

**GRADUATE COUNCIL
2020-21 ANNUAL REPORT**

To the Irvine Divisional Senate Assembly:

The Graduate Council respectfully submits its report of activities for the 2020-21 academic year.

I. COUNCIL OPERATIONS

Graduate Council provides recommendations to the Coordinating Committee on Graduate Affairs (CCGA), according to procedures adopted by the Division concerning: a. Qualifications of departments and groups of departments for initiating new programs leading to existing graduate degrees, and b. New graduate degrees. The Council reports and makes recommendations to the Academic Senate Cabinet and Divisional Senate Assembly on rules and regulations governing graduate education, graduate work, and bylaws. The Council also advises the Chancellor on all matters relating to graduate education, policies, and work on the Irvine campus. Its duties and membership are described in Irvine Bylaw 100.

Graduate Council met nine times this year remotely via Zoom videoconference due to the COVID-19 pandemic. Professor Arvind Rajaraman, Department of Physics and Astronomy in the School of Physical Sciences, chaired the Council in 2020-21 and served as CCGA representative. The Chair also represented the Council on the Academic Senate Cabinet, Divisional Senate Assembly, Steering Committee on Reaffirmation, and International Student Workgroup. Professor Erik Sudderth, Department of Computer Science in the Donald Bren School of Information and Computer Sciences, served as Vice Chair. The Vice Chair also served as the Chair of the Graduate Council/Council on Planning and Budget Subcommittee on Self-Supporting Graduate Professional Degree Programs (SSGPDPs) Year Three Review. Professor John Crawford, Department of Dance in the Claire Trevor School of the Arts, served on the Task Force on English Proficiency on behalf of the Graduate Council. Attending regular Graduate Council meetings were 12 appointed members, the Vice Provost for Graduate Education and Dean of Graduate Division (ex officio), the Graduate Division consultants, the University Editor, the representative for the Librarians Association of the University of California, Irvine (LAUC-I), and the representatives for the Associated Graduate Students (AGS).

II. NEW GRADUATE DEGREE PROGRAMS

A. State-Supported Graduate Degree Programs

PhD in Film and Media Studies, School of Humanities: approved by Graduate Council 4/8/21 and under systemwide review.

B. Self-Supporting Graduate Professional Degree Programs (SSGPDPs) – None

III. NEW GRADUATE CONCENTRATION/EMPHASES/SPECIALIZATIONS

Graduate Emphasis in Film and Media Studies, School of Humanities: approved 1/14/21.

IV. NEW CONCURRENT PROGRAM IN LAW AND GRADUATE STUDIES – None

V. SUSPENSION OF ADMISSIONS AND DISCONTINUANCE OF PROGRAMS

A. MS in Engineering Management, Paul Merage School of Business and Henry Samueli School of Engineering: two-year suspension in 2021-22 and 2022-23 – approved 11/12/20.

B. Master of Embedded and Cyber-Physical Systems (SSGPDP), Henry Samueli School of Engineering: suspension in Fall 2022 – approved 6/10/21.

- C. PhD in Social Ecology Core, School of Social Ecology: one-year suspension in 2022-23 – approved 8/25/21.
- D. PhD in German, School of Humanities: one-year suspension in 2021-22 – approved 9/2/21.
- E. Concurrent Program – Master in Urban and Regional Planning/MS in Civil Engineering, School of Social Ecology and Henry Samueli School of Engineering: discontinuance – approved by Graduate Council 1/14/21 and by CCGA 7/7/21.

VI. DEPARTMENTS/PROGRAMS/SCHOOLS

Establishment – Pre-Proposal for School of Population and Public Health: endorsed 5/13/21.

VII. PROGRAM MODIFICATIONS TO DEGREE REQUIREMENTS OF EXISTING GRADUATE PROGRAMS

A. Claire Trevor School of the Arts

MFA in Drama, Music Direction: approved 3/11/21.

B. School of Biological Sciences

Master in Conservation and Restoration Science (SSGPDP): approved 6/10/21.

C. Paul Merage School of Business

MS in Business Analytics (SSGPDP): approved 11/12/20.

D. School of Education – None

E. Henry Samueli School of Engineering

1. MS/PhD in Engineering with Concentration in Materials and Manufacturing Technology: approved 1/14/21.
2. MS/PhD in Civil and Environmental Engineering: approved 1/14/21.
3. MS/PhD in Electrical and Computer Engineering: approved 3/11/21.
4. Master of Engineering (SSGPDP): approved 3/11/21.
5. MS in Chemical and Biomolecular Engineering: approved 4/8/21.

F. School of Humanities

1. Critical Theory Emphasis: approved 1/14/21.
2. PhD in English: approved 4/8/21.

G. Donald Bren School of Information and Computer Sciences

1. Master of Human Computer Interaction and Design (SSGPDP): approved 5/13/21.
2. Master of Data Science (SSGPDP): approved 6/10/21.

H. School of Law – None

I. Sue and Bill Gross School of Nursing

MS in Nursing Science with Concentration in Community and Population Health Nursing/Master’s Entry Program in Nursing: approved 3/12/21.

J. School of Pharmacy and Pharmaceutical Sciences

1. PhD in Pharmacological Sciences, Medicinal Chemistry Track: approved 5/13/21.
2. Doctor of Pharmacy: approved 5/13/21.

K. School of Physical Sciences

1. MS/PhD in Chemistry with Concentration in Chemical, Applied and Materials Physics (ChAMP): approved 5/13/21.
2. MS/PhD in Physics with Concentration in Astronomy and Astrophysics: approved 5/13/21

L. Program in Public Health – None

M. School of Social Ecology

1. PhD in Urban and Environmental Planning and Policy: approved 10/8/20.
2. Graduate Emphasis in Race and Justice Studies: approved 4/8/21.

N. School of Social Sciences – None

O. Interdisciplinary Programs

MS and PhD in Network Systems, Donald Bren School of Information and Computer Sciences and Henry Samueli School of Engineering: approved 10/8/20.

VIII. SELF-SUPPORTING GRADUATE PROFESSIONAL DEGREE PROGRAMS (SSGPDPs)

A. SSGPDP Year Three Review

Meeting dates: 4/8/21 & 6/10/21

1. Master of Embedded and Cyber-Physical Systems, Henry Samueli School of Engineering
Graduate Council voted unanimously to suspend admissions into the program in Fall 2022, with concurrence from CPB and the Senate Cabinet.
2. Master of Laws, School of Law
Graduate Council concurs with the SSGPDP Subcommittee that the Master of Laws does not meet the overall standards of the Senate's year three review at the present time. The Council agrees with the Subcommittee's request that the program provide a progress report in two years for further review.
3. Master of Science in Pharmacology, School of Pharmacy and Pharmaceutical Sciences
Graduate Council concurs with the SSGPDP Subcommittee that the MS in Pharmacology does not meet the overall standards of the Senate's year three review at the present time. The Council agrees with the Subcommittee's request that the program provide a progress report in two years for further review.

B. SSGPDP Year Three Follow-Up Review

Meeting date: 5/13/21

Master of Legal and Forensic Psychology, School of Social Ecology
Graduate Council voted unanimously to request that the program report on its mentoring effort and finances in three years to ensure continued viability of the program.

IX. GRADUATE EDUCATION POLICY/ISSUES

A. Revisions to Teaching Associate Description

Meeting date: 11/12/20

Graduate Council reviewed the proposed revisions to the Teaching Associate job description. The revisions are intended to clarify the limits of a Teaching Associate's role and provide appropriate Senate authority. While the Council concurs with the justification presented, it expressed concerns with the element of sole responsibility for course content and related issues. The Council agrees that the oversight of the appointed Teaching Associates and the final responsibility lie with the faculty in charge. However, in reality, faculty are not solely responsible for course content if they are not teaching the course in question.

B. Appeal of Admissions Decision

Meeting date: 1/14/21

Graduate Council approved updates to the Graduate Policies and Procedures to allow the Graduate Dean to review the earlier recommendation of the Departmental Graduate Admissions Committee and determine the next course of action, as the first step in the appeal review process.

C. Student Course Feedback Form for Graduate Courses

Meeting date: 1/14/21

In May 2020, Graduate Council was tasked by the Senate to use the new undergraduate student course feedback form as the basis to develop a student course feedback form appropriate to graduate courses. Over the course of the Fall 2020 quarter, the Council collected and evaluated graduate student course feedback forms currently in use on campus and considered the issues at hand. After careful consideration, the Council recommends that, as has been practice to date, individual Schools, Departments, and Programs be encouraged to review the new undergraduate student course feedback form and decide themselves whether they wish to use it for their graduate courses, revise it to add or change questions, or use a different form such as the one they have been using to date. The Council does not feel that developing a campuswide standardized graduate student course feedback form will add benefits to this process. Subsequently, the Cabinet accepted the Council's decision that developing a campuswide standardized form would not add benefits to current practice.

D. University Teaching (399) Courses Grading Option

Meeting dates: 11/12/20 & 1/14/21

Graduate Council reviewed academic credit for University Teaching (399) courses, in consultation with the Graduate Division and AGS representatives serving on the Council. The Council considered the issues of conflation of work performance and academic grading, inconsistent use of letter grades, inequity, and effects on student well-being. Graduate Council voted unanimously to mandate that S/U grading option be used campuswide for University Teaching (399) courses. Schools that wish to use the letter grades option can select to opt out by submitting a written exception request with justification to the Council. Moreover, the Council strongly recommends that all 399 courses provide written feedback to students on their teaching.

The Policy was subsequently endorsed by the Cabinet and notifications were sent to Associate Deans in February 2021 for implementation. The Office of the Registrar will be modifying the

grading option for all University Teaching courses to Satisfactory/Unsatisfactory only effective Fall quarter 2021. All Schools are strongly encouraged to make this change effective immediately.

E. Graduate Courses not Offered in 3+ Years

Meeting date: 3/11/21

The Registrar asked programs to take actions for graduate courses that have not been offered in three years or more. Graduate Council approved the requests to maintain various courses active in the Catalogue.

F. Leave of Absence Policy

Meeting date: 3/11/21

Graduate Council approved updates to the Graduate Policies and Procedures to allow for career staff employment while graduate students are on leave of absence.

G. Revised English Proficiency Policy for Teaching Assistants and Teaching Associates

Meeting date: 3/11/21

A new policy was implemented at the beginning of 2020-21. Following complaints and a subsequent investigation, OEOD found that both the previous and current policies were discriminatory on the basis of citizenship and national origin. A task force was convened to expedite the development of a revised policy. Graduate Council accepted the policy as presented, with the understanding that substantive changes prior to implementation will not occur.

H. Graduate Guaranteed Housing Program

Meeting date: 3/11/21

Graduate Council approved the revised Graduate Housing Guarantee Policy to expand the housing guarantee in anticipation of the opening of Verano 8. The housing guarantee will be adjusted retroactively for cohorts that started Fall 2017-2021. The new policy will be communicated to all graduate students.

Graduate Housing Guarantee Policy

The University of California, Irvine guarantees an offer of on-campus housing to every newly-admitted, full-time Ph.D., M.F.A., J.D., Prime-LC, LEAD-ABC, and MSTP M.D. students. Guaranteed housing offers will be made for enrollment in fall term only. Ph.D., Prime-LC, LEAD-ABC, and MSTP M.D. students who accept this housing offer will be guaranteed placement in on-campus housing through their program's normative time to degree (NTTD). M.F.A. and J.D. students will be provided with housing for their academic programs' normal times to degree, up to three years (NTTD).

I. English Language Proficiency Policy for Graduate Admissions

Meeting date: 5/13/21

Graduate Council developed revisions to the existing English Language Proficiency Policy for Graduate Admissions to ensure that the Policy is non-discriminatory and in alignment with the new English Language Proficiency Policy for Teaching Assistants or Teaching Associates. The revised Policy is based on English proficiency rather than native or primary

language or US citizenship and was generated in collaboration with the Graduate Division and in consultation with Campus Counsel and the Office of Equal Opportunity and Diversity.

J. SSGPDP Students Serving as TAs

Meeting date: 6/10/21

The Graduate Division reported on the implementation of the first year of a three-year pilot program that allows SSGPDP students to serve as TAs. The Paul Merage School of Business and the Donald Bren School of Information and Computer Sciences participated in the program. The implementation was deemed appropriate and in compliance with Graduate Council's guidelines. The Graduate Division will continue to provide an annual update of the pilot program.

K. SR 935 Final Examinations

Meeting date: 6/10/21

Graduate Council approved ending the temporary suspension of a requirement under Senate Regulation 935. Final Examinations specifying that "The examination will be open to all members of the academic community", at the conclusion of the Fall 2021 quarter with the return to in-person instruction. The suspension was put in place in May 2020 given concerns with possible Zoombombing for examinations conducted remotely during COVID-19.

L. GRE Removal as Graduate Application Requirements

Meeting date: 5/13/21

Following the Graduate Division's notification to graduate programs in April 2021 to submit requests for temporary and permanent GRE requirement removals for the 2021-22 admissions cycle, Graduate Council approved the removal of the GRE from the minimum graduate application requirements as requested by individual graduate programs.

The following GRE waivers were approved:

- School of Biological Sciences:
 - MS in Biotechnology Management (permanent suspension)
 - MS and PhD in Mathematical, Computational, and Systems Biology (temporary)
 - Mathematical and Computational Biology Gateway Program (temporary)
 - MS and PhD in Department of Developmental and Cell Biology (permanent)
 - MS and PhD in Department of Molecular Biology and Biochemistry (permanent)
- Paul Merage School of Business:
 - Fully Employed Master in Business Administration (FEMBA) (temporary)
 - Full-Time Master in Business Administration (FTMBA) (temporary)
- School of Education:
 - PhD in Education (temporary)
- Henry Samueli School of Engineering:
 - MS and PhD in Chemical and Biomolecular Engineering (temporary)
 - MS and PhD in Civil and Environmental Engineering (temporary)
 - MS and PhD in Mechanical and Aerospace Engineering (temporary)
 - Master of Embedded and Cyber-Physical Systems (SSGPDP) (temporary)

- School of Humanities:
 - PhD in Comparative Literature (permanent)
 - PhD in East Asian Studies (temporary)
 - PhD in English (permanent)
- Donald Bren School of Information and Computer Sciences
 - MS and PhD in Computer Science (temporary)
 - MS and PhD in Statistics (temporary)
 - Master of Computer Science (SSGPDP) (temporary)
 - Master of Data Science (SSGPDP) (temporary)
- School of Physical Sciences
 - MS and PhD in Mathematics (temporary)
 - MS and PhD in Physics (permanent)
 - MS and PhD in Physics, Concentration in Astronomy and Astrophysics (permanent)
- Program in Public Health
 - Master of Public Health (temporary)
- School of Social Ecology
 - PhD in Criminology, Law and Society (temporary)
 - Master of Public Policy (temporary)
 - PhD in Psychological Science (temporary)
 - PhD in Psychological Science with Concentration in Clinical Psychology (temporary)
 - PhD in Social Ecology (permanent)
- School of Social Sciences
 - PhD in Cognitive Sciences (temporary)
 - PhD in Cognitive Sciences with Concentration in Cognitive Neuroscience (temporary)
 - PhD in Global Studies (temporary)
 - Graduate programs in Logic and Philosophy of Science (temporary)

X. DIVISIONAL SENATE ISSUES/POLICIES

A. Use of Profits from SSGPDPs

Meeting date: 11/12/20

Graduate Council considered the recommendation regarding the campus being more prescriptive about the use of profits from SSGPDPs, for example, by requiring self-supporting programs to implement a return to aid component that funds diversity fellowships, either in the program and/or for the campus more broadly. The Council strongly supports the spirit of the recommendation to improve or increase diversity at any levels. The Council believes that a broader approach such as guidelines is more effective in generating systemic impact rather than a prescriptive approach targeting SSGPDPs.

B. Re-Establishment of Center for the Neurobiology of Learning and Memory (CNLM)

Meeting date: 2/11/21

Graduate Council supports the renewal of the Center for the Neurobiology of Learning and Memory as an ORU. The Center demonstrates a firm commitment to graduate student success through research, training, and funding opportunities.

C. Security Camera Policy

Meeting date: 2/11/21

Graduate Council provided comments to the proposed policy for security camera use on campus.

D. SSGPDP Ongoing Reviews

Meeting date: 5/13/21

Graduate Council was charged to establish a process for ongoing reviews of SSGPDPs in consultation with the Council on Planning and Budget. With the year three review of newly approved SSGPDPs conducted over the past two years, it became evident to Graduate Council and the Graduate Council/CPB Subcommittee that new self-supporting programs need to be evaluated beyond the initial assessment, as many programs are not financially viable at this stage. While the year three review is mandated by the Office of the President and followed by the regular program review cycle, it is not deemed a realistic and adequate timeline at the campus level. An ongoing review is considered more appropriate to allow for continuous evaluation with regular feedback and to lessen the high stakes for starting programs, among other factors.

XI. SYSTEMWIDE SENATE ISSUES/POLICIES

A. Revisions to Senate Regulation 544

Meeting date: 10/8/20

SR 544 sets rules governing cross-campus enrollments with the goal of facilitating access and the transfer of credits between campuses. The revisions are intended to facilitate UC student access to courses offered on other UC campuses by clarifying certain aspects of the cross-campus course enrollment process. While Graduate Council is in full support of facilitating access to cross-campus enrollments particularly during this time of displacement for UC students, it expressed reservations regarding implementation as there is no administrative structure in place for graduate courses.

B. Revisions to Senate Regulation 610 Defining Residency

Meeting date: 4/8/21

Graduate Council endorsed the proposed revisions to SR 610, Defining Residency for undergraduate and graduate students that aim to improve the definition of residency. Given the increased offering of approved online courses, the issue regards whether these courses count towards a student's residency.

C. Presidential Fee Policy for Graduate Student In Absentia Registration

Meeting date: 6/10/21

The proposed revisions to the Presidential Fee Policy for Graduate Student In Absentia Registration would permit Graduate Deans to establish "a local campus region within which in absentia registration will not be considered" instead of limiting eligibility to students studying outside of California. The Council has no specific concerns with the Policy and observes that the proposed revisions are already in practice for some graduate students performing fieldwork.

XII. GRADUATE COUNCIL SUBCOMMITTEE ACTIVITIES

A. Academic Program Review Board (APRB)

Graduate Council representation: Gregory Shaffer and Cascade Sorte

The APRB is a joint board of the Council on Educational Policy (CEP) and Graduate Council. The APRB consists of two members from CEP and two members from Graduate Council in addition to the Chair.

The academic program review of the School of Social Sciences was originally scheduled for the 2019-20 academic year with the on-site visit to take place on April 21-24, 2020. In March 2020, in light of the COVID-19 pandemic and travel restrictions at the time, the on-site visit was changed to a remote format before being postponed to the following year to allow for an in-person site visit that would better accomplish the goals of the academic program review.

The School review was ultimately held on May 5-7, 2021 with a remote format in Zoom as the pandemic remains in place. The external review committee consisted of 15 members who were originally recruited for the review in 2020, and three new members.

In addition, APRB conducted the year 4 follow-up of the School of Physical Sciences and year 7 follow-up of the Claire Trevor School of the Arts. Graduate Council and CEP reviewed the reports of the year 1 follow-up of the School of Education review, year 1 follow-up of the Program in Public Health review, year 4 follow-up of the Henry Samueli School of Engineering review, and year 7 follow-up of the School of Humanities review. APRB activities are described in its annual report.

B. Subcommittee on International Education (SCIE)

Graduate Council representation: John Middlebrooks and Susan Turner

SCIE consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as two representatives from Graduate Council and the Council on Educational Policy. SCIE activities are described in its annual report.

C. Subcommittee for Graduate Courses and Program Modifications

Members: Tonya Bradford, John Crawford, Sarah Farmer, and Frithjof Kruggel

This year, the Subcommittee consists of two members from the arts/humanities, one member from a professional school, and one member from the sciences. The Subcommittee reviews all new graduate courses, graduate course modifications, and graduate degree program modifications.

D. Subcommittee on SSGPDP Year Three Reviews

Graduate Council representation: Subcommittee Chair Erik Sudderth and Katherine Faust
Council on Planning and Budget representation: Alyssa Brewer and Horacio Legras

The Graduate Council/CPB Subcommittee conducted the year three review of three new SSGPDPs as mandated by UC Policy on SSGPDPs. Following the Guidelines for Third Year Review of New SSGPDPs, the Subcommittee was charged with the review of the Master of Embedded and Cyber-Physical Systems in the Henry Samueli School of Engineering, the Master of Laws in the School of Law, and the Master of Science in Pharmacology in the School of Pharmacy and Pharmaceutical Sciences. The review was under the purview of Graduate Council with participation from CPB to assess financial feasibility and campus

impact of the three programs. In addition, the Subcommittee conducted the follow-up review of the Master of Legal and Forensic Psychology in the School of Social Ecology.

The Subcommittee met nine times this year and provided its recommendations to Graduate Council and CPB on whether the programs have met the standards for a successful third year review. Graduate Council and CPB subsequently presented their recommendations to the Cabinet. Graduate Council's recommendations are reported under Section VIII.

XIII. CONTINUING BUSINESS TO 2021-22

Master of Embedded and Cyber-Physical Systems (SSGPDP) – See VIII.

XIV. GRADUATE COUNCIL MEMBERSHIP

Members (voting): Arvind Rajaraman, Physical Sciences, Chair & CCGA representative
John Crawford, Arts
Cascade Sorte, Biological Sciences
Tonya Bradford, Business
Mark Warschauer, Education
Frithjof Kruggel, Engineering
John Middlebrooks, Health Sciences
Sarah Farmer, Humanities
Erik Sudderth, ICS, Vice Chair and Chair, Graduate Council/CPB
Subcommittee on SSGPDP Year Three Review

Gregory Shaffer, Law
Susan Turner, Social Ecology
Katherine Faust, Social Sciences
Ex-Officio: Gillian Hayes, Vice Provost, Graduate Education & Dean, Graduate Division
Consultants: Ruth Quinnan, Assistant Dean, Graduate Academic & Student Affairs
Celina Mojica, Director, Academic Initiatives, Graduate Division
Aliya Thomas, University Editor

Library Representative: Danielle Kane, LAUC-I
Student Representatives: Daniel Ganz, AGS (Fall 2020)
Amy Shine, AGS
Connor Strobel, AGS President
Rozhin Yasaei, AGS

Council Analyst: Thao Nguyen