

COUNCIL ON EDUCATIONAL POLICY 2019-20 ANNUAL REPORT

COUNCIL OPERATIONS

The Council on Educational Policy (CEP) is charged with considering all academic policy matters related to undergraduate education. The Council's duties are outlined in [Irvine Bylaw 85](#). Professor Tony Smith, Social Sciences, chaired the Council in 2019-20. The Council met eight times during the academic year.

COUNCIL ISSUES

- CEP recommended degree conferral for a student under special circumstances – 10/17/19
- CEP reviewed the one-year follow-up report to the 2017-18 Academic Program Review Board external review of the School of Biological Sciences – 10/17/19
- CEP reviewed the four-year follow-up report to the 2017-18 Academic Program Review Board external review of the Paul Merage School of Business – 10/17/19
- CEP reviewed the seven-year follow-up report to the 2017-18 Academic Program Review Board external review of the Donald Bren School of Information and Computer Sciences – 10/17/19
- CEP reviewed the 2018-19 Academic Program Review Board external review report on the School of Education and the School's response – 11/7/19
- CEP reviewed the 2018-19 Academic Program Review Board external review report on the Program in Public Health and the Program's response – 11/7/19
- CEP reviewed the 2018-19 Non-Degree Program Review external report on the Undergraduate Writing Program – 12/5/19
- CEP discussed a planned external review of online courses – 12/5/19
- CEP voted to discuss the Interdisciplinary Teaching Support Awards – 12/5/19
- CEP reviewed updated syllabus guidelines – 12/5/19
- CEP reviewed the campus Five Year Planning Perspective – 5/7/20
- CEP discussed issues of concern related to campus policing – 6/4/20

TEMPORARY POLICY CHANGES DUE TO COVID-19

CEP authorized the following temporary policy changes due to the COVID-19 pandemic:

- [Undergraduate Pass/Not Pass Grading Options for Spring Quarter 2020](#) (March 26, 2020)
- [Approval of Online Courses](#) (May 19, 2020)
- [Guidelines for Waiving Prerequisites for Students Affected by COVID-19 Course Cancellations](#) (May 20, 2020)
- [Undergraduate Pass/Not Pass Grading Options for Summer Session 2020](#) (May 21, 2020)
- [Council on Educational Policy Review of Final Exam Policy](#) (May 26, 2020)

REVIEW OF DIVISIONAL SENATE ISSUES

Recording of Lectures by Students – 11/7/19, 12/5/19

At the request of Senate leadership, CEP discussed whether students should be required to seek permission from an instructor before recording a lecture. CEP concluded that unless an instructor informs students in class and on the course syllabus that recording lectures or classes is prohibited, students should assume they are permitted to do so. CEP strongly agreed that students cannot post faculty lectures and classes online in any form without the explicit written consent of the instructor. Any recording of a faculty lecture or class must not expose or identify other students in the class in conformity with the Family Educational Rights and Privacy Act (FERPA). CEP expressed that faculty should also seek permission from students before recording them during class.

Residency Requirement – 11/7/19, 12/5/19

At the request of Senate leadership, CEP discussed the undergraduate residency requirement. Irvine Regulation 515 currently states “At least 36 of the final 45 units completed by each candidate for the Bachelor’s degree must be earned in residence at Irvine.” CEP determined that the systemwide definition of “residence” provided in SR 610 does not require students to take classes on campus, and instead indicates “a program of courses approved by the Faculty of a student’s college or school.”

Making Council Agendas/Minutes Public – 12/5/19

Senate Chair Steintrager asked Councils to consider whether they supported posting meeting agendas and minutes publicly on the Senate website. CEP members were in favor of keeping agendas and minutes accessible to members only.

Student Course Feedback Form – 2/6/20, 3/5/20

At the request of Senate leadership, CEP provided feedback on a new student course feedback form proposed by the Council on Teaching, Learning, and Student Experience. CEP was unanimously and strongly opposed to the new form, and expressed a desire for the Senate to explore other instruments to determine student mastery of course material.

Proposal for a New School of Pharmacy and Pharmaceutical Sciences – 2/6/20

CEP endorsed the proposal.

Quarters vs. Semesters – 2/6/20

CEP discussed the pros and cons of the quarter and semester systems in order to provide feedback to the Academic Planning Group (APG) task group on this topic. APG submitted a report to the Provost for consideration, but there are no plans to proceed with a change at this time.

English Proficiency Certification for Teaching Assistants and Teaching Associates – 2/6/20

CEP endorsed a revision to the English proficiency policy for Teaching Assistants and Teaching Associates. This policy will be implemented in fall 2020.

Independent Study Courses – 3/5/20, 4/2/20

At the request of Senate leadership, CEP discussed whether requirements for syllabi for independent study courses should be strengthened. CEP reaffirmed the existing policy, which states that “The individual program of study for these courses, as proposed by a student or faculty member for a specific quarter, must be submitted in writing and approved by the chair of the

department or program prior to being offered.” Several members of CEP were not familiar with this policy prior to discussion, and indicated that this policy is not well known or followed across campus. CEP plans to reach out to Associate Deans and Department Chairs to collect more information before revisiting this topic in Fall 2020.

Employing Self-Supporting Graduate Professional Degree Program Students as Teaching Assistants – 4/2/20

At the request of Senate leadership, CEP discussed a recommendation from the Graduate Council that students enrolled in Self-Supporting Graduate Professional Degree Programs (SSGPDPs) be permitted to serve as Teaching Assistants. CEP supported the following statement: “Given the current practice, SSGPDP students should only be considered in the event that 1) a qualified PhD student, not necessarily in the same school or discipline; or 2) a qualified state-supported master’s student not necessarily in the same school or discipline was not identified.”

Actions from the Program in Public Health – 4/2/20

At the request of Senate leadership, CEP reviewed several actions from the Program in Public Health. These included a transfer and name change of the Department of Epidemiology; creation of two new departments, Department of Environmental and Occupational Health and Department of Health, Society and Behavior; and information on the state of the Department of Population Health and Disease Prevention as a result of these actions. CEP approved these actions and asked for assurance that there would be sufficient faculty to meet teaching obligations in the reconfigured Program in Public Health. CEP also inquired if the new Departments had any plans to offer undergraduate degree programs.

Writing 39B Test-Out Pilot – 5/7/20

CEP voted in favor of a proposal from the School of Humanities to make the Writing 39B test-out pilot permanent.

Demonstration Project to Offer UCI Courses and B.A. in Sociology to Students Living in Prison – 6/4/20

CEP enthusiastically endorsed a proposal from Professors Keramet Reiter, Val Jenness, and Carroll Seron to launch a collaborative demonstration project between Southwestern College, Ronald J. Donovan Correctional Facility (RJD), and UCI to offer a B.A. in Sociology to students living at RJD. Faculty in the Department of Sociology voted strongly in favor of this proposal based on a memorandum of understanding between the department and the Dean of Social Sciences. This will be only the second B.A. program for students who are incarcerated in California, and the first offered by a UC campus.

NEW UNDERGRADUATE PROGRAMS

Program in Public Health

- Minor in Integrative Health
 - Note: This minor was later withdrawn.

School of Humanities

- Minor in Creative Writing

DISCONTINUED UNDERGRADUATE PROGRAMS

School of Physical Sciences

- BA in Environmental Science (no longer accepting new students, will be discontinued following Spring Quarter 2021 once all current students have graduating)

School of Social Sciences

- Minor in Conflict Resolution

UNDERGRADUATE PROGRAM MODIFICATIONS

Please see the Catalogue for updated program information. Modifications were approved to the following undergraduate programs:

School of Biological Sciences

- Biological Sciences School Requirements
- BS in Human Biology
- BS in Neurobiology

School of Education

- BA in Education Sciences

Henry Samueli School of Engineering

- BS in Biomedical Engineering
- BS in Civil Engineering
- BS in Computer Science & Engineering
- BS in Environmental Engineering
- BS in Materials Science and Engineering
- BS in Mechanical Engineering

School of Humanities

- BA in Art History
- Minor in Art History
- BA in Chinese Studies
- Minor in Chinese Studies
- Minor in Chinese Language and Literature
- BA in Comparative Literature
- BA in East Asian Cultures
- BA in English, Specialization for Future Teachers
- BA in European Studies
- Minor in European Studies
- BA in Film and Media Studies
- BA in French
- Minor in French
- BA in German Studies
- Minor in German Studies
- Minor in Italian
- BA in Japanese Language and Literature
- Minor in Japanese Language and Literature

- Minor in Japanese Studies
- BA in Korean Literature and Culture
- Minor in Korean Literature and Culture
- BA in Philosophy, Honors Designation

School of Information and Computer Sciences

- BS in Computer Game Science
- BS in Computer Science
- BS in Informatics

School of Physical Sciences

- BS in Chemistry
- BS in Earth System Science
- BA in Environmental Science and Policy
- BS in Mathematics
- BS in Mathematics, Concentration in Applied and Computational Math
- BS in Mathematics, Concentration in Data Science

Program in Pharmaceutical Sciences

- BS in Pharmaceutical Sciences

Program in Public Health

- Minor in Global Health

School of Social Ecology

- BA in Criminology, Law, and Society
- BA in Urban Public Policy and Planning
- Minor in Urban and Regional Planning
- Social Ecology School Requirements

School of Social Sciences

- BA in Anthropology
- BA in Economics, Specialization in International Issues and Economics
- BA in Sociology
- Minor in Sociology
- BA in Quantitative Economics

Division of Undergraduate Education

- Minor in Civic and Community Engagement

REVIEW OF SYSTEMWIDE ISSUES

Standardized Testing Task Force Report – 3/5/20

CEP discussed the Standardized Testing Task Force Report. Most members felt that replacing the SAT and ACT with another standardized test was not feasible, but were split on the report's other recommendations.

Elimination of SAT Writing Requirement – 3/5/20

CEP discussed the Board of Admissions and Relations with Schools recommendation to eliminate the SAT writing requirement for applicants. CEP agreed with this recommendation.

Proposed Presidential Policy on Gender Recognition and Lived Name – 4/2/20

CEP discussed the proposed new Presidential Policy on Gender Recognition and Lived Name and had no concerns.

MEMBER SERVICE

CEP members served on special Senate task forces and other campus and systemwide committees this past year.

James Brody and **John Turner** represented CEP on the Academic Program Review Board.

Melanie Cocco represented CEP on the Senate Task Force on Student Supplemental Costs. The task force issued its [recommendations](#) in May.

Daniel Gross served as representative to the systemwide University Committee on Preparatory Education.

Stephen Mang (Chair), **Peter Bowler**, **Juliette Carrillo**, **Amanda Holton**, **Daniel Mumm**, **Samuel Schriener**, and **Jennifer Wong-Ma** served on the Subcommittee on Policy and Assessment.

Samuel Schriener and **Hu Ying** represented CEP on the Subcommittee on International Education.

CEP Chair **Tony Smith** represented the Council on the Senate Task Force on English Proficiency for Teaching Assistants. The task force's recommendations were approved as policy and will be implemented by Graduate Division this fall.

CEP Chair **Tony Smith** served as representative to the systemwide University Committee on Educational Policy (UCEP).

GUEST PRESENTATIONS

The Council welcomed several guests at meetings throughout the year.

- Jim Steintrager, Irvine Division Senate Chair, 11/7/19. Chair Steintrager thanked members for their service and discussed Senate priorities for the year.
- Maia Young, Associate Dean for Undergraduate Programs, Paul Merage School of Business, 3/5/20. Associate Dean Young shared information about the Business School's efforts to develop online courses.

MEMBERSHIP

Voting Members

Tony Smith, Chair, UCEP Representative, Social Sciences
Maura Allaire, Social Ecology

Peter Bowler, Biological Sciences
James Brody, Engineering
Philip Bromiley, Business
Juliette Carrillo, Arts
Melanie Cocco, Biological Sciences
George Farkas, Education
Amanda Holton, Physical Sciences
James Jones, Information and Computer Sciences
Young-Suk Kim, Education
Kenneth Kraemer, Business
Stephen Mang, Physical Sciences
Mary McThomas, Social Sciences
Ruth Mulnard, Health Sciences (Nursing)
Daniel Mumm, Engineering
Amanda Ross-Ho, Arts
Samuel Schriener, Health Sciences (Pharmaceutical Sciences)
Victoria Silver, Humanities
John Turner, Business
Karna Wong, Social Ecology
Jennifer Wong-Ma, Information and Computer Sciences
Hu Ying, Humanities

Ex Officio Members

Elizabeth Bennett, University Registrar
Michael Dennin, Vice Provost for Teaching and Learning & Dean, Division of Undergraduate Education
Daniel Gross, Campus Writing Coordinator
Jutta Heckhausen, Chair, Academic Program Review Board
Sergey Nizkorodov, Chair, Subcommittee on Courses and Continuing, Part-Time, & Summer Session Education

Representatives

Kellie Bendezu, ASUCI (Fall)
Melissa Dahlin, Associated Graduate Students
Leah Seo, ASUCI (Winter and Spring)
Jiaqi Zhou, ASUCI (Fall)

Consultants

Helen Morgan, Director, Social Sciences Undergraduate Student Affairs
Aliya Thomas, University Editor