

**From:** [AS00](#) on behalf of [Academic Senate](#)  
**To:** ["AS00@uci.edu"](mailto:AS00@uci.edu)  
**Subject:** Fall Quarter Reminders and Updates  
**Date:** Friday, August 14, 2020 12:52:39 PM  
**Attachments:** [ATT00001.txt](#)

---

Dear Colleagues,

Please see below an important message about fall quarter instruction from the Vice Provost of Teaching and Learning and Dean of the Division of Undergraduate Education, and the Vice Provost of Graduate Education and Dean of the Graduate Division.

Yours,  
James Steintrager, Chair  
Academic Senate, Irvine Division

---

Dear Instructors:

As we get closer to fall quarter, we'd like to provide a few reminders and updates.

- 1) Instructors and TAs are permitted to use campus offices and classrooms for remote teaching. If you choose to do this, it is essential that you contact your Department and make sure they have approved plans in place for occupancy of your space. More details are available [here](#).
- 2) Campus has put in place protocols for classroom cleaning and use, whether for in-person or remote instruction. Information is available [here](#). More details are forthcoming.
- 3) Please refer to both the [Guiding Principles](#) and [Implementation Guidelines](#) for information regarding planning around remote and in-person instruction for undergraduate courses. For information about planning for remote and in-person instruction for graduate courses, please see [Graduate Curricular Plans](#).
- 4) As a reminder, DTEI Graduate Fellows are available into September for support of remote course development for the entire 2020-2021 academic year. Contact your School and/or Department administration for more details.
- 5) As we plan for winter and spring quarter, it is important to factor in the Guiding Principles and Implementation Guidelines. This includes, but is not limited to, (1) the expectation that remote teaching will remain an option for courses; (2) any in-person courses will require approval; and (3) in-person courses will require a remote option or alternative course options for students who are unable to attend in-person.

The [Division of Teaching Excellence and Innovation](#) and [Teach Anywhere](#) websites remain the main locations for up-to-date information and support for general and remote teaching.

Sincerely,

Michael Dennin  
Professor of Physics and Astronomy  
Vice Provost of Teaching and Learning and  
Dean, Division of Undergraduate Education

Gillian Hayes  
Robert A. and Barbara L. Kleist Professor of Informatics  
Vice Provost of Graduate Education and  
Dean of the Graduate Division