SCHOOL SELF-STUDY REPORT GUIDELINES

Please limit your School Self-Study Report to 10 single-spaced pages (excluding tables).

SECTION 1: ANALYSIS OF PAST REVIEWS

• Describe the School’s key strengths and weaknesses cited by the external review committee, the steps taken to respond to the last review’s recommendations, and other changes that have happened in the school, including new departments, degree programs, or other structural changes.

SECTION 2: ANALYSIS OF CURRENT PROGRAMS

Overview of School

• Provide a description of the school’s academic organization (e.g., departments, interdisciplinary programs, centers and organized research units, graduate degrees, undergraduate minors, etc.) and a chart of the school’s administrative structure.

• Describe the role of the faculty executive committee in the School with respect to setting, reviewing, and approving academic, budget, and planning priorities and initiatives.

• Describe the School’s efforts with respect to interdisciplinary research, teaching, and curriculum.

• Comment on the School’s operating budget, staffing, space/facilities/equipment, and allocation of resources to individual departments.

• Comment on the School’s strategic plan with respect to research productivity, grant funding, and philanthropy.

Undergraduate Program

• Describe and evaluate the School’s efforts and initiatives with respect to:
  o The recruitment and retention of high quality undergraduate students, underrepresented minorities, and transfer students (from other institutions and other Schools at UCI),
  o Academic advising and progress tracking of the School’s students,
  o Scholarships, and
  o Career Preparation.

• Describe the organizational structure and oversight for majors that are not housed in a department and comment on the strengths and weaknesses of the student experience in these majors.

• Comment on the undergraduate student survey data about student satisfaction and perceived School strengths and weaknesses.

Graduate Program

• Describe and evaluate the School’s contribution to high quality graduate education, graduate student financial support, and the role of postdoctoral fellows and alumni.

• Comment on the graduate student survey data about student satisfaction and perceived School strengths and weaknesses.

SECTION 3: STRATEGIC PLAN FOR THE FUTURE

• Describe the School’s Strategic plan, the degree to which it reflects emerging trends in your field, and its alignment with the campus strategic plan.