

**COMMITTEE ON COMMITTEES
ANNUAL REPORT
2021-2022**

To the Irvine Divisional Senate Assembly:

The Committee on Committees (COC) respectfully submits its report of activities for the 2021-22 academic year.

COMMITTEE OPERATIONS

COC is charged with nominating members for election to elected committees and offices and appointing members of other standing and special committees of the Division.

Professor Lindsey Richland, Education, chaired the Committee in 2021-22 and served as the representative to the University Committee on Committees.

COC met 12 times via videoconference during the academic year and conducted substantial business via e-mail correspondence. COC activities included the following:

I. Committee Interest Survey

COC conducted its annual Committee Interest Survey of Senate faculty for 2022-23 and compiled the results for use in identifying candidates for elected and appointed committees. 274 faculty members completed the survey, representing 13% of the faculty, including emeriti to indicate their interest in Senate service.

In preparation for the 2022-23 academic year, the Committee made some changes to the Interest Survey for 2023-24. The main change to the survey was the addition of an option for faculty to indicate their interest in the Senate Chair Elect position. When considering names for the Senate Chair Elect position, members noted that there was not a mechanism for faculty to indicate their interest in the position. This addition may help inform Committee discussions for the Chair Elect position in the future. Now that faculty can indicate their interest in the Senate Chair Elect position, as well as committees, the survey was renamed Senate Service Interest Survey for future years.

Other changes included the removal of a previously added “Area of Expertise” section that Committee members did not find to be significantly useful when filling vacancies and an update to the service eligibility questions regarding administrative positions and scheduled Senate service to provide more context as to why these questions were asked. Lastly, members decided to open the Senate Interest Survey for 2023-24 in Summer 2022, earlier than the past opening timeline of fall in order to capture more responses prior to COC filling Senate vacancies in the fall. COC will continue to open the Interest Survey in the summer moving forward.

II. Elected Positions

Members recruited candidates who agreed to be nominated for 11 openings on the election slate for 2022-23.

III. Appointed Positions

Members filled 72 out of 72 vacancies on appointed committees for the 2022-23 academic year.

IV. Current Vacancies

COC filled 12 vacancies created when committee members vacated their terms early or went on leave during 2021-22. COC also filled 12 vacancies for members who informed the Senate they would be resigning or going on leave during 2022-23.

V. Reserve Council on Academic Personnel

Based on the schools of the CAP members scheduled for review in the 2022-23 academic year, COC members approved five faculty for appointment to the Reserve Council on Academic Personnel (RCAP). Since it has been agreed upon that it is appropriate for COC to know only the name of the school of the CAP member scheduled for review, COC leaves it to the CAP analyst to contact the approved appointee, establish availability, and avoid any potential conflicts.

VI. Nomination Requests from the Systemwide Academic Senate

COC was asked to nominate Academic Senate members for 15 Systemwide Academic Senate committees. These requests usually come from the University Committee on Committees and the Systemwide Senate Chair.

- A. UC Washington Center (UCDC) Academic Advisory Committee (AAC) (9/24/2021)
- B. Systemwide Library and Scholarly Information Advisory Committee (SLASIAC) (9/24/2021)
- C. Systemwide Advisory Workgroup on Students with Disabilities (10/7/2021)
- D. Oliver Johnson Award (1/28/2022)
- E. UC Press Editorial Committee – Ancient History (1/4/2022)
- F. UC Press Editorial Committee – Anthropology (1/4/2022)
- G. UC Press Editorial Committee – U.S. History (1/4/2022)
- H. UC Press Editorial Committee – Science (1/4/2022)
- I. UC Systemwide Pesticide Oversight Committee (SPOC) (3/7/2022)
- J. Joint Clinical Advisory Committee of the Interim Presidential Policy on Affiliations with Certain Healthcare Organizations (4/13/2022)
- K. California Air Resources Board's (CARB) Scientific Review Panel (SRP) on Toxic Air Contaminants - Academic Administration (4/19/2022)
- L. California Air Resources Board's (CARB) Scientific Review Panel (SRP) on Toxic Air Contaminants - Biostatistics (4/19/2022)
- M. California Air Resources Board's (CARB) Scientific Review Panel (SRP) on Toxic Air Contaminants - Biochemistry/Molecular Biology (4/19/2022)
- N. UC Press Editorial Committee – Economics (5/10/2022)
- O. University Committee on Rules and Jurisdiction (UCRJ) At Large Member (5/11/2022)

VII. Nomination Requests from the Irvine Division

COC was asked to nominate Academic Senate members for nine Irvine Division committees (these do not include the standing Divisional Academic Senate committees). These requests generally come from the campus administration and the Irvine Division Chair.

- A. Student Fee Advisory Committee (SFAC) for 2021-22 (9/28/2021)
- B. Student International Activities Committee (SIAC) (2/1/2022)
- C. Unit 18 Review Committee (5/16/2022)
- D. School of Biological Sciences Dean Administrative Review Committee (6/3/2022)
- E. School of Humanities Dean Administrative Review Committee (6/3/2022)
- F. School of Pharmacy and Pharmaceutical Sciences Dean Administrative Review Committee (6/3/2022)
- G. School of Social Sciences Dean Administrative Review Committee (6/3/2022)

- H. Cybersecurity Oversight Committee (6/30/2022)
- I. Student Fee Advisory Committee (SFAC) for 2022-23 (8/19/2022)

VIII. Proposed Modifications to Irvine Bylaws 180, 181, 182, and 183

The Committee approved proposed changes to Irvine Bylaw 180. Selection of Divisional Officers, Irvine Bylaw 181. Selection of Council on Academic Personnel, Irvine Bylaw 182. Selection of Committee on Committees, and Irvine Bylaw 183. Selection of Other Standing Committees at its October 25th and November 8th meetings. These bylaws describe policies related to the appointment and election of Senate committee members.

The first proposed modification, which applied to all four bylaws, was regarding the number of days given to faculty to submit a petition to add names to the slate of nominees or appointees. This modification would change the “days of instruction” text to instead state “calendar days.” It would also change the number of submission days from “10 days of instruction” to “14 calendar days,” which is a comparable amount of time. The reason for this change was that for some schools, “days of instruction” includes weekends, while in other schools weekends are not included as “days of instruction.” By specifying “calendar days” instead of “days of instruction” the entire campus is now operating on the same timeline. Additionally, other sections of these bylaws already use “calendar days” as the day rubric, therefore, changing “days of instruction” creates a uniform rubric for counting days among all four bylaws. The Senate Cabinet approved this change in all four bylaws at its meeting on April 5, 2022.

The second change, which only applied to Irvine Bylaws 181 and 182, was to modify the number of signatures required on a petition to add a candidate to the Election ballot for the Council on Academic Personnel (CAP) and the Committee on Committees (COC). Both bylaws ask for 10 signatures on a petition in order to add a candidate to the Election ballot for each respective Committee. However, since these petitioned candidates are not vetted by COC, unlike other candidates on the ballot, COC proposed requiring additional signatures so that more faculty are needed per petition to vet and sign in favor of the candidate in question. This change originated from a request from past Senate leadership asking that COC consider ways to mediate potential problems posed by lack of vetting of petitioned candidates. Since another Election bylaw, Irvine Bylaw 183, specifies 20 as the signature number, the Committee felt comfortable increasing the number for COC and CAP to 20. The Senate Cabinet had concerns with increasing the number of signatures required as it would further discourage faculty from running for these positions. The Cabinet voted against these changes to Irvine Bylaws 181 and 182 at its meeting on April 5, 2022.

The last proposed modification, which again only applied to Irvine Bylaws 181 and 182, was to modify the text that specifies that these beforementioned petitions can only be signed by faculty from the Faculty (also known as School) that the petitioned member represents. The proposed change would allow signatures to come from any Senate faculty member of the Irvine Division regardless of School. Since CAP and COC members are elected by the entire Senate membership and make decisions that affect the entire Senate membership, it follows that any Senate member should be allowed to sign a petition to add a candidate to the ballot, regardless of School. In addition, the other Election bylaws, Irvine Bylaws 180 and 183, each allow for petition signatures to come from any member of the Irvine Division, so this change would make the bylaws cohesive. This change would also increase the pool of faculty members available to sign the petition, thus making the change in the number of petition signatures more feasible. The Senate Cabinet had concerns with allowing signatures from all Schools since it is important to gauge whether there is support from the candidate’s own school and noted that increasing the pool does not justify the signature increase, nor

does it improve the vetting process. The Cabinet voted against these changes to Irvine Bylaws 181 and 182 at its meeting on April 5, 2022.

IX. 2022-23 Council on Faculty Welfare Chair

Per the [Procedures for Identifying Committee Chairs](#), if any Senate committees are having difficulty identifying a committee chair, the Senate leadership will collaborate with the COC Chair to help fill the position. The Committee was informed of the difficulty in identifying the Chair of the Council on Faculty Welfare (CFW) for 2022-23; the CFW membership was contacted, and no members were willing to serve. As a result, COC was asked to consider and approve two nominees, provided by the Senate leadership, for the CFW Chair position. The Committee approved the nominations via email and notified the Senate leadership on August 31, 2022. The Senate leadership will reach out to the approved nominees for their willingness to serve as CFW Chair.

X. Committee Membership

Senate Members (voting):

Lindsey Richland, Education, Chair
Lonnie Alcaraz, Arts
Michael Buchmeier, Biological Sciences
Jone Pearce, Business
Bernard Choi, Engineering
Lisa Grant Ludwig, Health Sciences
Rebeca Helfer, Humanities
Magda El Zarki, ICS
Dalié Jiménez, Law
Anne Calof, Medicine – basic science
Min-Ying (Lydia) Su, Medicine – clinical science
Jonathan Feng, Physical Sciences
Chuansheng Chen, Social Ecology
Matthew Huffman, Social Sciences

Ex Officio (non-voting):

Joanna Ho, Chair, Academic Senate

Committee Analysts:

Christine Aguilar, COC Analyst
Jisoo Kim, Executive Director
Gina Anzivino, Associate Director