

**COUNCIL ON PLANNING AND BUDGET
ANNUAL REPORT
2019-20**

To the Irvine Divisional Senate Assembly:

The Council on Planning and Budget (CPB) respectfully submits its report of activities for the 2019-20 academic year.

A. COUNCIL OPERATIONS

The Council confers with and advises the Chancellor, the Provost and Executive Vice Chancellor, and campus administrative units on matters of planning, budget, and resource allocation on both short and long-term bases. The Council also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports. Its duties and membership are described in Irvine Bylaw 115.

Professor Donald Senear, Biological Sciences, chaired the Council in 2019-20. The Council met 17 times this year. Attending regular CPB meetings were 13 appointed members, the Divisional Senate Chair Elect-Secretary (ex officio), the Office of Planning and Budget consultant, the representative for the Librarians Association of the University of California, Irvine (LAUC-I), the representative for the Associated Students of UCI, and the representative for the Associated Graduate Students. The Council appointed several members to serve on various Academic Senate/Administration committees during the year as follows:

Academic Planning Group: Don Senear

Campus Physical and Environmental Committee: Horacio Legras

Small Capital Improvement Program Advisory Committee: Ed Coulson

University Committee on Planning and Budget (UCPB): Don Senear

Learning Management Task Force: Alyssa Brewer

Three-Year Review of the SSGPDPs: Victor Fleischer & Horacio Legras

Supplemental Course Fees Task Force: Don Senear

B. PROPOSALS FOR DEPARTMENTS/PROGRAMS/SCHOOLS/ORUS

1. School of Pharmacy & Pharmaceutical Sciences

(Meeting dates: 2/26/20, 3/25/20, 4/8/20 – Memo date: 4/16/20)

The Council voted to endorse the proposal to establish the School of Pharmacy and Pharmaceutical Sciences contingent on strong well-budgeted contingencies to address strategies for sustainability, space and communication plans, and faculty mentorship.

2. Program in Public Health Proposals

(Meeting date: 4/22/20 – Memo date: 4/30/20)

The Council found the budgetary considerations to be minimal. CPB requested clarification on the specifics of faculty appointments, the practice of reverting vacated FTEs to the founding dean for reallocation, and the distribution of teaching responsibility.

D. PROPOSALS FOR DEGREE PROGRAMS

1. Proposed Modification to Master of Engineering – Materials Science and Engineering Concentration

(Meeting date: 11/13/19 – Memo date: 11/20/19)

The Council raised concerns about the projected faculty workload. CPB requested information on the feasibility of the proposed teaching structure, the program's capacity to cover the additional courses on overload, and how set up costs for recruiting new faculty will be met. The Council also observed that given the budget implications for the entire program, the faculty representing the entire program including those outside of MSE should vote on the proposal.

2. Discontinuation of the Healthcare Executive MBA Program

(Meeting date: 4/8/20 – Memo date: 4/16/20)

The Council observed that the discontinuation of the program does not raise any significant budgetary or academic planning concerns.

3. Doctor of Pharmacy (Pharm.D.)

(Meeting date: 11/27/19, 4/8/20 – Memo date: 12/20/19 & 4/16/20)

In the Council's initial review of the Pharm.D., CPB expressed concerns that faculty/staff growth outpace available space, there is a need for wet lab and compounding lab space for teaching, the absence of a dedicated program director, and financial plans and strategies for sustainability. In its 4/8/20 meeting, the Council voted to endorse the proposal to establish a Doctor of Pharmacy program.

4. 3-Year Review of the Master of Legal & Forensic Psychology (MLFP)

(Meeting dates: 3/25/20 & 4/22/20 – Memo date: 5/8/20)

CPB endorsed the Grad Council/CPB subcommittee report that concluded that the program did not meet the standards for a successful third year review. The Council agreed with the subcommittee's recommendation that the program develop appropriate expectations to assess job placement. The Council recommended that the Senate conduct another three-year review during the seventh year of the MLFP in 2023-2021.

5. 3-Year Review of the Master of Human-Computer Interaction and Design (MHCID)

(Meeting dates: 3/25/20 & 4/22/20 – Memo date: 5/8/20)

CPB concurred with the Grad Council/CPB subcommittee report that concluded that the program has met the standards for a successful third year review. The Council suggested that the program consider increasing the return to aid for the students in the program with the goal to enhance access and broaden the diversity of the enrolled pool. CPB also requested that future reports include individual teaching histories, appropriately anonymized, to assess how the program handles faculty workload.

6. Program Modification for M.S. in Business Analytics (MSBA)

(Meeting date: 5/27/20 – Memo date: 6/16/20)

The Council endorsed the proposal to provide an optional extension of the current 4-quarter program to 5 quarters in order to accommodate students affected by COVID-19.

7. Proposed Modification for Master of Laws (LLM)

(Meeting date: 5/27/20 – Memo date: 6/16/20)

The Council endorsed the proposal to add a spring admission cohort of the program to accommodate an entirely international clientele expected to have difficulty to travel to campus in the fall due to COVID-19 restrictions.

8. Proposed Modification for Master in Computer Science (MCS)

(Meeting date: 6/24/20 – Memo date: 7/2/20)

The Council supported the proposed actions to several changes to course and unit requirements based on confirmation from the Budget Office that the modifications are not expected to have a

material impact on the MCS budget and that the MCS will absorb any additional costs as a result of the modifications.

9. Proposed Modification for Master of Engineering (M.Eng)

(Memo dates: 7/31/20 & 8/14/20)

The Council conditionally endorsed the program's request for special, one-year only, dispensation to cross enroll SSGPDP students in state supported M.S. electives. The request is motivated by the anticipated effect of the COVID-19 pandemic.

E. ENDOWED CHAIRS

1. Howard Schneiderman Endowed Chair in the School of Biological Sciences

(Meeting date: 11/13/19 – Memo date: 11/19/19)

The Council voted to endorse the proposed endowed chair in the School of Biological Sciences.

2. Irving H. Leopold Chair Amendment in Ophthalmology in the School of Medicine

(Meeting date: 11/27/19 – Memo date: 12/19/19)

The Council voted to endorse the proposed amendment to revert the chair to its original purpose as a non-administrative chair.

3. Jain Chair Amendment in the School of Humanities

(Meeting date: 11/27/19 – Memo date: 12/11/19)

The Council voted to endorse the proposed amendment to remove the condition of “tenured faculty” from the Gift Agreement to allow a search open to all qualified candidates at any rank.

4. Robert Gumbiner Endowed Chair Amendment in Health Care Management

(Meeting date: 12/11/19 – Memo date: 12/17/19)

The Council voted to endorse the proposed amendment to transfer the chair from the Merage School of Business to the School of Medicine and rename it the Archstone Foundation Endowed Chair in Geriatric Healthcare.

5. Ferdowsi Presidential Chair in Zoroastrian Studies in the School of Humanities

(Meeting date: 2/12/20 – Memo date: 2/27/20)

The Council generally supported the proposal. Several concerns were raised about the narrow focus of the chair including whether it exerts undue influence in the direction of academic research, whether the chair is a logical fit with the conceptualized Classics Department, and potential challenges in recruiting an appropriate candidate.

6. Endowed Chair in Medical Humanities in the School of Medicine

(Meeting date: 5/13/20 – Memo date: 5/18/20)

The Council voted to endorse the proposed chair in the School of Medicine.

F. DIVISIONAL ISSUES/POLICIES

1. Publicizing Agendas and Minutes

(Meeting date: 1/15/20 – Memo date: 2/5/20)

The Council agreed that the minutes should remain confidential and agendas could be made public. Agendas should be updated with the outcomes of action items.

2. Graduate Council Recommendation for SSGPDP Students to Serve as Teaching Assistants

(Meeting date: 4/8/20 – Memo date: 4/16/20)

The Council conditionally endorsed the recommendation to allow SSGPDP students to serve as teaching assistants if it is implemented as pilot with a review report in three years.

3. COVID-19 Budget Principles

(Meeting dates: 5/13/20 & 5/27/20)

The Council considered principles to guide the campus response to the COVID-19 pandemic. Members raised concerns about maintaining the quality of education in the face of state budget cuts. Members provided several suggestions including the Senate taking the lead in admitting that the budget cuts from 2009-2012 have impacted educational and research quality, using new endowments for campus budgeting, borrowing for capital needs, pushing back on pressure to increase enrollment without increased funding, and instituting a hierarchy for how to go about decreasing pay.

4. 2020-25 Five Year Perspectives

(Meeting date: 5/13/20 – Memo date: 5/18/20)

The Council observed that the campus graduate population is rapidly transitioning into a majority of professional master's students. Members expressed concern about balancing the financial needs of the university with the campus's greater purpose of advancing research. There was also debate about how the reliance on SSGPDPs impacts the campus budget. Ultimately, the Council was unable to come to a consensus on whether to be concerned about the shift in graduate activity.

G. SYSTEMWIDE ISSUES/POLICIES

1. Proposed Revised Presidential Policy on Travel Regulations

(Meeting date: 5/13/20 – Memo date: 5/18/20)

The Council endorsed the proposed revisions to incorporate documentation requirements, update the IRS business mileage reimbursement rate, substitute gender-neutral language, add section on sustainable travel and clarify what is included in the foreign per diem.

H. OTHER ISSUES - NONE

I. CONTINUING BUSINESS – NONE

J. GUESTS

CPB invited Katherine Gallardo, Assistant Vice Chancellor of Budget and Academic Resource Planning to present on campus budget issues at its October 23, 2019, November 13, 27, 2019, December 11, 2019, and January 29, 2020 meetings. Topics presented included a budget overview, campus workload, trends, graduate student support, auxiliary/self-supporting unit charges for indirect costs, ICR distribution, financial status of SSGPDPs.

CPB invited Ron Cortez, CFO & Vice Chancellor of the Division of Finance and Administration to its January 15, 2020 meeting to discuss capital projects.

CPB invited Provost Enrique Lavernia to its November 13, 2019 and March 11, 2020 meetings and Interim Provost Hal Stern to its April 8, 22, 2020, and June 10, 2020 meetings to discuss campus budget issues and financial plans related to the COVID-19 pandemic.

CPB invited Dr. Jan Hirsch, Founding Dean of the School of Pharmacy and Pharmaceutical Sciences (SPPS) and Tracy Molidor to its March 25, 2020 meeting to discuss the proposal to establish the SPPS.

CPB invited Rebecca Sanchez, Director of the Office of Financial Aid and Scholarships to its April 8, 2020 meeting to discuss the mechanics of student aid.

K. COUNCIL ON PLANNING AND BUDGET MEMBERSHIP

Members: Donald Senear, Biological Sciences, Chair & UCPB representative
David Brodbeck, Arts
Bryan Reynolds, Arts
Ken Cho, Biological Sciences
Ed Coulson, Business
Hamid Jafarkhani, Engineering
Allison Holman, Health Sciences (Nursing)
Andrew Noymer, Health Sciences (Public Health)
Horacio Legras, Humanities
William Tomlinson, ICS
Victor Fleischer, Law
Ramesh Arasasingham, Physical Sciences (on leave Fall 2019)
Ara Apkarian, Physical Sciences (Fall 2019 substitute)
Alyssa Brewer, Social Sciences
Jan Bruekner, Social Sciences
Ex-Officio: Jeffrey Barrett, Senate Chair Elect-Secretary
Consultant: Ronald Cortez, Vice Chancellor, Planning & Budget
Katherine Gallardo, Planning & Budget
Library Representative: Kevin Ruminson, LAUC-I
Student Representatives: Randy Yan, ASUCI Representative
Jared Celniker, AGS Representative
Council Analyst: Michelle Chen