Time Option
(Meeting date: 2/27/19 – Memo date: 3/8/19)
The Council voted to endorse the proposed part-time option from the Donald Bren School of Information and Computer Sciences.
6. Transfer of the Undergraduate Archeology Minor from Classics to Art History
(Meeting date: 5/8/19 – Memo date: 5/17/19)
The Council voted to endorse the transfer. It was noted that the proposed changes nearly render the content of the minor into an Art History minor.

E. ENDOWED CHAIRS

1. Suzanne and Ralph Stern Endowed Chair in Geniourinary Medical Onology
(Meeting dates: 12/12/18, 1/9/19 – Memo date: 1/28/19)
The Council voted to endorse the proposed endowed chair in the Chao Family Comprehensive Cancer Center within the School of Medicine. The Council expressed concerns about the possibility of using the entirety of the endowment towards base salary and recommended that a minimum amount of the endowment be made explicitly for the chair holder's discretionary funds.
2. UCI MIND Endowed Chair in Alzheimer's Research
(Meeting date: 12/12/18, 1/9/19 – Memo date: 1/28/19)
The Council voted to endorse the proposed the endowed chair in the UCI Institute for Memory Impairments and Neurological Disorders in the School of Medicine. The Council noted that there should have been relevant faculty votes from the departments in which the FTE may reside.
3. Henry Samueli "von Karman" Chair in Aerospace Engineering – Name Change
(Meeting date: 12/12/18 – Memo date: 1/17/19)

The Council voted to endorse the proposed name change to the Henry Samueli Chair in Engineering to allow greater flexibility in the appointment.

4. Henry Samueli Endowed Chair #4

(Meeting date: 12/12/18 – Memo dates: 1/17/18, 3/26/19)

The Council endorsed the proposed amendment to remove the administrative classification and revert it to a standard endowed chair.

5. Kure It Cancer Research Chair in Genitourinary Oncology Research

(Meeting date: 2/27/19 - Memo dates: 3/11/19, 3/26/19)

The Council voted to endorse the proposed chair based in the Chao Family Comprehensive Cancer Center within the School of Medicine following requests for clarification regarding the extent to which payout funds would be used for salary support. The Council reiterated that endowment funds should be made available to the endowed chair for teaching and research with no required use of the funds for salary support.

6. Mohannad and Rana Malas Chair in Islamic Legal Studies

(Meeting date: 4/24/19 - Memo date: 4/30/19)

The Council endorsed the proposed endowed chair in the School of Law provided that none of the funds be used for salary support.

F. DIVISIONAL ISSUES/POLICIES

1. Guidelines for Undergraduate/Graduate Hybrid (4+1) Degree Programs

(Meeting date: 10/24/18 - Memo date: 10/26/18)

The Council endorsed the revisions and recommended additional guidelines to facilitate the development of high-quality proposals.

2. UCI Policy Statement on SSGPDPs

(Meeting date: 12/12/18 – Memo date: 1/14/19)

The Council identified several issues including whether the timing of Senate review was appropriate, whether undue burden will be placed on Graduate Council for oversight of SSGPDPs, and that the relationship between SSGPDPs with state supported programs could be further clarified so as not to be a detriment to state-supported activity.

3. English Proficiency Requirement for Admissions and Teaching Assistantships

(Meeting date: 5/8/19 – Memo date: 5/17/19)

The Council supported the proposed modification and identified some issues related to planning, budget and resource allocation, and administrative impacts.

4. Review of New Graduate Degree Program Proposals

(Meeting date: 6/12/19 - Memo date: 6/24/19)

The Council endorsed the proposed revision and recommended clarification on the roles and responsibilities in the review process.

G. SYSTEMWIDE ISSUES/POLICIES

1. Presidential Policy BFB-BUS-46: Use of Vehicles and Driver Selection

(Meeting date: 10/24/18 – Memo: 10/26/18)

The Council expressed support for the proposed revisions.

2. UC Center Sacramento Review

(Meeting date: 5/8/19 - Memo date: 5/28/19)

The Council endorsed the report noting minor concerns about campus contributions and whether adequate consideration has been made with regards to engagement with the State.

3. Research Grants Program (RGPO) Review

(Meeting date: 5/22/19 - Memo date: 6/24/19)

The Council endorsed maintaining the relatively flat organizational structure with greater emphasis on cross-training and flexibility in project and task assignment. The Council recommended broader administrative changes at the UCOP level to facilitate increased flexibility in staffing and funding.

H. OTHER ISSUES - NONE

I. CONTINUING BUSINESS – NONE

J. GUESTS

CPB invited Provost Lavernia to address the Council on a quarterly basis at the December 12, 2018, April 24, 2019, and the May 22, 2019 meetings. Topics of discussion included enrollment/instructional workload growth, framework for UC's growth and support, the non-resident enrollment cap, graduate enrollment and funding, funding allocations for TAs, and faculty hiring.

CPB invited Katherine Gallardo, Director of Strategic Operations to its November 28, 2019 meeting to provide a budget overview and an overview of the financial status of seven self-supporting programs from 2017-18.

CPB invited Free Moini, Director of Budget Operations to its November 28, 2018 meeting to discuss composite benefits rates.

K. COUNCIL ON PLANNING AND BUDGET MEMBERSHIP

Members:

Steven Gross, Biological Sciences, Chair & UCPB representative
David Brodbeck, Arts
Ken Cho, Biological Sciences
Ed Coulson, Business
Hamid Jafarkhani, Engineering
Allison Holman, Health Sciences (on leave Winter and Spring 2019)
Xing Dai, Health Sciences (on leave Spring 2019)
Andrew Noymer, Health Sciences (substitute Spring 2019)
Dean Baker, Health Sciences (substitute Winter & Spring 2019)
Horacio Legras, Humanities
William Tomlinson, ICS
Victor Fleischer, Law
Ramesh Arasasingham, Physical Sciences
Linda Levine, Social Ecology
Alyssa Brewer, Social Sciences

Ex-Officio:

James Steintrager, Senate Chair Elect-Secretary

Consultant:

Ronald Cortez, Vice Chancellor, Planning & Budget
Katherine Gallardo, Planning & Budget

Library Representative:

Kevin Ruminson, LAUC-I

Student Representatives:

Junha Baek, ASUCI Representative

Council Analyst:

Matthew Brand, AGS Representative
Michelle Chen